



OFFICE OF LEWIS COUNTY BOARD OF LEGISLATORS

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April 27, 2017

TO: Media

FROM: Teresa Clark, Clerk of the Board *T.C.*

The next regular meeting of the Board of Legislators will be held on Tuesday, **May 2, 2017** to begin at 5:00 p.m. in the second floor legislative chambers at the Court House, Lowville, New York 13367. Resolutions presented for action are attached.

A public hearing will begin at 5 p.m. for comments on Local Law Introductory No. 2-2017 entitled "THE COUNTY OF LEWIS LOCAL LAW ADOPTING THE NEW YORK STATE EXPEDITED UNIFIED SOLAR PERMIT PROCESS FOR SMALL-SCALE SOLAR ELECTRIC SYSTEMS."

PLEASE TAKE NOTICE OF MEETINGS:

May 2, 2017 at 4:15 p.m. – Noelle Murphy of Gilroy, Kiernan & Gilroy firm will present a Webex to talk about health insurance costs and the impact on employees

RESOLUTION NO. 172 - 2017

AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Craig Brennan, Chairman of the Ways and Means Committee.

RESOLVED that the claims presented for payment in the total amount of \$ 973,599.27 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator _____, seconded by Legislator _____, and adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

LOCAL LAW (INTRODUCTORY NO. 2 - 2017)

COUNTY OF LEWIS

Introduced by Legislator Jerry King, Chairman, Courts & Law/Codes Committee.

**“THE COUNTY OF LEWIS LOCAL LAW ADOPTING THE NEW YORK
STATE EXPEDITED UNIFIED SOLAR PERMIT PROCESS FOR
SMALL-SCALE SOLAR ELECTRIC SYSTEMS.”**

BE IT ENACTED by the Board of Legislators of the County of Lewis, as follows:

- Section 1. **Title:** This local law shall be known as **“THE COUNTY OF LEWIS LOCAL LAW ADOPTING THE NEW YORK STATE EXPEDITED UNIFIED SOLAR PERMIT PROCESS FOR SMALL-SCALE SOLAR ELECTRIC SYSTEMS”**.
- Section 2. **Purpose:** Unified solar permitting allows municipal authorities to streamline the permitting process while providing consistent and thorough review of solar photovoltaic (PV) applications and installations. Adoption of the New York State Unified Solar Permit process combines a standardized building and electrical permitting process for Grid-Tied, small-scale solar PV installations under the New York State Energy Research and Development Authority (NYSERDA) program, to benefit both the municipality having jurisdiction and the applicant. Adoption of this Local Law supports the County’s Clean Energy Community initiative and programs.
- Section 3. **Authority:** The County of Lewis hereby enacts the following Administrative Local Law pursuant to the provisions of Section 381 of the Executive Law of the State of New York and all other applicable laws.
- Section 4. **The County of Lewis hereby adopts the New York State Unified Solar Permit Process and establishes the following requirements for a Permit Application Submittal pertaining to Small-Scale, Grid-Tied, Solar Photovoltaic (PV) installation systems having a rating of DC capacity of 25 kW or less under the NYSERDA program, and adopts the Field Inspection Checklist from the New York State Unified Solar Permit Process:**
- (a) Unified Solar Permit for Small-Scale Solar Electric Systems Eligibility Checklist (*attached as part of Permit application*).
 - (b) Two (2) sets of plans that include:
 - Site Plan showing location of major components of solar system and other equipment on roof of legal accessory structure. This plan should represent relative location of components at site, including but not limited to location of

array, existing electrical service location, utility meter, inverter location, system orientation and tilt angle. This plan should show access and pathways that are compliant with NY State Fire Code, if applicable.

- One-line or 3-line electrical diagram as required by NYSERDA or Utility
- Specification sheets for all manufactured components. If these sheets are available electronically, a web address will be accepted in place of an attachment, at the discretion of the municipality.

- All diagrams and plans must be prepared by a PE or RA as required by NY State law and include the following: (A) Project address, section, block and lot number of the property; (B) Owner's name, address and phone number; (C) Name, address and phone number of the person preparing the plans; and (D) System capacity in kW-DC.

(c) Unified Solar Permit for Small-Scale Electric Systems Application. *(attached)*

(d) Permit Fee: \$100.00

(e) Permit Review and Inspection Timeline: Permit determinations will be issued within thirty (30) days upon receipt of complete and accurate applications. The municipality will provide feedback within 14 days of receiving incomplete or inaccurate applications. If an inspection is required, same will be provided within 10 days of inspection request. Lewis County Code Enforcement officer will follow the NYS Unified Solar Permit Field Inspection Checklist. *(Attached)*

Section 5. Lewis County Office of Code Enforcement is designated to:

- (a) Administer and enforce all of the provisions of laws, ordinances and regulations applicable to the New York State Unified Solar Permit Process adopted under this Local Law and any relevant State laws, regulations and codes.
- (b) Make available for all members of the public, during business hours, all necessary forms, applications, and information with relation to small-scale solar PV permit requirements, and other fire and building code requirements which may be applicable.
- (c) Receive applications and any other relevant documents and issue permits for which complete eligible applications have been received after insuring compliance with laws, ordinances and regulations governing same.
- (d) Issue all appropriate notices or orders to remove illegal or unsafe conditions, to require the necessary safeguards during construction and to insure compliance during the entire course of construction with the requirements of the laws, ordinances and regulations.

- (e) Initiate any enforcement or prosecute any violations of this Local Law and such rules and regulations as may be promulgated hereunder or to refer such enforcement or prosecution to an appropriate department, division, officer, agent or employee of the County of Lewis.
- (f) Perform such other duties as may be directed and prescribed by the Lewis County Board of Legislators or such legislative committee as may be appointed by the Board of Legislators for the purpose of overseeing the implementation and administration of this Local Law.
- (g) When appropriate, require the performance of tests in the field by experienced, professional persons or by accredited and authoritative testing laboratories or service bureaus by agencies whenever necessary or appropriate to assure compliance with the provisions of applicable laws, ordinances and regulations covering solar PV projects 25kW in size or smaller.
- (h) Promulgate such rules and regulations, subject to the approval of the legislative committee having jurisdiction over the Office of Code Enforcement, as within the discretion of the Senior Code Enforcement Officer, is deemed necessary for the orderly and efficient administration of the NYS Unified Solar Permit Process, the provisions of this Local Law, and any other applicable local law, rule or ordinance.

Section 6. Establishment of Fees:

- (a) The Board of Legislators, with the consultation from the Senior Code Enforcement Officer, hereby establishes the permit fee for this NY State Unified Solar Permit Process for Small-Scale Solar Electric Systems to be \$100.00.
- (b) The Board of Legislators, with the consultation of the Senior Code Enforcement Officer, may from time to time, establish a different fee amount as it shall deem necessary and appropriate for the cost of reviewing and issuing permits of eligible solar PV projects 25 kW in size or smaller within Lewis County, by Resolution adopted by the Board of Legislators. The Senior Code Enforcement Officer shall be responsible to collect and properly account for all such fees and shall deposit the same promptly with the County Clerk.

Section 7. Legal Proceedings: Appropriate actions and proceedings may be taken at law or in equity to prevent unlawful construction or to restrain, correct or abate a violation or to otherwise enforce the terms and conditions of the NYS Unified Solar Permit Process for Small-Scale Solar Electric Systems having DC capacity of 25 kW or less, and any other applicable state or local law, rule, regulation or ordinance.

These remedies shall be in addition to such penalties as may otherwise be prescribed by law.

- Section 8. **Cooperation of Other Departments:** The Code Enforcement Officer shall offer and receive, so far as necessary in the discharge of his or her duties, the assistance and cooperation of all municipal officials exercising jurisdiction over the construction, installation of equipment and use of small scale solar arrays therein, including but not limited to fire officials and health officials.
- Section 9. **Severability, Savings Clause:** If any clause, sentence, paragraph, part or provision of this Local Law shall for any reason be adjudged by any court or competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this local law, but shall be confined in its effect and operation to the clause, sentence, paragraph, part of provision thereof directly involved in the controversy in which such judgment is rendered.
- Section 10. **Effect on existing laws and regulations:** In the event the terms and provisions of this Local Law conflict with any applicable prior Local Law, regulation, rule or ordinance, the terms of this Local Law shall supersede same with respect to small-scale solar systems described herein.
- Section 11. **Date:** That the within Local Law shall take effect June 1, 2017.

PERMIT APPLICATION

NY State Unified Solar Permit – adopted by County of Lewis

Unified solar permitting is available statewide for eligible solar photovoltaic (PV) installations. Municipal authorities that adopt the unified permit streamline their process while providing consistent and thorough review of solar PV permitting applications and installations. Upon approval of this application and supporting documentation, the Lewis County Building & Codes Department will issue a building and/or electrical permit for the solar PV installation described herein. **This permit application applies only to grid-tied, small-scale solar photovoltaic (PV) installation systems having a rating of DC capacity of 25 kW or less under the NYSERDA program.**

PROJECT ELIGIBILITY FOR UNIFIED PERMITTING PROCESS

By submitting this application, the applicant attests that the proposed project meets the established eligibility criteria for the unified permitting process (subject to verification by the AHJ). The proposed solar PV system installation:

- | | |
|--|---|
| ☐ Yes ☐ No | 1. Has a rated DC capacity of 25 kW or less. |
| ☐ Yes ☐ No | 2. Is not subject to review by an Architectural or Historical Review Board. (If review has already been issued answer YES and attach a copy) |
| ☐ Yes ☐ No | 3. Does not need a zoning variance or special use permit.
(If variance or permit has already been issued answer YES and attach a copy) |
| ☐ Yes ☐ No | 4. Is mounted on a permitted roof structure, on a legal accessory structure, or ground mounted on the applicant's property. If on a legal accessory structure, a diagram showing existing electrical connection to structure is attached. |
| ☐ Yes ☐ No | 5. The Solar Installation Contractor complies with all licensing and other requirements of the jurisdiction and the State. |
| ☐ Yes ☐ No | 6. If the structure is a sloped roof, solar panels are mounted parallel to the roof surface. |

For solar PV systems not meeting these eligibility criteria, the applicant is not eligible for the Unified Solar Permit and must submit conventional permit applications. All Permit applications may be downloaded here: permits@lewiscountyny.org or obtained in person at LC Building Codes Dept., 7660 N. State Street, Lowville, NY 13367 during business hours, M - F: 8:30 am to 4:30pm.

SUBMITTAL INSTRUCTIONS

For projects meeting the eligibility criteria, this application and the following attachments will constitute the Unified Solar Permitting package.

- This application form, with all fields completed and bearing relevant signatures.
- Permitting fee of **\$100.00**, payable by cash, money order, check, made payable to: **Lewis County Clerk**
- Required Construction Documents for the solar PV system type being installed, including required attachments.

Completed permit applications can be submitted electronically to permits@lewiscountyny.org or in person at LC Building Codes Dept., 7660 N. State Street, Lowville, NY 13367 during business hours, M - F: 8:30 am to 4:30 pm.

APPLICATION REVIEW TIMELINE

Permit determinations will be issued within THIRTY (30) calendar days upon receipt of complete and accurate applications and all required documents. The municipality will provide feedback within FOURTEEN (14) calendar days of receiving incomplete or inaccurate applications.

FOR FURTHER INFORMATION

Questions about this permitting process may be directed to LC Building Codes Dept., 7660 N. State Street, Lowville, NY 13367, (315) 376-5377.

PROPERTY OWNER

Property Owner's First Name

Last Name

Title

Property Address

City

State

Zip

Section

Block

Lot Number

EXISTING USE☐ Single Family☐ 2-4 Family☐ Commercial☐ Other**PROVIDE THE TOTAL SYSTEM CAPACITY RATING (SUM OF ALL PANELS)**

Solar PV System: _____ kW DC

SELECT SYSTEM CONFIGURATION

Make sure your selection matches the Construction Documents included with this application.

☐ Supply side connection with microinverters☐ Load side connection with DC optimizers☐ Supply side connection with DC optimizers☐ Load side connection with microinverters☐ Supply side connection with string inverter☐ Load side connection with string inverter**SOLAR INSTALLATION CONTRACTOR**

Contractor Business Name

Contractor Business Address

City

State

Zip

Contractor Contact Name

Phone Number

Contractor License Number(s)

Contractor Email

Electrician Business Name

Electrician Business Address

City

State

Zip

Electrician Contact Name

Phone Number

Electrician License Number(s)

Electrician Email

Please sign below to affirm that all answers are correct and that you have met all the conditions and requirements to submit a unified solar permit.

Property Owner's Signature

Date

Solar Installation Company Representative Signature

Date

SUBMITTAL REQUIREMENTS SOLAR PV 25KW OR LESS (ATTACHMENTS)

NY State Unified Solar Permit

This information bulletin is published to guide applicants through the unified solar PV permitting process for solar photovoltaic (PV) projects 25 kW in size or smaller. This bulletin provides information about submittal requirements for plan review, required fees, and inspections.

PERMITS AND APPROVALS REQUIRED

The following permits are required to install a solar PV system with a nameplate DC power output of 25 kW or less:

- a) Unified Solar Permit
- b) ELECTRICAL AND/OR BUILDING PERMITS. Depending upon the local municipality site of installation, zoning approval may also be required. Confirm with the Code Officer.
- c) Planning review **IS NOT** required for solar PV installations of this size.
Fire Department approval **IS NOT** required for solar PV installations of this size.

SUBMITTAL REQUIREMENTS

In order to submit a complete permit application for a new solar PV system, the applicant must include:

- a) Completed Standard Permit Application form which includes confirmed eligibility for the Unified Solar Permitting process. This permit application form can be downloaded at permits@lewiscountyny.org.
- b) Construction Documents, with listed attachments must be by stamped and signed by a New York State Registered Architect or New York State Licensed Professional Engineer. For further information on construction documents, go to: *Understanding Solar PV Permitting and Inspecting in New York State* at: www.nyserda.ny.gov/All-Programs/Programs/NY-Sun/Communities/Local-Government-Training-and-Resources/Solar-Guidebook-for-Local-Governments
- c) Proof of Workers' Compensation Insurance by Contractors.

THE COUNTY OF LEWIS, through adopting the Unified Solar Permitting process, requires contractors to provide construction documents, such as the examples included in the *Understanding Solar PV Permitting and Inspecting in New York State* document. Should the applicant wish to submit Construction Documents in another format, ensure that the submittal includes the following information:

- Manufacturer/model number/quantity of solar PV modules and inverter(s).
- String configuration for solar PV array, clearly indicating the number of modules in series and strings in parallel (if applicable).
- Combiner boxes: Manufacturer, model number, NEMA rating.
- From array to the point of interconnection with existing (or new) electrical distribution equipment: identification of all raceways (conduit, boxes, fittings, etc.), conductors and cable assemblies, including size and type of raceways, conductors, and cable assemblies.
- Sizing and location of the EGC (equipment grounding conductor).
- Sizing and location of GEC (grounding electrode conductor, if applicable).
- Disconnecting means of both AC and DC including indication of voltage, ampere, and NEMA rating.
- Interconnection type/location (supply side or load side connection)
- For supply side connections only, indication that breaker or disconnect meets or exceeds available utility fault current rating KAIC (amps interrupting capacity in thousands).
- Ratings of service entrance conductors (size insulation type AL or CU), proposed service disconnect, and overcurrent protection device for new supply side connected solar PV system (reference NEC 230.82, 230.70).
- Rapid shutdown device location/method and relevant labeling.

d)(For Roof Mounted Systems) A roof plan showing roof layout, solar PV panels and the following fire safety items: approximate location of roof access point, location of code-compliant access pathways, code exemptions, solar PV system fire classification, and the locations of all required labels and markings.

e) Provide construction drawings with the following information:

- The type of roof covering and the number of roof coverings installed.
- Type of roof framing, size of members, and spacing.
- Weight of panels, support locations, and method of attachment.
- Framing plan and details for any work necessary to strengthen the existing roof structure.
- Site-specific structural calculations.

f) Where an approved racking system is used, provide documentation showing manufacturer of the racking system, maximum allowable weight the system can support, attachment method to roof or ground, and product evaluation information or structural design for the rack.

PLAN REVIEW

Permit applications can be submitted to the Lewis County Building Codes Dept. at 7660 N. State Street, Lowville, NY 13367 together with the permit fee.

FEES

PERMIT FEE: \$100.00

INSPECTIONS

Once all permits to construct the solar PV installation have been issued and the system has been installed, it must be inspected before final approval is granted for the solar PV system. On-site inspections can be scheduled by contacting LC Building Codes Dept., 7660 N. State Street, Lowville, NY 13367 by telephone at (315) 376-5377 or electronically at permits@lewiscountyny.org.

Inspection requests received within business hours are typically scheduled for the next business day. If next business day is not available, inspection should happen within a five-day window. Lewis County accepts third party inspections for electrical inspections by electrical inspectors certified to do so.

In order to receive final approval, the following inspections are required:

Delete Rough/Final inspection descriptions if not applicable in your jurisdiction

ROUGH INSPECTION: During a rough inspection, the applicant must demonstrate that the work in progress complies with relevant codes and standards. The purpose of the rough inspection is to allow the inspector to view aspects of the system that may be concealed once the system is complete, such as:

- Wiring concealed by new construction.
- Portions of the system that are contained in trenches or foundations that will be buried upon completion of the system. All electrical rough and final inspections will be performed by third party electrical inspection agents licensed/certified to do so.

It is the responsibility of the applicant to notify LC Building Codes Dept. and third party electrical inspection agent before the components are buried or concealed and to provide safe access (including necessary climbing and fall arrest equipment) to the inspector(s).

The inspector will attempt, if possible, to accommodate requests for rough inspections in a timely manner.

FINAL INSPECTION: The applicant must contact LC Building Codes Dept (and third party electrical inspector, if required) when ready for a final inspection. During this inspection, the inspector will review the complete installation to ensure compliance with codes and standards, as well as confirming that the installation matches the records included with the permit application. The applicant must have ready, at the time of inspection, the following materials and make them available to the inspector:

- Copies of as-built drawings and equipment specifications, if different than the materials provided with the application.

- Photographs of key hard to access equipment, including;
 - Example of array attachment point and flashing/sealing methods used.
 - Opened rooftop enclosures, combiners, and junction boxes.
 - Bonding point with premises grounding electrode system.
 - Supply side connection tap method/device.
 - Module and microinverter/DC optimizer nameplates.
 - Microinverter/DC optimizer attachment.

g) THE COUNTY OF LEWIS has adopted a standardized field inspection checklist, which can be found in the New York State Unified Solar Permit document, found at: www.nyserda.ny.gov/All-Programs/Programs/NY-Sun/Communities/Local-Government-Training-and-Resources/Solar-Guidebook-for-Local-Governments

The inspection checklist provides an overview of common points of inspection that the applicant should be prepared to show compliance. If not available, common checks include the following:

- Number of solar PV modules and model number match plans and specification sheets number match plans and specification sheets.
- Array conductors and components are installed in a neat and workman-like manner.
- Solar PV array is properly grounded.
- Electrical boxes and connections are suitable for environment.
- Array is fastened and sealed according to attachment detail.
- Conductor's ratings and sizes match plans.
- Appropriate signs are properly constructed, installed and displayed, including the following:
 - Sign identifying PV power source system attributes at DC disconnect.
 - Sign identifying AC point of connection.
 - Rapid shutdown device meets applicable requirements of NEC 690.12.
- Equipment ratings are consistent with application and installed signs on the installation, including the following:
 - Inverter has a rating as high as max voltage on PV power source sign.
 - DC-side overcurrent circuit protection devices (OCPDs) are DC rated at least as high as max voltage on sign.
 - Inverter is rated for the site AC voltage supplied and shown on the AC point of connection sign.
 - OCPD connected to the AC output of the inverter is rated at least 125% of maximum current on sign and is no larger than the maximum OCPD on the inverter listing label.
 - Sum of the main OCPD and the inverter OCPD is rated for not more than 120% of the buss bar rating.

UNIFIED SOLAR PERMITTING RESOURCES

The County of Lewis has adopted the following documents from the New York Unified Solar Permit process:

- Standard Application : New York State Unified Solar Permit Application at: www.nyserda.ny.gov/All-Programs/Programs/NY-Sun/Communities/Local-Government-Training-and-Resources/Solar-Guidebook-for-Local-Governments
- Field Inspection Checklist found under New York State Unified Solar Permit at: www.nyserda.ny.gov/All-Programs/Programs/NY-Sun/Communities/Local-Government-Training-and-Resources/Solar-Guidebook-for-Local-Governments

DEPARTMENTAL CONTACT INFORMATION

For additional information regarding this permit process, please consult our departmental website at permits@lewiscountynys.org, or contact Lewis County Building Codes Dept. at (315) 376-5377.

I the undersigned, Code Enforcement Officer of the County of Lewis Hereby (Approve) (Deny) the within Application.

Date _____ Code Enforcement Officer _____

FIELD INSPECTION CHECKLIST

New York State Unified Solar Permit

All photos referenced in the checklists below are located in Appendix C of *Understanding Solar PV Permitting and Inspecting in New York State* which can be found at nysersda.ny.gov/SolarGuidebook

Array

1. Circuit conductors are properly supported and are not touching the roof surface [NEC 338.10(B)(4) and NEC 334.30] (Photo 10)	N	Y	N/A
2. Circuit conductors are same conductor type/size as on plan set	N	Y	N/A
3. Module count matches plan set. If no, investigate stringing configuration (Photo 3)	N	Y	N/A
4. Module manufacturer/model matches plan set. (Photo 4)	N	Y	N/A
5. Modules are effectively grounded using lugs, WEEBs, or a racking integrated grounding method [NEC 690.43] (Photo 9)	N	Y	N/A
6. Modules and racking are properly secured (Photos 5, 6, 7)	N	Y	N/A
7. DC optimizers are properly grounded [NEC 690.43 and NEC 110.3(B)]	N	Y	N/A
8. Wire ties are UV-rated (generally black) (Photo 10)	N	Y	N/A
9. All electrical connections are secured to ensure no arcing	N	Y	N/A
10. Racking system is properly grounded (EGC bonding the rails, [NEC 690.43]) (Photo 8)	N	Y	N/A
11. Conductors are properly identified (ungrounded, grounded, grounding) [NEC 200.7, NEC 200.6, NEC 250.119] (Photo 13)	N	Y	N/A
12. Outdoor components are UL-listed for the environment [NEC 110.3(B)]	N	Y	N/A
13. Roof vents are not covered by the modules (2015 IRC/2015IBC) (Photo 3)	N	Y	N/A
14. DC conduit is labeled "WARNING: PHOTOVOLTAIC POWER SOURCE" every 10 feet, and is reflective, and meets color and size requirements [NEC 690.31(G)(3) and (4)]	N	Y	N/A

DC Optimizer

1. DC Optimizer chassis is properly grounded per manufacturer's instructions [NEC 690.43, NEC 250 NEC 110.3(B)]	N	Y	N/A
2. EGC is protected if smaller than #6AWG [NEC 690.46 and NEC 250.120] (Photo 9)	N	Y	N/A
3. DC Optimizer GEC is sufficiently sized per manufacturer instructions [NEC 690.47(C), NEC 250.66, NEC 250.122, NEC 250.166]	N	Y	N/A
4. Rapid Shutdown label is present and meets the requirements of NEC 690.56(C).	N	Y	N/A
5. DC Output circuit conductor insulation type is rated for environment (Shall not be type: USE-2, THWN-2, RHW-2) [NEC 310.10].	N	Y	N/A

Note 1: Many violations from the "Array" section also apply to the "DC Optimizer" section.

Note 2: DC optimizer can have an integrated ground, or not. Bring the specifications sheet to the inspection for quick reference.

Structural (Roof-Mounted Only)

1. All roof penetrations are properly flashed and sealed 2015 IRC/ 2015 IBC (Photos 6,12)	N	Y	N/A
2. Rafter spacing/material matches construction documents	N	Y	N/A
3. Roof appears to be in good condition, with no signs of leaking or damage. Roof is free of debris. (Photo 3)	N	Y	N/A
4. All racking splices are properly supported per manufacturer requirements (generally splices must be supported on both sides of the joint by a structural attachment)	N	Y	N/A
5. Modules cannot be moved by pushing or pulling with one hand (Photo 7)	N	Y	N/A

Junction Box

1. Wire nuts and splices are suitable for the environment [NEC 110.3(B), NEC 110.14, NEC 110.28] (Photo 13)	N	Y	N/A
2. Junction box is UL listed for the environment [NEC 110.3(B)] (Photo 14)	N	Y	N/A
3. Junction box is properly grounded [NEC 690.43(A), NEC 250.4, NEC 110.3(B)]	N	Y	N/A
4. Grounding equipment is properly installed (NEC 690.43, NEC 250.8, NEC 250.12) (Photo 13)	N	Y	N/A

Inverter

1. The number of strings match the plan set. (Photo 18)	N	Y	N/A
2. The conductors have sufficient ampacity for each string.	N	Y	N/A
3. DC conductors in metal when on or inside a building [NEC 690.31(G)] (Photos 11, 12)	N	Y	N/A
4. Conduit penetrations are properly sealed between conditioned and unconditioned space [NEC 300.7(A)]	N	Y	N/A
5. Conduit is properly supported e.g., [LFMC NEC 350.30, EMT NEC 358.30, PVC NEC 352.30] (Photo 15)	N	Y	N/A
6. Conduit is not being used as conductor support [NEC 300.11(B)] (Photo 15)	N	Y	N/A
7. The enclosure is properly grounded [NEC 690.43, NEC 250.8, NEC 250.12] (Photo 16)	N	Y	N/A
8. Grounding equipment is properly installed [NEC 690.43, NEC 250.8, NEC 250.12] (Photos 16, 19)	N	Y	N/A
9. Enclosure is labeled as a PV disconnect [NEC 690.13(B)]	N	Y	N/A
10. DC characteristics label is present [NEC 690.53]	N	Y	N/A
11. The ungrounded DC conductors are properly identified (shall not be white, gray, or white striped) [NEC 200.7(A)] (Photo 16)	N	Y	N/A
12. Max string voltage below inverter max [NEC 110.3(B) and NEC 690.7]	N	Y	N/A
13. Inverter string fuses are rated for use in application [NEC 690.9]	N	Y	N/A
14. DC and AC disconnecting means are located within sight of or in each inverter [NEC 690.15 (A)] (Photos 15, 18)	N	Y	N/A
15. AFCI protection is present and enabled [NEC 690.11]	N	Y	N/A
16. System is equipped with Rapid Shutdown [NEC 690.12]	N	Y	N/A
17. System is marked with a permanent label with the following wording: "PHOTOVOLTAIC SYSTEM EQUIPPED WITH RAPID SHUTDOWN" [NEC 690.56(C)]	N	Y	N/A

Microinverter

1. Microinverter chassis is properly grounded per manufacturer's instructions [NEC 690.43(A), 250.4, 110.3(B)]	N	Y	N/A
2. EGC is protected if smaller than #6 AWG [NEC 690.46 and 250.120(C)] (Photo 5)	N	Y	N/A
3. Microinverter GEC is sufficiently sized per manufacturer instructions [NEC 690.47(C), NEC 250.66, NEC 250.122, NEC 250.166]	N	Y	N/A
4. Rapid Shutdown label is present and meets the requirements of [NEC 690.56(C)]	N	Y	N/A

Note 1: Many items from the "Array" section also apply to the "Microinverter" section.

Note 2: Microinverters can have an integrated ground, or not. This information is found on the specification sheet.

Note 3: As long as the microinverters are listed, they are inherently equipped with rapid shutdown, which is required by NEC Article 690.12. This does not negate the label requirement in 690.56(C).

AC Combiner

1. The number of branch circuits match the plan set. (Photo 20)	N	Y	N/A
2. The conductors have sufficient ampacity for each branch circuit.	N	Y	N/A
3. The Overcurrent Protective Device (OCPD) for the conductors have a rating sufficient to protect them [NEC 240.4] (Photo 20)	N	Y	N/A
4. Conduit penetrations are properly sealed between conditioned and unconditioned space [NEC 300.7(A)]	N	Y	N/A
5. Conduit is properly supported e.g., [LFMC NEC 350.30, EMT NEC 358.30, PVC NEC 352.30] (Photo 15)	N	Y	N/A
6. Conduit is not being used as conductor support [NEC 300.11(B)] (Photo 15)	N	Y	N/A
7. The enclosure is properly grounded [NEC 690.43, NEC 250.8, NEC 250.12] (Photo 20)	N	Y	N/A
8. Grounding equipment is properly installed [NEC 690.43, NEC 250.8, NEC 250.12] (Photo 20)	N	Y	N/A
9. Enclosure is labeled as a disconnect [NEC 690.13]	N	Y	N/A
10. AC characteristics label is present (voltage and amperage), [NEC 690.54]	N	Y	N/A
11. "Multiple Sources" indication label is present [NEC 705.12(D)(3)]	N	Y	N/A
12. The sum of all overcurrent devices (excluding main) do not exceed the rating of the buss bar [NEC 705.12(D)(2)(3)(c)]	N	Y	N/A
13. The enclosure is labeled "Do Not Add Loads" [NEC 705.12(D)(2)(3)(c)]	N	Y	N/A
14. The main breaker is fastened in place [NEC 408.36(D)]	N	Y	N/A
15. Grounded conductors are isolated from enclosure [NEC 250.24(A)(5)] (Photo 20)	N	Y	N/A

Load-Side Connection

1. Circuit conductors have sufficient ampacity [NEC 690.8, 310.15]	N	Y	N/A
2. The OCPD is sufficient to protect the circuit conductors [NEC 240.4]	N	Y	N/A
3. Grounded conductors properly identified [NEC 200.6(A)&(B)]	N	Y	N/A
4. The GEC is present and sufficiently sized [NEC 690.47(C), NEC 250.66, NEC 250.122, NEC 250.166]	N	Y	N/A
5. The GEC is continuous (or irreversibly spliced) [NEC 250.64(C), 690.47(C)]	N	Y	N/A
6. Ferrous conduit and the enclosure are appropriately bonded to the GEC [NEC 250.64(E), NEC 250.4(A)(5)]	N	Y	N/A
7. PV breakers are properly identified [NEC 408.4(A)] (Photo 23)	N	Y	N/A
8. AC characteristics label is present and suitable for the environment (voltage and amperage) [NEC 690.54, NEC 110.21]	N	Y	N/A
9. Dissimilar metals are separated and will not cause a galvanic reaction [(NEC 110.14, RMC NEC 344.14, EMT NEC 358.12(6))]	N	Y	N/A
10. Inverter directory present [NEC 690.15(A) and NEC 705.10]	N	Y	N/A
11. Backfed breaker sized to protect circuits [NEC 690.8(B)(1) and/or NEC 310.15]	N	Y	N/A
12. Source breakers follow 120% rule [NEC 705.12(D)(2)(3)(b)]	N	Y	N/A
13. Backfed breaker properly located in panel [NEC 705.12(D)(2)(3)(b)] (Photo 23)	N	Y	N/A
14. Clearances maintained/live parts secured [NEC 110.27(A) and NEC 110.26] (Photo 18)	N	Y	N/A

Supply Side Connection

1. Disconnect is service-rated and has a current rating of at least 60 Amp [NEC 230.79(D)] (Photo 22)	N	Y	N/A
2. Circuit conductors have sufficient ampacity [NEC 690.8, NEC 310.15]	N	Y	N/A
3. New service entrance conductors are less than 10 feet [NEC 705.31] (Photo 18)	N	Y	N/A
4. The OCPD is sufficient to protect the circuit conductors [NEC 240.4] (Photo 21)	N	Y	N/A
5. The disconnect utility conductors are on LINE terminals [NEC 110.3(B), NEC 240.40(if fusible)]	N	Y	N/A
6. There is no OCPD in the grounded conductor [NEC 230.90(B)] (Photo 21)	N	Y	N/A
7. The AIC rating on the OCPD meets, or exceeds the rating of other main OCPD on the premises [NEC 110.9, NEC 110.10]	N	Y	N/A
8. The neutral is bonded to the PV disconnect enclosure/GEC [NEC 250.24(C)]	N	Y	N/A
9. The GEC is present and sufficiently sized [NEC 690.47(C), NEC 250.66, NEC 250.122, NEC 250.166] (Photo 24)	N	Y	N/A
10. The GEC is continuous (or irreversibly spliced) [NEC 250.64(C), NEC 690.47(C)]	N	Y	N/A
11. Ferrous conduit and the enclosure are appropriately bonded to the GEC [NEC 250.64(E), NEC 250.4(A)(5)] (Photo 24)	N	Y	N/A
12. AC characteristics label is present and suitable for the environment (voltage and amperage) [NEC 690.54, NEC 110.21]	N	Y	N/A
13. Power source directory is present, denoting all locations of power sources and disconnects on premises, at each service equipment location [NEC 110.21, NEC 690.56, NEC 705.10]	N	Y	N/A
14. AC disconnect label is present and suitable for the environment (NEC 690.13(B), NEC 110.21]	N	Y	N/A
15. Dissimilar metals are separated and will not cause a galvanic reaction [NEC 110.14, RMC NEC 344.14, EMT NEC 358.12(6)]	N	Y	N/A

General

1. Work is done in a neat and workmanlike manner [NEC 110.12] (Photos 5, 10, 13, 28)	N	Y	N/A
2. Working clearances are observed per NEC 110.26 (Photo 18)	N	Y	N/A



RESOLUTION NO. 173 - 2017

**RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 3 – 2017, COUNTY OF LEWIS**

Introduced by Legislator Jerry King, Chairman of the Building Codes Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on April 4, 2017, directing that a public hearing be held by said Board on May 2, 2017 from 5:00 p.m. to 5:30 p.m. at the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled, “THE COUNTY OF LEWIS LOCAL LAW ADOPTING THE NEW YORK STATE EXPEDITED UNIFIED SOLAR PERMIT PROCESS FOR SMALL-SCALE SOLAR ELECTRIC SYSTEMS”; and

WHEREAS, notice of said public hearing was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on April 26, 2017, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location at such time and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. This Local Law (Introductory No. 2 – 2017), County of Lewis, being “THE COUNTY OF LEWIS LOCAL LAW ADOPTING THE NEW YORK STATE EXPEDITED UNIFIED SOLAR PERMIT PROCESS FOR SMALL-SCALE SOLAR ELECTRIC SYSTEMS”; be and the same hereby is designated as Local Law No. 3 – 2017, County of Lewis.

Section 2. That Local Law No. 3 – 2017, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator _____, seconded by Legislator _____,
and adopted pursuant to the following roll call vote:

YEAS:

NAYS:

ABSENT:

RESOLUTION NO. 174 - 2017

**RESOLUTION TO APROPRIATE FUNDS
COMMUNITY SERVICES**

Introduced by Legislator Andrea Moroughan, Chair of the Community Services Committee.

BE IT RESOLVED as follows:

Section 1. That the following budget changes are hereby approved in the Community Services Accounts for Suicide Prevention Walk, proceeds from T0 000083 MH Memorial Savings:

<u>Appropriate funds:</u>	<u>Amount:</u>
A0433500 488100 Suicide Prevention	\$400.00
A0433500 316201 Mental Health Fees	\$400.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 175 - 2017

**RESOLUTION TO SET A PUBLIC HEARING TO
OBTAIN PUBLIC INPUT WITH REFERENCE TO
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

Introduced by Legislator Lawrence Dolhof, Chairman of the Economic Development Committee.

WHEREAS, the County of Lewis is eligible to apply to the New York State Small Cities Community Development Block Grant (CDBG) Program; and

WHEREAS, the Board of Legislators wishes to obtain the views of citizens on community development, housing needs and possible other activities, prior to the preparation of a CDBG application; and

WHEREAS, citizen participation requirements of the program require that the County must conduct public hearings for the purpose of obtaining citizens' views and responding to proposals and questions. The hearings must cover community development, housing needs, development of proposed activities and a review of the CDBG program; and

WHEREAS, the public hearing must be held prior to submission of an application.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby sets a public hearing to solicit the views of County of Lewis citizens, regarding community development and housing needs, to be held on Tuesday, June 6, 2017 at 5:00 p.m. at its regular meeting at the second floor boardroom at 7660 State Street, Lowville, New York.;

Section 2. That public notice of the hearing shall be advertised in accordance with law at least 10 days prior to the hearing date.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 176 - 2017

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
LEWIS COUNTY THROUGH CORNELL COOPERATIVE EXTENSION
OF LEWIS COUNTY AND DR. ELWIN STILLMAN TO MAINTAIN A BEE HOUSE
ON THE COUNTY'S OUTER STOWE STREET PROPERTY**

Introduced by Legislator Craig Brennan, Chairman of the Ways and Means/ Buildings and Grounds Committee.

WHEREAS, Cornell Cooperative Extension of Lewis County ("CCE") organized a bee keeping group which is made up of novice and master beekeepers who meet monthly for discussions and workshops on bee keeping and apiary science, which include topics such as honey production, pollination, queen management, disease diagnosis and treatment and seasonal changes; and

WHEREAS, one of the members of this group is Dr. Elwin Stillman, a master beekeeper, who has offered to keep one of his bee houses on the County's wooded property behind the buildings on Outer Stowe Street. The bee house will be in the woods, away from people and will be kept at that location during the summer and fall seasons for hands-on beekeeping techniques and observations by the apiary group, and then returned to Dr. Stillman's property for the winter and spring; and

WHEREAS, the purpose of having an apiary at CCE is to assist and teach new beekeepers. This arrangement with a master beekeeper will benefit the class participants without the cost to CCE of investing in bees or bee houses; and

WHEREAS, the Board of Legislators wishes to authorize this arrangement provided that an agreement is executed with proper terms and conditions to protect the County and invitees on the County's property.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an Agreement between the County of Lewis, by and through Cornell Cooperative Extension of Lewis County and Dr. Elwin Stillman for the purpose of allowing Dr. Stillman to keep one of his bee houses and bees in the woods behind the buildings on the County's property at Outer Stowe Street during the summer and fall seasons, at a location to be approved by the Director of Buildings and Grounds, with all responsibility and obligation for the care and safety of same to be borne by Dr. Stillman at no cost to the County.

Section 2. That the Board of Legislators authorizes the County Attorney to draft the Agreement with terms and conditions appropriate to protect the County, its personnel and invitees to its property.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 177 - 2017

**RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO COUNTY CLERK**

Introduced by Legislator Craig Brennan, Chairman of the Ways and Means Committee.

WHEREAS, pursuant to Resolution 141-2017 the Board authorized County Clerk Linda Hoskins to hire a student worker two days per week through 12/31/17; and

WHEREAS, she further requests permission to assign the student worker five (5) days per week for the period 5/15 – 8/25/17, during the college break.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the County Clerk's Department, to authorize County Clerk Linda Hoskins to increase the temporary student intern to full-time (35 hrs/week) effective May 15, 2017 to August 25, 2017.

Section 2. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 178 - 2017

**RESOLUTION TO TRANSFER FUNDS
COUNTY CLERK**

Introduced by Legislator Craig Brennan, Chairman of the Ways & Means Committee.

BE IT RESOLVED as follows:

Section 1. That the following budget transfer is hereby approved in the County Clerk Department account for the payment of 2 computers and monitors, utilizing Project HAE Capital Data Processing H0990100 499900 balance \$ 125,163.02:

Increase Revenue:

A0100000 350310 Inter-fund transfers	\$1,174.56
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Increase Expense:

A0141000 221700 Computers	\$1,174.56
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 179 - 2017

**RESOLUTION IN SUPPORT OF NYS SENATE BILL S5549
TO ENSURE CONTINUED VIABILITY OF THE STATE'S EXISTING LARGE-
SCALE, RENEWABLE ENERGY RESOURCES**

Introduced by Legislator Lawrence Dolhof, Chairman of the Economic Development Committee.

WHEREAS, New York State has been a leader in renewable energy initiatives. In order to achieve the clean energy standard mandates set by the State, and to ensure continued job growth and other benefits attendant to a clean energy economy in Lewis County and other counties in Northern New York, the State must take concrete measures to assure that the existing large-scale, renewable energy sector (*such as large-scale renewable energy generators, one of the most cost-effective sources of clean power in the North Country*) is provided with adequate price signals and financial incentives in order for these existing facilities to remain viable; and

WHEREAS, Senator Joseph Griffo has introduced proposed legislation (S5549) with the goal of maintaining the continued viability of the state's existing large-scale, renewable energy producers. In the Memorandum in Support of his proposed Bill, the Senator points out that approximately 10% of New York's electricity currently comes from independently owned hydroelectric facilities (which also provide flood control and water level management). As the Senator rightly notes, biomass plants are a critical economic component of the forestry industry in the North Country, and actually power the US Army installation at Fort Drum. The memorandum further concludes that the current Maintenance Tier program under the clean energy initiative does not adequately address the unique challenges facing these existing facilities and their important economic benefits to their communities; and

WHEREAS, the proposed legislation set forth in S5549 will have a direct, positive impact on multiple private businesses producing energy in Lewis County. The impact of these private businesses, including their employment of residents and indirect employment as a result of this viable industry in the County, are significant parts of the Lewis County economy; and

WHEREAS, the Lewis County Board of Legislators seeks to applaud Senator Griffo in his efforts and goal of maintaining the continued viability of the existing large-scale, renewable energy producers with the proposed legislation set forth in Bill Number S5549.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby states its support for the proposed legislation set forth in Senate Bill Number S5549, introduced by Senator Joseph Griffo, and encourages the State Senate, Assembly and Governor to pass the Bill with all due haste.

Section 2. That the Lewis County Board of Legislators hereby applauds Senator Griffo for his concrete steps and action with introduction of Bill Number S5549 with a stated goal to

maintain the continued viability of the existing large-scale, renewable energy producers in the North Country.

Section 3. That the Lewis County Board of Legislators directs that a copy of this resolution be forwarded to Governor Andrew Cuomo, Senator Joseph Griffo, Assemblyman Ken Blankenbush, the NYS Senate Majority and Minority Leaders, NYS Assembly Majority and Minority Leaders, and any other State or Local Agencies or Municipalities the Chairman deems appropriate.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 180 - 2017

**RESOLUTION APPOINTING MEMBER TO
LEWIS COUNTY FAIR HOUSING TASK FORCE**

Introduced by Legislator Lawrence Dolhof, Chairman of the Planning Committee.

WHEREAS, by Resolution No. 508-2016, the Lewis County Board of Legislators designated the Lewis County Planning Director as the Lewis County Fair Housing Officer and HUD Section 3 Coordinator, and authorized the Planning Director to engage in activities required to maintain compliance with HUD regulations and implementation of fair housing education and enforcement resources; and

WHEREAS, pursuant to the 2016 report, fair housing education and enforcement resources were identified, *inter alia*, as areas to be improved upon in Lewis County, with the recommendation that not only the County Planning Director be named the local fair housing officer, but to also establish a fair housing task force comprised of representative members with affiliated interests in housing, (*such as* representative from the office for the aging, mortgage lenders, real estate sales, non-profit housing, religious organizations, apartment rental agencies, housing construction industry, trade laborers); and

WHEREAS, the task force will assist to promote fair housing choice for all persons in the County and reaffirm a commitment to equal opportunity for residents to live in safe, decent housing; and

WHEREAS, Henry Avallone, a Landlord, has indicated interest to serve on the Task Force.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby appoints Henry Avallone a Landlord to the Lewis County Fair Housing Task Force representative county members who has affiliated interest in housing and/or assistance to residents with housing needs.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 181 - 2017

**RESOLUTION TO TRANSFER FUNDS
MACHINERY ACCOUNT**

Introduced by Legislator Craig Brennan, Chairman of the Ways and Means Committee.

BE IT RESOLVED as follows:

Section 1. That the following budget transfer is hereby approved in the Machinery Department for the appropriation of insurance recovery monies:

Increase Revenue:

DM513000 326800	\$25,431.48
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Increase Expense:

DM513000 470100	\$25,431.48
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 182 - 2017

**RESOLUTION TO TRANSFER FUNDS
HIGHWAY DEPARTMENT**

Introduced by Legislator Craig Brennan, Chairman of the Ways and Means Committee.

BE IT RESOLVED as follows:

Section 1. That the following budget transfer is hereby approved in the Highway Department account for the purchase of a new computer, monitor and laptop, utilizing Project HAE Capital Data Processing H0990100 499900 balance \$ 125,163.02:

Increase Revenue:

D0501000 350310 Inter-fund transfers	\$1,184.60
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Increase Expense:

D0501000 221700 Computers	\$1,184.60
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 183 - 2017

**RESOLUTION TO TRANSFER FUNDS
INFORMATION TECHNOLOGY**

Introduced by Legislator Craig Brennan, Chairman of the Ways and Means Committee.

BE IT RESOLVED as follows:

Section 1. That the following budget transfer is hereby approved into the Information Technology account for payment of the audit of wireless usage, utilizing Project HAE Capital Data Processing H0990100 499900 balance \$ 125,163.02:

Increase Revenue:

A0100000 350310 Interfund transfers	\$3,190.44
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Increase Expense:

A0168000 490100 Prof Serv	\$3,190.44
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 184 - 2017

**RESOLUTION APPOINTING MEMBERS TO
LABOR-MANAGEMENT SAFETY COMMITTEE**

Introduced by Legislator Lawrence Dolhof, Chairman of the Workers' Compensation/Insurance Committee.

WHEREAS, pursuant to Resolution 144-2016 the Board created and appointed members to a Labor-Management Safety Committee to provide a forum of communication between public officers and employees, to enhance health and safety procedures through regular review of actual occurrences, identifying hazards and promoting safety throughout the collective workplace operations; and

WHEREAS, committee members James Swords has resigned from County employment, and Joyce Hodkinson was promoted to a non-union position and no longer eligible to represent union employees; and

WHEREAS, Human Resources Director Christopher Boulio, Hospital Human Resources Director Jessica Skiff and Hospital CSEA union President Julie Hanno have expressed interest to serve on the committee.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby appoints Human Resources Director Christopher Boulio, Hospital Human Resources Director Jessica Skiff and Hospital CSEA union President Julie Hanno to the Labor-Management Safety Committee.

Section 2. That the term of said appointments shall be effective immediately through April 30, 2018.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 185 - 2017

**RESOLUTION AUTHORIZING AGREEMENT WITH
CLARK PATTERSON LEE TO PROVIDE PROFESSIONAL SERVICES IN
PREPARATION OF A 2017 CONSOLIDATED FUNDING APPLICATION
FOR THE PROPOSED LEWIS COUNTY CENTRAL REGIONAL WATER STUDY**

Introduced by Legislator Lawrence Dolhof, Chairman of the Economic Development and Planning Committee.

WHEREAS, Clark Patterson Lee, Engineering and Design Professionals, submitted a proposal to Lewis County Department of Planning to prepare a 2017 Consolidated Funding Application ("CFA") for the proposed Lewis County Central Regional Water Study ("LCCRWS"); and

WHEREAS, LCCRWS currently includes the Towns of Martinsburg, Harrisburg, Watson, and Denmark. Clark Patterson Lee intends to coordinate with these communities and the Lewis County Department of Planning to gather all pertinent information for submission of a Local Government Efficiency ("LGE") grant; and

WHEREAS, the Board of Legislators wishes to accept said proposal.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators authorizes a proposal to be entered into between the County of Lewis, by and through the Lewis County Department of Planning and Clark Patterson Lee, to prepare and submit a 2017 Consolidated Funding Application for the proposed "Lewis County Central Regional Water Study" that will involve the Towns of Martinsburg, Harrisburg, Watson, and Denmark.

Section 2. That this is for the term May 1, 2017 through July 31, 2017 for a fee not to exceed \$2,500.00.

Section 3. That Frank Pace, Director of Lewis County Department of Planning, be and the same is hereby authorized to execute and deliver such Proposal, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 186 - 2017

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
JEFFERSON-LEWIS WORKFORCE DEVELOPMENT AREA,
PRATT NORTHAM/CAREERS HERE PROGRAM AND
LEWIS COUNTY PROBATION DEPARTMENT**

Introduced by Legislator Jerry King, Chairman of the Courts and Law Enforcement Committee.

WHEREAS, the Pratt Northam Foundation ("PN") applied for and was awarded funds under a grant for student summer employment known as "Careers Here". PN requested that Jefferson-Lewis Workforce Development Board ("JLWDB") be the grant recipient of this program and administer the program, and JLWDB accepted, as it is within its mission to "provide career opportunities to young persons within the Jefferson- Lewis areas"; and

WHEREAS, the Lewis County Probation Department wishes to enter into an Agreement with Jefferson-Lewis Workforce Development Area, as grant recipient and administrator of the Pratt Northam "Careers Here" Program, for a summer youth intern position; and

WHEREAS, the Board of Legislators wishes to accept such agreement.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an Agreement by and between the Lewis County Probation Department and Jefferson-Lewis Workforce Development Area as the grant recipient and administrator of the Pratt Northam "Careers Here" Program, for a summer youth intern position.

Section 2. That this is for the term beginning May 1, 2017 and ending December 31, 2017 for up to four hundred (400) hours with a temporary youth position with reimbursed wages at \$9.70 per hour.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 187 - 2017

**RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO PROBATION DEPARTMENT**

Introduced by Legislator Jerry King, Chairman of the Courts and Law Enforcement Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Probation Department to create the following position:

<u>TITLE</u>	<u>STATUS</u>	<u>SALARY</u>
Probation Officer	Permanent Full-time	Grade C27-1

Section 2. That Director MaryJo Burkhard is authorized to fill said position effective immediately.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 188 - 2017

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
LEWIS COUNTY PUBLIC HEALTH DEPARTMENT
AND NEW YORK STATE DEPARTMENT OF HEALTH
FOR THE RABIES PROGRAM**

Introduced by Legislator Andrea Moroughan, Chair of the Public Health Committee.

WHEREAS, the Lewis County Public Health Agency has received a multi-year grant award from the New York State Department of Health in the amount of \$21,022.00 under contract number DOH01-T32456GG-3450000 for the purpose of the Rabies Program; and

WHEREAS, the multi-year contract provides for an annual award of \$10,511.00 for a total two year award of \$21,022.00 commencing April 1, 2017 through March 31, 2019; and

WHEREAS, Lewis County Public Health Department is an eligible provider of these services and submits the contract through the Grants Gateway electronic process; and

WHEREAS, the Board of Legislators wishes to accept such award and to authorize the Director of Lewis County Public Health to execute the Master Grant Contract with New York State Department of Health;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes a multi-year contract between the Lewis County Public Health Agency and the New York State Department of Health for the purpose of the Rabies Program for the period beginning April 1, 2017 through March 31, 2019 in the total amount of \$21,022.00.

Section 2. That the Lewis County Board of Legislators hereby approves the execution of this contract through the Grants Gateway electronic process by the Lewis County Public Health Director, Penny Ingham, pending approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 189 - 2017

**RESOLUTION PROVIDING COMMENT TO THE DEPARTMENT OF
CONSERVATION (DEC) ON ITS DEVELOPMENT OF THE RECREATION
MANAGEMENT PLAN (RMP) FOR THE CROGHAN TRACT CONSERVATION
EASEMENT IN THE TOWNS OF CROGHAN AND WATSON IN LEWIS COUNTY**

Introduced by Legislator Lawrence Dolhof, Chairman of the Economic Development Committee.

WHEREAS, the Croghan Tract encompasses approximately 13,000 acres of private property located in Lewis County in the towns of Croghan and Watson. There is a conservation easement which allows for timber production from the forests while also providing for public recreation opportunities; and

WHEREAS, taxpayer dollars are used to purchase conservation easements and should provide for all recreation rights, including ATV access, especially in Lewis County which is known for its extensive ATV trail system. The Department of Conservation (DEC) now seeks comments on its development of the Recreation Management Plan (RMP) for the Croghan Tract Conservation Easement; and

WHEREAS, easement lands are working forest properties with extensive infrastructure and a demonstrated capacity to withstand uses, including recreational use and opportunities for motorized recreational vehicles and activities such as All Terrain Vehicle (ATV) activities; and

WHEREAS, Lewis County's outdoor recreational activities, including its ATV recreational trail system, are unique and primary economic attractions and initiatives for the County, with expansion of the system only enhancing its economic development through recreational and tourism features; and

WHEREAS, the Croghan Tract Easement has the potential to provide expansion and extension of ATV trail opportunities in Lewis County together with expanded access for hiking, camping, hunting, fishing and trapping via ATVs and other motorized vehicles on this expansive acreage; and

WHEREAS, the State's stated policy and intention when negotiating conservation easements is to include and try to maximize public access points for public recreation uses including hunting, fishing, trapping, hiking, camping, mountain biking, and motor vehicle access, including ATVs; and

WHEREAS, DEC negotiated and included ATV rights and uses for recreation and sporting purposes in other RMPs on other easement properties with similar rights, such as the Champion - Santa Clara Tract (of the same ownership). There is clearly precedent for DEC to include these important rights and activities in its negotiations of the easement, and not allow these ATV recreational uses to be left out of the terms of the easement and RMP for the Croghan Tract; and

WHEREAS, Lewis County desires an RMP similar to the Champion-Santa Clara Tract, with retained rights under the easement to include maximized recreational and sporting opportunities and activities for the residents of and visitors to the County, inclusive of ATV use.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators urges the DEC to develop a RMP for the Croghan Tract Conservation Easement which includes ATV access and use for recreational or sporting purposes, and states its opposition to any Draft RMP which fails to include ATV access as a denial of the rights of the residents of Lewis County as taxpayers of the State of New York.

Section 2. That the Lewis County Board of Legislators hereby acknowledges its support of the above comments and requests that the DEC include motorized access and use, including ATVs, in the RMP for the Croghan Tract Conservation Easement properties in Lewis County, as the DEC has provided in similar Easement properties.

Section 3. That the Lewis County Board of Legislators further requests that the DEC land managers collaboratively work with the County's representatives and Director of Recreation, Forestry and Parks to develop a plan that acknowledges the economic importance and significance of ATV access and use for recreational and sporting activities in Lewis County and enhances the County's trail system and sporting access for ATV's and other motor vehicles.

Section 4. That the Chairman of the Board of Legislators, or the Vice-Chairman, be and the same is hereby authorized to deliver copies of this Resolution to: NYSDEC Commissioner Basil Seggos, Matthew Nowak, Sr. Natural Resources Planner, Judith Drabicki, Esq., attorney for Region 6; Governor Andrew Cuomo, and to any other appropriate State and Local agencies, representatives and officials as he may deem appropriate.

Section 5. That this Resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 190 - 2017

**RESOLUTION TO APPROPRIATE FUNDS
SHERIFF'S DEPARTMENT**

Introduced by Legislator Craig Brennan, Chairman of the Ways and Means Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriation is hereby approved in the office of the Sheriff's Department to cover overtime expense:

Increase Revenues

A0311000 315890 (Sheriff DWI)	\$1328.76
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Increase Expense

A0311000 110100 (Regular Payroll)	\$485.53
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A0311100 110300 (Overtime)	\$816.98
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A0311100 110400 (Shift Differential)	\$ 26.25
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 191 - 2017

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES AND
CORNELL COOPERATIVE EXTENSION
OF LEWIS COUNTY**

Introduced by Legislator Roscoe Fawcett, Jr., Chairman of the Social Services Committee.

WHEREAS, the Lewis County Department of Social Services ("DSS") wishes to enter into an Agreement with Cornell Cooperative Extension of Lewis County to provide supportive and rehabilitative services that may include parent education services to families whose children have been named in a child abuse and/or maltreatment report, or who have been assessed at risk of foster care placement, or who are in foster care and whose placements could be shortened through the provision of such services, or families who are below 200% of the Federal Poverty Limit and evidence an ability to benefit from parent education services in accordance with criteria established by Department Regulations; and

WHEREAS, Cooperative Extension is a recognized agency with the experience and capacity to offer parenting programs, at a flat fee of \$500.00 per month, per family. Total payments under the agreement would not exceed \$61,500.00 per calendar year; and

WHEREAS, the Board of Legislators wishes to accept such services.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an Agreement between the County of Lewis, by and through the Lewis County Department of Social Services and Cornell Cooperative Extension of Lewis County to provide supportive and rehabilitative services that may include parent education services to families whose children have been named in a child abuse and/or maltreatment report, or who have been assessed at risk of foster care placement, or who are in foster care and whose placements could be shortened through the provision of such services, or families who are below 200% of the Federal Poverty Limit and evidence an ability to benefit from parent education services in accordance with criteria established by Department Regulations.

Section 2. That the term of this Agreement shall be from June 1, 2017 through May 31, 2018 at a flat fee of \$500.00 per month per family for all clients referred by DSS with an open case, with the total amount not to exceed \$61,500.00 per year. The local share cost of these services is 25% after Federal (50%) and State (25%) reimbursements.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 192 - 2017

**RESOLUTION AUTHORIZING AGREEMENT
BETWEEN DEPARTMENT OF SOCIAL SERVICES AND
LEWIS COUNTY OPPORTUNITIES, INC. FOR
HOMELESS APARTMENT INITIATIVE**

Introduced by Legislator Roscoe Fawcett, Jr., Chairman of the Social Services Committee.

WHEREAS, the Homeless Apartment Initiative is designed to accommodate homeless individuals or families in Lewis County with temporary housing; who are ineligible or on a waiting list for other housing programs within the community; and who have exhausted all natural supports within the community for temporary housing; and

WHEREAS, the initiative provides up to thirty (30) days of temporary housing within the Village of Lowville, where community supports exist for a variety of daily living needs, anticipating the limited transportation options of temporary residents; and

WHEREAS, the County of Lewis, by and through the Department of Social Services, desires to enter into an agreement with Lewis County Opportunities, Inc. who shall furnish these services; and

WHEREAS, the Board of Legislators wishes to accept such services.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an Agreement between the County of Lewis, by and through the Department of Social Services, and Lewis County Opportunities, Inc. for the purpose of participating in the Homeless Apartment Initiative designed to accommodate homeless individuals or families in Lewis County with temporary housing.

Section 2. That the term of this Agreement shall be from June 1, 2017 through May 31, 2018 for an amount not to exceed \$19,968.99. The local share cost will depend upon Federal and State eligibility of the client.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 193 - 2017

**RESOLUTION TO TRANSFER FUNDS
SOCIAL SERVICES**

Introduced by Legislator Roscoe Fawcett, Jr., Chairman of the Social Services Committee.

BE IT RESOLVED as follows:

Section 1. That the following budget changes are hereby approved in the Social Services Department for the purchase of a new computer and monitor utilizing Project HAE Capital Data Processing H0990100 499900 balance \$ 125,163.02:

Increase Revenue:

A0100000 350310(Interfund transfers)	\$146.82
A0601000 336100 DSS State Admin	\$146.82
A0601000 346100 DSS Fed Admin	\$293.64

Increase Expense:

A0601000 221700 Computers	\$587.28
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 194 - 2017

**RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO SOLID WASTE DEPARTMENT**

Introduced by Legislator Gregory Kulzer, Chairman of the Solid Waste Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Solid Waste Department, to create the following Temporary position:

<u>TITLE</u>	<u>STATUS</u>	<u>SALARY</u>
Motor Equipment Operator (Medium)	Temporary Part-Time	Grade C-18 \$17.11/hr.

Section 2. That Director Pete Wood is hereby authorized to fill said position on a temporary basis during a prospective medical leave of absence of a permanent Solid Waste employee.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 195 - 2017

**RESOLUTION AUTHORIZING RENEWAL AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND THE FLACK BROADCASTING GROUP, LLC
FOR THE LEWIS COUNTY PUBLIC TRANSPORTATION SYSTEM
RADIO STATION ADVERTISING CAMPAIGN**

Introduced by Legislator Lawrence Dolhof, Chairman of the Planning Committee.

WHEREAS, the County of Lewis, acting by and through the Lewis County Economic Development and Planning Department desires to enter into a renewal Agreement with The Flack Broadcasting Group, LLC for advertisements on the radio stations WBRV, the Moose and WLLG, the Blizzard to serve and promote public transportation services throughout Lewis County for a twelve (12) month period; and

WHEREAS, the advertisements will consist of 192 thirty (30) second commercials for one year; and

WHEREAS, the Board of Legislators wishes to enter into the Agreement.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes a renewal Agreement between the County of Lewis, acting by and through the Lewis County Economic Development and Planning Department, and The Flack Broadcasting Group, LLC for advertisements on the radio stations WBRV, the Moose and WLLG, the Blizzard to serve and promote public transportation services throughout Lewis County.

Section 2. That the commercials, at a cost not to exceed \$1,950.00, shall include 192 thirty (30) second commercials for a twelve (12) month period, commencing upon the date of execution of the Renewal Agreement.

Section 3. That the Chairman of the Board of Legislators or the Vice-Chairman be and the same is hereby authorized to execute, seal and deliver such Agreement upon such terms as may be approved by the Lewis County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 196 - 2017

**RESOLUTION TO TRANSFER FUNDS
IGT**

Introduced by Legislator Craig Brennan, Chairman of the Ways & Means Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget changes are hereby approved in the IGT account from Fund Balance:

Transfer from:

A0 005990 Fund balance	\$1,000,000.00
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Transfer to:

A0610200 461300 IGT	\$1,000,000.00
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 197 - 2017

**RESOLUTION APPROVING MODIFICATION
OF YOUTH SERVICES FUNDING FOR
PROGRAM YEAR 2015
WORKFORCE DEVELOPMENT BOARD**

Introduced by Legislator Roscoe Fawcett Jr., Chairman of the Employment & Training Committee.

WHEREAS, the provisions of the Workforce Innovation & Opportunity Act of 2014 (Public Law 113-128) require certain program elements for the delivery of youth services under Title IB of the Act to be competitively procured, and

WHEREAS, the local workforce area complied with the provisions of the Workforce Innovation and Opportunity Act by establishing clear firewall, the Jefferson County Purchasing Department issued and distributed the RFP, and

WHEREAS, the contract for Youth Services were awarded to the Jefferson County Department of Employment & Training and Lewis County Department of Employment & Training, and

WHEREAS, the Lewis County Department of Employment & Training did not enroll participants into the program and did not expend funds to fulfill the contract, and

WHEREAS, PY 15 funds must be expended and used prior to the use of PY 16 funds, and

WHEREAS, the funds needed to be applied to services provided Jefferson County Department of Employment and Training in the amount of \$24,986.34.

NOW, THEREFORE, BE IT RESOLVED, that the Workforce Development Board does hereby approve the transfer and modification of the PY 15 funding to reflect the modification of the appropriations of PY15 youth funding as follows:

YOUTH

CD629000 110100 \$ - 24,986.34

WIA REVENUE

CD6293 347910 \$ - 24,986.34

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 198 - 2017

**RESOLUTION TO TRANSFER FUNDS
WORKFORCE INVESTMENT ACT**

Introduced by Legislator Roscoe Fawcett, Chairman of the Employment and Training Committee.

BE IT RESOLVED as follows:

Section 1. That the following fund transfers are hereby approved within the Youth Fund:

From:

CD629000.110100	\$ (17,000.00)
CD629000.801000	<u>\$ (8,000.00)</u>
	\$ (25,000.00)

To:

CD629000.499900	\$ 25,000.00
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No changes to revenue.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 199 – 2017

**RE-APPOINTING MEMBERS TO
LEWIS COUNTY YOUTH BUREAU ADVISORY BOARD**

Introduced by Legislator Roscoe Fawcett Jr., Chairman of the Youth Bureau Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby re-appoint the following individuals to serve on the Lewis County Youth Bureau Advisory Board:

Scott Mathys

Lewis County Opportunities, Inc.
Community Member
8265 State Route 812
Lowville, NY 13367
315.376.8202 x240

Rhonda Vanucchi

Community Member
5569 River Street
Lowville, NY 13367
315.376.3402 or 315.771.6528

John Exford

Volunteer Transportation Program
Community Member
4010 Edgewood Drive
Lyons Falls, NY 13368
315.955.4277

Mike Leviker

Community Member
Lewis County Sheriff's Office
Lowville, NY 13367
315.376.3511 or 315.771.1939

Deanna Edick

County Government
5274 Outer Stowe Street
Lowville, NY 13367
315.376.5746

Brian Finn

Community Member
Lowville Academy & Central School
7668 N. State Street
Lowville, NY 13367
315.376.9117

Section 2. That the term of said appointments shall be effective June 7, 2017 through June 7, 2019.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.