OFFICE OF LEWIS COUNTY BOARD OF LEGISLATORS
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December 11, 2020

TO: Media and General Public

FROM: Cassandra Moser, Clerk of the Board

The Lewis County Board of Legislators will meet on **Thursday, December 17, 2020 at 10:00 a.m.** virtually by Zoom meeting due to the Covid-19 pandemic. Attached are proposed resolutions for action. This meeting will be streamed live on the YouTube channel "Lewis County" listed below:

https://www.youtube.com/channel/UCPhIjsUZRBjY7KSlQ0ywxkg

There will be a virtual public hearing for comment on the following:

- "A LOCAL LAW PROVIDING FOR INCREASES TO SALARIES FOR CERTAIN LOCAL OFFICIALS"

- TWO (2) HEARINGS ON: PROPOSED JEFFERSON/LEWIS COUNTY LED LIGHTING UPGRADE PLAN PURSUANT TO A NYS COUNTY-WIDE SHARED SERVICES INITIATIVE (CWSSI)

If you wish to comment on the public hearing during the meeting please use the chat feature and type your full name, address & comment so it can be read on the record. If you would like to submit your comment in advance, please do so by emailing, mailing, or hand delivering your full name, address and comment to cassandramoser@lewiscounty.ny.gov or 7660 N. State Street, Lowville, NY 13367 prior to 4:30 p.m. on Wednesday, December 16th and it will be read on the record. Please remember to be respectful.

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Lewis County is an equal opportunity provider and employer. Complaints of discrimination should be made known to
The Lewis County Board of Legislators

RESOLUTION NO. 338 – 2020

AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of $ 1,411,756.05 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator _____, seconded by Legislator _____, and adopted by the following roll call vote:

AYES:

NAYS:

ABSENT:

RESOLUTION NO. 339 - 2020

RESOLUTION ADOPTING AND OTHERWISE TREATING LOCAL LAW NO. 1 – 2021, COUNTY OF LEWIS

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

WHEREAS, a resolution was duly adopted by the Board of Legislators on December 1, 2020, directing that a public hearing be held by said Board on December 17, 2020 from 10:00 a.m. to 10:30 a.m. to hear all interested parties on a proposed Local Law entitled "A LOCAL LAW PROVIDING FOR INCREASES TO SALARIES FOR CERTAIN LOCAL OFFICIALS"; and

WHEREAS, notice of said public hearing was duly advertised in the *Watertown Daily Times,* the official newspaper designated by the County, on December 10, 2020, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing. The notice provided that as a result of temporary restrictions on public gatherings due to COVID-19, the public was directed to submit comments on the proposed Local Law by email or regular mail to the Clerk of the Board on behalf of or in opposition to said proposed Local Law, or any part thereof, on or before December 17, 2020 at 9:00 a.m.; and that the public could access the live meeting by internet on the county's YouTube link: https://www.youtube.com/channel/UCPhIjsUZRBjY7KSlQ0ywxkg; and

WHEREAS, the public hearing by the above alternative access methods, was duly held with the Board of Legislators acting after receipt of public comment and information;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 9-2020), County of Lewis, being "A LOCAL LAW PROVIDING FOR INCREASES TO SALARIES FOR CERTAIN LOCAL OFFICIALS", be and the same hereby is designated as Local Law No. 1–2021, County of Lewis.

Section 2. That Law No. 1–2021, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator _____, seconded by Legislator _____, and adopted pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:

RESOLUTION NO. 340 - 2020

RESOLUTION AUTHORIZING A RENEWAL AGREEMENT BETWEEN THE COUNTY OF LEWIS AND CUMMINS SALES AND SERVICE FOR GENERATOR MAINTENANCE SERVICES

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the County of Lewis desires to enter into a renewal agreement with Cummins Sales and Service, with office located at 6193 Eastern Avenue, Syracuse, New York 13211, for the purpose of providing maintenance and inspection services for the generators placed at the 9-1-1 tower sites, and all county buildings; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes a renewal contract with Cummins Sales and Service for the purpose of providing maintenance services for the generators located at all 9-1-1 tower sites and county buildings.

Section 2. That the one year service agreement (January 1, 2021 to December 31, 2021) includes annual inspections on all equipment in March and full maintenance service in September, at a total cost of $18,674.48.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 341 - 2020

RESOLUTION AUTHORIZING RENEWAL AGREEMENT WITH THE UNIFIED COURT SYSTEM FOR COURT CLEANING AND MINOR REPAIR SERVICES

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, counties and cities are required by law to furnish and maintain adequate court facilities for use by trial courts in the State of New York, with the State obligated to compensate the municipality for cleaning, maintenance and repairs of the facilities; and

WHEREAS, in 2018, the County entered into a five (5) year agreement (C300423) with the NYS Unified Court System ("UCS") the purpose of providing cleaning services for the interior of the Lewis County Court House ("Court Facilities"), as well as minor and emergency repairs, and preventive building and property maintenance services for the facility; and

WHEREAS, the five-year agreement commenced April 1, 2018 and continues through March 31, 2023, with annual agreements as to the maximum amount of reimbursement the UCS will pay to the County for such services; and

WHEREAS, the County has provided and submitted to the State the annual compensation reimbursement budget and scope of services to be rendered for the annual period from April 1, 2020 through March 31, 2021, and UCS agrees to reimburse the County for the cleaning and maintenance services for this period at a cost of $125,531.00; and

WHEREAS, the Board of Legislators seeks to authorize and approve this annual renewal service at said compensation amount.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes and approves the 2020/2021 renewal amendment to the five-year Agreement between the County of Lewis, by and through the Buildings and Grounds Department, and the NYS Unified Court System, for the provision of cleaning and maintenance services for the interior of the Lewis County Court Facility, as well as preventive building and property maintenance services for the facility, for the period retroactive to April 1, 2020 through March 31, 2021, in consideration of the payment of $125,531.00.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such renewal agreement, and all additional annual renewal amendments to the five-year Agreement, pending approval by the County Attorney.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 342 - 2020

RESOLUTION AUTHORIZING RENEWAL AGREEMENT BETWEEN LEWIS COUNTY COMMUNITY SERVICES DEPARTMENT AND RUBENZAHL, KNUDSEN & ASSOCIATES PSYCHOLOGICAL SERVICES, P.C.

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, Lewis County Community Services Department is lawfully required pursuant to Criminal Procedure Law Article 730 to ensure that adequate psychiatric examiners are available to conduct psychiatric examinations when it is of the opinion that the defendant may be an incapacitated person; and

WHEREAS, Lewis County Community Services Department wishes to enter into a renewal Agreement with Rubenzahl, Knudsen & Associates Psychological Services, P.C. to conduct these examinations; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes a renewal Agreement between the County of Lewis, by and through the Lewis County Community Services Department, and Rubenzahl, Knudsen & Associates Psychological Services, P.C. for the purpose of conducting psychological examinations of defendants as required pursuant to CPL 730.

Section 2. That the term of this Agreement shall be from January 1, 2021 through December 31, 2021 for an amount not to exceed $125.00 per hour for psychological evaluations, not to exceed $500.00 per evaluation, unless approved by the Director and $150.00 per hour for expert court testimony.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 343 – 2020

RESOLUTION AMENDING COMPENSATION PLAN OF COUNTY OF LEWIS WITH REFERENCE TO DISTRICT ATTORNEY OFFICE

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

WHEREAS, as a result of changes to the New York State Bail Reform Law effective January 1, 2020, the District Attorney's Office is tasked with discovery compliance demands at the outset of all criminal matters requiring and causing additional, immediate workloads necessitating part-time assistance;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the District Attorney's office to create the following temporary position, effective January 1, 2021 through December 31, 2021 with compensation not to exceed $8,000:

TITLE	STATUS	SALARY
Intern	Temporary	$16.00/hour

Section 2. That the Board of Legislators hereby declares that no additional funding for this temporary intern position will be authorized in 2021.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 344 – 2020

RESOLUTION AMENDING COMPENSATION PLAN OF COUNTY OF LEWIS WITH REFERENCE TO DISTRICT ATTORNEY OFFICE

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

WHEREAS, as a result of changes to the New York State Bail Reform Law effective January 1, 2020, the District Attorney's Office is tasked with discovery compliance demands at the outset of all criminal matters requiring and causing additional, immediate workloads necessitating part-time legal assistance;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the District Attorney's office to create the following temporary position, effective January 1, 2021 through December 31, 2021 with compensation not to exceed $5,000:

TITLE	STATUS	SALARY
Part-Time Assistant District Attorney	Temporary	$50.00/hour

Section 2. That the Board of Legislators hereby declares that no additional funding for this part-time, temporary position will be authorized in 2021.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 345 - 2020

RESOLUTION APPOINTING DEMOCRATIC COMMISSIONER OF ELECTIONS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the term of Lindsay Burriss as Democratic commissioner of Elections is due to expire on December 31, 2020; and

WHEREAS, pursuant to New York State Election Law, sections 3-200 and 3-204, Lewis County Democratic Committee Chairwoman Linda Sandri has submitted a certificate of recommendation for her re-appointment.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby re-appoints LINDSAY BURRISS, a resident and qualified voter of the Town of New Bremen, Lewis County, New York, as the Democratic Commissioner of Elections, in and for the County of Lewis.

Section 2. That the term of said appointment shall commence on January 1, 2021 and terminate on December 31, 2022.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 346 - 2020

RESOLUTION APPOINTING REPUBLICAN COMMISSIONER OF ELECTIONS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the term of Ann M. Nortz as Republican Commissioner of Elections is due to expire on December 31, 2020; and

WHEREAS, Lewis County Republican Committee Chairman Michael Young has submitted a letter recommending her re-appointment.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby re-appoints ANN M. NORTZ, a resident and qualified voter of the Town of Lowville, Lewis County, New York as the Republican Commissioner of Elections, in and for the County of Lewis.

Section 2. That the term of said appointment shall commence on January 1, 2021 and terminate on December 31, 2022.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 347 - 2020

RESOLUTION APPOINTING MEMBER TO LEWIS COUNTY ETHICS BOARD

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That pursuant to Local Law No. 5-2005 "Lewis County Ethics Law" this Board of Legislators hereby appoints John Scott Markham of 3513 West Road, Constableville, New York 13325, as a Republican representative on the Lewis County Ethics Board.

Section 2. That the term of said appointment shall be effective from January 1, 2021 through December 31, 2023.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 348 - 2020

RESOLUTION APPROVING GRANT OF EASEMENT TO DAIRY RNG-NY-MARKS FARM, LLC UNDER EAST MARTINSBURG ROAD, COUNTY ROUTE 22

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, pursuant to Section 136 of the Highway Law, Marks Farm Realty LLC (MARKS FARM), submitted an application and permit for work within the Right-of-Way of County Route 22 (East Martinsburg Road), approximately 1.575 ft North of the NYS Rt 12 intersection to install four(4) manure pipelines, by pipe and casing to be driven under the road from one side of the farm to the other under the road to the proposed anaerobic digesters, gas collection and processing site as set forth in the special use permit and site plan review presented to the Town of Martinsburg Planning Board and County Planning Board; and

WHEREAS, the project and site plans were approved by both the Town Planning Board and the County Planning Board with conditions, including compliance with all Local, State and Federal regulatory requirements for such a facility; and

WHEREAS MARKS intends to install an anaerobic digester for processing of manure which will then be converted to gas as a renewable energy source for the farm, and which will decrease the number of truck runs on said road; and

WHEREAS, the County owns certain real property located in the Town of Martinsburg which includes County Route 22, conveyed from Marks Farms to the County by deed dated June 19, 1998 and recorded in the Lewis County Clerk's office on October 23, 1998 in Liber 630 at Page 345. MARKS has requested permission to construct and install manure pipes and gas line pipes in and under a designated portion of County Route 22 owned by the County, and to secure a permanent easement, approximately 20ft x 50ft, for said piping for as long as the digester or other similar processor remains in usage; and

WHEREAS, the Board of Legislators seeks to authorize the easement for said purpose;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1: That the Board of Legislators hereby authorizes the granting of a permanent easement from the County of Lewis to DAIRY RNG-NY-MARKS FARM, LLC for the construction, installation, maintenance, and repair of underground manure and gas line pipes to be located in a strip of County land approximately 20 feet by 50 feet +/_ , approximately 0.02 acres, and being located and more particularly described as property of the County of Lewis in the Town of Martinsburg, State of New York, being in Lot 62 of Township No. 5, Town of Martinsburg, as shown on a map entitled "ALTA/NSPS Land title Survey, Marks Farm Realty LLC, 6314 Cannan Road, Lowville, NY 13367" as prepared by LaFave White & McGivern LS PC, Andrew R. Bailey

LS, dated June 5, 2020, last revised October 30, 2020; being part of the East Martinsburg Road, County Route No. 22.

Section 2. That the easement shall provide that MARKS shall comply with any and all Federal, State and Local Laws and Regulations, including all DEC requirements for said piping and digester project; that the Grantee shall keep in good repair all appurtenances placed within the bounds of the county highway and property easement; that the Grantee shall indemnify and hold the County harmless from all claim and damages which may accrue and arise by reason on the granting of this easement and the use of the property for the proposed piping; that the Grantee shall be responsible and obligated to reimburse and/or pay for any repairs and damages to the County road, property and right of way at said location to the specifications and requirements of the County Highway Superintendent; together with such other terms and conditions as may be recommended by the County Attorney.

Section 3. That the Chairman, or Vice-Chairman, of the Board of Legislators is hereby authorized to make, execute, seal and deliver such easement for consideration of One Dollar ($1.00), upon review and approval of the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 349 – 2020

RESOLUTION APPOINTING MEMBER TO LEWIS COUNTY INDUSTRIAL DEVELOPMENT AGENCY BOARD OF DIRECTORS

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

WHEREAS, pursuant to Section 856 of the General Municipal Law, an Industrial Development Agency shall be a corporate government agency constituting a public benefit corporation; and

WHEREAS, the Industrial Development Agency Board of Directors shall consist of not less than three nor more than seven members, who shall be appointed by the governing Board of Legislators; and

WHEREAS, said members shall serve at the pleasure of the Board of Legislators.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby appoints McKenzie Lehman of 9505 Ebersol Circle, Castorland, New York 13620 to the Lewis County Industrial Development Agency Board of Directors, to serve at the pleasure of the Board of Legislators.

Section 2. That said appointment shall be effective December 18th, 2020 for an indefinite term.

Section 3. That the within resolution shall be effective immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 350 - 2021

RESOLUTION TO APPROPRIATE FUNDS
Information Technology Department

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules committee

BE IT RESOLVED as follows:

Section l. That the following 2021 budget transfer is hereby approved in the Information Technology Department accounts. This transfer will move funds from Project HAE Capital Equipment H0990100 499900 balance $ _____. The intent of this transfer is to have the funds available in the IT operating equipment line to make purchases of computer equipment for other County Departments throughout 2021 as the need arises:

Increase Revenue:	
A0100000 350310 Interfund transfers	$10,000.00
Increase Expense:	
A0168000 221700 IT Computers	$10,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 351 - 2020

RESOLUTION AUTHORIZING DISTRIBUTION TO CERTAIN VILLAGES TO ASSIST IN WATER/SEWER INFRASTRUCTURE EXPENSES AND IMPROVEMENT COSTS

Introduced by Legislator Richard Chartrand, Representative for Legislative District 5.

WHEREAS, the County is committed to investment in projects which will improve and grow economic development. Maintenance of and improvements to water and/or sewer infrastructure and systems are essential to economic development in Lewis County; and

WHEREAS, the County seeks to consider a distribution to certain Villages in the County who maintain and operate water and/or sewer districts and systems, namely, the Villages of Constableville, Copenhagen, Croghan, Lowville, Lyons Falls and Port Leyden; and

WHEREAS, this payment is proposed in order to assist those named Villages with the expenses associated with each Village's water/sewer infrastructure/system costs of maintenance and upgrades so that overall economic development may improve where water and/or sewer infrastructures are properly maintained;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby approves the following distribution of $71,514.09 to the following named Villages in the County of Lewis who have water/sewer district infrastructures/systems for the amounts set forth for each:

Village of Constableville	$ 3,772.96
Village of Copenhagen	1,508.23
Village of Croghan	1,803.14
Village of Lowville	55,307.14
Village of Lyons Falls	3,447.25
Village of Port Leyden	5,675.37
Total:	$71,514.09

Section 2. That the Treasurer is directed to make the aforesaid payments from the Lewis County contingency account.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 352 - 2020

RESOLUTION AUTHORIZING AGREEMENTS BETWEEN LEWIS COUNTY AND OUTSIDE AGENCIES

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby approves the following contracts for fiscal year 2021, at the amounts set opposite to each respectively:

OUTSIDE AGENCY	AMOUNT
Mountain View Prevention	$ 22,620.00
Oneida-Lewis Chapter, NYSARC	25,000.00
Lewis County General Hospital Foundation	20,000.00
Chamber of Commerce	65,000.00
North Country Library	30,000.00
Lewis County Historical Society	22,115.00
Constable Hall Association	1,000.00
International Maple Museum Centre	1,000.00
Railway Historical Society NNY	1,000.00
Adirondack Park Local Government Board	800.00
Lewis County Agricultural Society	5,000.00
Lewis County Soil & Water Conservation District	120,000.00
Cornell Cooperative Extension of Lewis County	320,000.00
Town of Diana Museum	1,000.00
Adirondack North Country Association	1,000.00
Lyons Falls Historical Association	1,000.00
Double Play Community Center	20,000.00
County of Lewis Industrial Development Agency	190,000.00

Section 2. That the Chairman of the Board of Legislators or the Vice-Chairman be and the same is hereby authorized to execute and deliver such Agreement.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 353 - 2020

RESOLUTION APPOINTING MEMBERS TO OFFICE FOR AGING ADVISORY COUNCIL

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby re-appoints the following individuals to the Lewis County Office For Aging Advisory Council:

District No. 2 – Mariette Virkler of 6489 Swiss Road, Castorland, NY 13620
District No. 9 – Joan Goodfellow of 3772 Hunkins Road, Port Leyden, NY 13433
Hospital Rep. - Margaret Grant of L.C.H.S., 7885 N. State St, Lowville, NY 13367

Section 2. The term of said appointments shall commence January 1, 2021 and expire on December 31, 2023.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 354 - 2020

RESOLUTION AUTHORIZING RENEWAL AGREEMENT BETWEEN LEWIS COUNTY AND BIRNIE BUS TOURS, INC. FOR 2021 LEWIS COUNTY PUBLIC TRANSPORTATION SYSTEM

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, Section 119-r of the General Municipal Law of the State of New York authorizes a county to enter into a contract with a privately owned or operated mass transportation facility for mass transportation services to be rendered to the people of Lewis County; and

WHEREAS, the County has adopted Local Law No. 4 – 2009, entitled, "A LOCAL LAW AUTHORIZING PUBLIC TRANSPORTATION SYSTEM WITHIN LEWIS COUNTY," whereby the County of Lewis has authorized the Board of Legislators to enter into a contract or contracts for a fair and reasonable consideration for mass transportation services to be rendered to the public by a privately-owned or operated mass transportation facility; and

WHEREAS, the BIRNIE BUS TOURS, INC. (herein, the "CARRIER") represents that it is such a privately owned or operated mass transportation facility described in Section 119-r of the General Municipal Law and that it holds certificates of public convenience and necessity issued by the New York State Department of Transportation necessary and appropriate for the rendition of the services to be performed by it hereunder and with costs reimbursable to the County from Federal and State Transportation Programs; and

WHEREAS, the County seeks management, operation and maintenance services for the public transportation system and for the coordination and provision of transportation services for Lewis County; and

WHEREAS, the County wishes to renew an agreement with the CARRIER, (Birnie Bus Tours, Inc.), intended and designed to provide public transportation to Lewis County residents at fair and reasonable rates and to provide public assistance to the CARRIER under the provisions of the NYS Transportation Law, Section 18-b, being Chapter 56 of the Laws of 1975 as amended; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves a renewal contract with BIRNIE BUS TOURS, INC., to provide public transportation management, operation and maintenance services pursuant to Section 119-r of the General Municipal Law and Section 18-B of the Transportation Law effective January 1, 2021 through December 31, 2021 at the various cost rates that are identified in Schedule B of the Agreement.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, and any Amendments for

inclusion of the NYSARC, Inc. (Oneida-Lewis Chapter) and United Cerebral Palsy ridership, if and when entities renew contracts with the CARRIER.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

Schedule B: 2021 Public Transportation Rates

Transportation Management Agreement
For Coordinated Public Transportation System
Between the County of Lewis and Birnie Bus Tours, Inc.
January 1, 2021 – December 31, 2021

Contract Rate for Fixed Route Service:
The County shall pay the Carrier $4,219.74 per month, by monthly invoice with days of service, ridership data by location and route, for daily transit service of six fixed routes*:

1) #518 Lowville - Boonville – Lowville
2) #630 Lowville – Carthage – Lowville
3) #631 Lowville - Constableville – Lowville
4) #632 Harrisville – Croghan – Lowville
5) #633 Lowville – Watson – Lowville
6) #634 Lowville – Martinsburg – Lowville.

* The parties acknowledge that the exact routes may be altered by mutual agreement dependent upon ridership analysis.

The fixed route service begins at approximately 6:15 AM and ends around 5:00 PM. Fixed route service runs Monday – Friday, except the following holidays:

1) Memorial Day
2) July 4th
3) Labor Day
4) Thanksgiving
5) Day after Thanksgiving
6) Christmas
7) New Year's Day

Rate for Managing/Coordinating Transit Services:
The County shall pay the Carrier a flat rate of $3,111 per month by monthly invoice with monthly administration data. This includes but is not limited to maintaining a customer call center, on demand dispatch service, coordination of NEMT service with the State's contractor (Medical Answering Services), and management of all bus operations and maintenance of the fleet.

Lowville Loop Expansion Service:
The County shall pay the Carrier $47.94 per hour for expansion related transit service outside of established routes. The Carrier shall provide cumulative payroll hours in monthly invoices to the County (under separate line items). Presently, the expanded Lowville Loop service includes three loops, Monday – Friday from approximately 9:45 AM to 1:30 PM except the holidays listed under the Fixed Route exclusions. The County also maintains the right to adjust or terminate the Lowville Loop and/or to add additional expanded routes with a thirty day written notice to the Carrier.

Dial-A-Ride Service:
The County shall pay the Carrier $47.94 per hour for Dial-A-Ride related transit service. This on demand service is by reservation only and is open to the public. The Carrier shall provide cumulative payroll hours in monthly invoices to the County (under a separate line item labeled DAR). Carrier may charge the public double the regular fare for this on demand service.

Demand Response/Medicaid Van for Non-Emergency Medicaid Transportation:
The County shall pay the Carrier $27.78 per hour for Demand Response/Medicaid Van transit hours. The Carrier shall provide cumulative payroll hours in monthly invoices to the County (under a separate line item labeled Demand Response/Medicaid Van). The County also maintains the right to terminate Demand Response/Medicaid Van service with a thirty day written notice to the Carrier. NEMT service is available Monday – Friday except on the holidays listed under the Fixed Route exclusions. NEMT service is only for Medicaid clients by appointment only.

Route 518 Expansion (Lowville to Boonville):
The County shall pay the Carrier $1,384 per month for Route 518 expansion (Lowville to Boonville round trip) as part of a three-way partnership with Upstate Cerebral Palsy, Birnie Bus, Inc. and Lewis County. Lewis County will pay for this expanded portion of service while Birnie Bus, Inc, will credit UCP $16,600 per year as per the agreed upon partnership. The Carrier shall provide a separate line item for Rt. 518 expansion on its monthly invoices to the County. Presently, the expanded service runs Monday – Friday except the holidays listed under the Fixed Route exclusions. The County also maintains the right to adjust or terminate this expanded route with a thirty-day written notice to the Carrier and UCP.

Fare Box:
The Carrier maintains all records regarding fare box revenue. Carrier shall provide the County with a monthly invoice with fare box revenue data and shall credit the County with the fare box revenue towards each route's monthly costs. Monthly passes will be available for purchase through Birnie Bus for $25. Passes can be used on all routes, except NEMT and DAR. The Carrier will keep the fares from the Fixed Route Services, to include the Lowville Loop and DAR, and the Old Forge Seasonal Route. The County is entitled to all fares collected from the JCC Connector, Utica Connector, Fort Drum Circuit and additional routes, to include day-trips and the Cream Cheese Festival; these fares will be deducted from the associated invoices.

Old Forge Seasonal Route:
The County shall pay the carrier $471.24 per day per bus for round trip service between Croghan, NY and Old Forge, NY for the summer season. Tentative pick up locations include:

1) Croghan
2) Lowville
3) Glenfield
4) Lyons Falls
5) Port Leyden
6) Boonville
7) Woodgate

The route is subject to change upon written approval of both parties. Service is 7 days per week and the route is open to the public in both directions. This service commences on or about June 5, 2021 and terminates after Labor Day weekend. The Carrier charges $1.00 fare each way for this service. There will be monthly bus passes available for riders for the cost of $25.00.

Carrier shall provide two buses during busier times; estimated as June 16, 2021 – August 19, 2021. The parties acknowledge that the exact dates in which the second bus is provided may be altered by mutual agreement dependent upon ridership analysis.

The Carrier shall provide the County with a monthly invoice including but not limited to the number of days of service and ridership data by location and bus, the fare box revenue data. The Carrier shall keep the fare box revenue.

JCC Connector:

The County shall pay the Carrier $589.50 per day for the use of a Lewis County Public Transportation bus to service the JCC Connector route. The route will service both Lewis County and Jefferson County residents with planned pick up locations in Port Leyden, Lyons Falls, Glenfield, Lowville, Croghan, Carthage, Deer River, Copenhagen, JCC, the Salmon Run Mall, and Fort Drum. Lewis County will submit to New York State Department of Transportation while Birnie Bus is obligated to provide the proper data to the County for submission. Lewis County will retain all STOA money associated with this route. The Carrier shall provide a separate line item for the JCC Connector route on its monthly invoices to the County. The JCC Connector route will run Monday-Friday year-round.

The bus will not run on any of the holidays listed in the Fixed Route exclusions. Lewis County also maintains the right to adjust this route with a 10-day notice. In addition, the County reserves its right to terminate this route upon thirty days prior written notice to the Carrier. Lewis County shall be entitled to the fare box for this route. The Carrier will collect the fares and maintain all records regarding fare box revenue. Carrier shall provide the County with a monthly invoice, including but not limited to the fare box revenue data listed, and shall credit the County with the fare box revenue towards this route's monthly cost. Lewis County shall have the sole right to set the rider fare rates and discounts, if any.

Utica/The College Connector:

The County shall pay the Carrier $504.84 per day for the Utica route also known as The College Connector in coordination with Oneida County Rural Transit and Birnie Bus Inc. The route will serve both Lewis County and Oneida County residents with planned pick up locations in Lowville, Port Leyden, Boonville, Alder Creek, Remsen, Barneveld, Utica (SUNY Poly, Wal-Mart, Union Station, the Centro Transit Hub and MVCC) and New Hartford (New Hartford Shopping Center and Sangertown Square). Utica College can be served as a "Call Ahead" option. Lewis County will submit to New York State Department of Transportation while Birnie Bus is obligated to provide the proper data to the County for submission. Lewis County will retain all STOA money associated with this route. The Carrier shall provide a separate line item for the Utica/College Connector route on its monthly invoices to the County. The Utica/College Connector service will run Monday – Friday on a flexed schedule which will mirror the college semester schedules, please see service table. The route will run all year long on Tuesdays and Thursdays. The Monday Wednesday Friday route will not run outside the traditional Spring and Fall college semester time periods.

The bus will not run on any of the holidays listed in the Fixed Route exclusions. Lewis County also maintains the right to adjust this route based upon college schedules with a 10-day notice. In addition, the County reserves its right to terminate this route upon thirty days prior written notice to the Carrier.

Carrier shall provide the County with a monthly invoice, including but not limited to the fare box revenue data listed, and shall credit the County with the fare box revenue towards this route's monthly cost.
Lewis County shall have the sole right to set the rider fare rates and discounts, if any.

Utica /The College Connector Route – 2021						
	Monday, Wednesday, Friday			Tuesday & Thursday		
2021	Total Service Days	Service Dates	No Service	Total Service Days	Service Dates	No Service
Jan	5	1/20 - 1/29	1/1 – 1/18	8	1/5-1/28	N/A
Feb	12	2/1 - 2/26	N/A	8	2/2 - 2/25	N/A
Mar	14	3/1 - 3/31	N/A	9	3/2-3/30	N/A
Apr	13	4/2 - 4/30	N/A	9	4/1-4/29	N/A
May	6	5/3 - 5/14	5/17 - 5/31	8	5/4-5/27	N/A
Jun	0	N/A	6/2 - 6/30	9	6/1-6/29	N/A
Jul	0	N/A	7/2 - 7/30	9	7/1-7/29	N/A
Aug	1	8/30	8/2 - 8/27	9	8/3-8/31	N/A
Sep	12	9/1 - 9/29	9/6/20	9	9/2-9/30	N/A
Oct	13	10/1 - 10/29	N/A	8	10/5-10/28	N/A
Nov	13	11/1-11/29	N/A	8	11/2 - 11/30	11/25/20
Dec	8	12/1 - 12/17	12/220 - 12/31	9	12/2 - 12/30	N/A
Totals	**97**			**103**		

Route Extensions

In the event that the County would like to extend any of the established routes, the following rates apply:

$17.00/quarter hour with the use of a Lewis County Public Transportation owned vehicle

$19.50/quarter hour with the use of a Birnie Bus owned vehicle

RESOLUTION NO. 355 - 2020

RESOLUTION APPOINTING MEMBER TO PLANNING BOARD

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Donald Cook of 575 County Route 194, Barnes Corners, New York 13626, as a member of the Lewis County Planning Board.

Section 2. That the term of said appointment shall be effective from January 1, 2021 through December 31, 2023.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 356 - 2020

RESOLUTION AUTHORIZING HAZARD MATERIAL STUDY AND AGREEMENT WITH DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY FOR TURIN BRICK BLOCK BUILDING

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

WHEREAS, the County of Lewis, by and through the Building and Codes Department, condemned the structure known as the Brick Block Building located at the intersection of State Route 26 and County Road 38 in the Village of Turin as unsafe and a danger to the public; and

WHEREAS, the County, through the Planning Department, desires to enter into an agreement with Development Authority of the North Country (DANC), a public benefit corporation organized and existing under the laws of the State of New York, having an office and principal place of business located at 317 Washington Street, Watertown, New York 13601 to assist the County in a Phase 1 Hazardous Material Assessment by soliciting quotes from firms to complete a Pre-Demolition Hazardous Materials Survey, review the quotes and make a recommendation to the County as to the award of same. In addition, DANC will utilize the results of the survey to develop an overall project scope, budget and schedule to be utilized by the County and Village to solicit funding; and

WHEREAS, DANC estimates that the Hazardous Material Survey will cost $7,000.00; that DANC's fee to manage this Phase of the project would be $5,000.00, with a total Phase 1 estimate of $12,000.00; and

WHEREAS, the Planning Department will cover the costs up to $12,000.00 for Phase 1 of the project from its 2020 Community Development Fund Account, and recommends that the County invest in this Phase 1 Project and Agreement with DANC;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes the County of Lewis, by and through the Planning Department, to implement a Phase 1 Hazardous Materials Assessment Survey on the Brick Block Building in the Village of West Turin, New York and authorizes an agreement with DANC to assist in the Phase 1 project for the scope of services therein described, for a total cost of $12,000.00 for Phase 1 ($5,000.00 to DANC and estimated $7,000.00 for the Hazardous Materials Assessment Survey), payable from the Planning Department's 2020 Community Development Funds.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement(s), pending approval by the County Attorney.

Section 3. That this Resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 357 - 2020

RESOLUTION AUTHORIZING APPLICATION FOR 2021 OFFICE OF COMMUNITY RENEWAL NEW YORK MAIN STREET (NYMS) PROGRAM GRANT DOWNTOWN STABILIZATION PROJECT FUNDING

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the County of Lewis, by and through the Planning Department, desires to apply for 75% of project costs or up to $500,000 including administrative expenses in financial assistance through the 2021 Consolidated Funding Application (CFA) under the New York State Office of Community Renewal, New York Main Street (NYMS) Program; and

WHEREAS, the application proposes funding to assist property owners to complete building renovations to downtown "main street" buildings on South State Street between Water Street and Elm Street in the Village of Lowville; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts. The grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes the County of Lewis, by and through the Planning Department, to submit the on-line application to the New York State Office of Community Renewal for up to $500,000.00 in 2021 New York Main Street funding for a Downtown Stabilization project located at 7514 South State Street in the Village of Lowville.

Section 2. That the Chairman or Vice Chairman of the Board of Legislators be and the same is hereby authorized to sign and submit the application and any contract documents, if awarded the grant.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 358 – 2020

RESOLUTION APPOINTING MEMBERS TO LEWIS COUNTY FAIR HOUSING TASK FORCE

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, by Resolution No. 508-2016, the Lewis County Board of Legislators designated the Lewis County Planning Director as the Lewis County Fair Housing Officer and HUD Section 3 Coordinator, and authorized the Planning Director to engage in activities required to maintain compliance with HUD regulations and implementation of fair housing education and enforcement resources; and

WHEREAS, pursuant to the 2016 report, fair housing education and enforcement resources were identified, *inter alia*, as areas to be improved upon in Lewis County, with the recommendation that not only the County Planning Director be named the local fair housing officer, but to also establish a fair housing task force comprised of representative members with affiliated interests in housing, (*such as* representative from the office for the aging, mortgage lenders, real estate sales, non-profit housing, religious organizations, apartment rental agencies, housing construction industry, trade laborers); and

WHEREAS, the task force will assist to promote fair housing choice for all persons in the County and reaffirm a commitment to equal opportunity for residents to live in safe, decent housing; and

WHEREAS, Britt Abbey, a Realtor, and Kevin McArdle, an Attorney, have indicated interest to serve on the Task Force.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby appoints the following individuals to the Lewis County Fair Housing Task Force as representatives of county members who have affiliated interests in housing and/or assistance to residents with housing needs.

Britt Abbey – Good Morning Realty (Realtor interests)
Kevin McArdle – Company, McArdle & Randall, PLLC (Attorney interests)

Section 2. The term of said appointments shall commence December 18th, 2020 for an indefinite term.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 359 - 2020

RESOLUTION AUTHORIZING APPLICATION FOR 2021 OFFICE OF COMMUNITY RENEWAL NEW YORK MAIN STREET (NYMS) GRANT FUNDING TO CONDUCT A RE-USE STUDY ON A DECOMMISSIONED SCHOOL

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the County of Lewis, by and through the Planning Department, desires to apply for up to $20,000 in financial assistance through the 2021 Consolidated Funding Application (CFA) under the New York State Office of Community Renewal, New York Main Street (NYMS) Program; and

WHEREAS, if awarded, the grant requires a commitment of a 5% match from the County, not to exceed $1,053.00, which will be provided by the Planning Department through its Community Development fund; and

WHEREAS, the application proposes funding to develop an adaptive re-use plan for a school that will be decommissioned in 2021 in the downtown "main street" corridor of Glenfield, located at 5960 Main Street between River Street and Glenfield Road; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts. The grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes the County of Lewis, by and through the Planning Department, to submit the on-line application to the New York State Office of Community Renewal for up to $20,000.00 in 2021 New York Main Street funding for a Technical Assistance project located at 5960 Main Street in Glenfield.

Section 2. That the Chairman or Vice Chairman of the Board of Legislators be and the same is hereby authorized to sign and submit the application and any contract documents, if awarded the grant.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 360 - 2020

RESOLUTION AUTHORIZING AGREEMENT BETWEEN LEWIS COUNTY PROBATION DEPARTMENT AND CHILDREN'S HOME OF JEFFERSON COUNTY

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, Children's Home of Jefferson County ("Agency") is a private non-profit agency authorized by the New York State Office of Children and Family Services that provides a non-secure detention program; and

WHEREAS, the Lewis County Probation Department wishes to enter into an agreement with this Agency to utilize their services for the provision of non-secure detention services for the temporary boarding and care of juveniles placed into the custody of the Probation Department by the Family Court; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an agreement between the County of Lewis, by and through the Lewis County Probation Department, and Children's Home of Jefferson County for the provision of non-secure detention services for the temporary boarding and care of juveniles placed into the custody of the Lewis County Probation Department by the Family Court for the term beginning January 1, 2021 through December 31, 2021, at a cost of $450.00 per day. Upon submission of a voucher, the State may reimburse up to 49% of the cost.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 361 - 2020

RESOLUTION AUTHORIZING CONTRACT WITH MCCLUSKY LAW FIRM, LLC TO PERFORM CONFLICT DEFENDER SERVICES

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, County Law §722 directs each county to adopt a plan to provide legal counsel to persons charged with a crime or who are entitled to counsel pursuant to Family Court Act §262 and who are financially unable to obtain counsel (herein "public defense legal services"); and

WHEREAS, contemporaneously herewith, the Board of Legislators is authorizing an agreement to provide indigent legal defense services with Lewis Defenders, PLLC; and

WHEREAS, it is necessary to appoint an attorney/firm to assist in providing the statutory legal assistance as provided by the Lewis Defenders, PLLC, but to those individuals where the Lewis Defenders, PLLC would have a conflict of interest; and

WHEREAS, in light of its continuing statutory duty to provide legal counsel for the indigent pursuant to County Law §722-A and Family Court Act §262, the Board of Legislators desires to appoint an attorney/firm to perform such services in those instances where the Lewis Defenders, PLLC has an actual conflict of interest;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby approves an Agreement to provide conflict defender services through the McClusky Law Firm, LLC of 8 Main Street, P.O. Box 97, Adams, New York 13605 in those instances where the primary public defense firm is authorized to act, but has an actual conflict of interest (herein, "Conflict Defender"), to commence January 1, 2021 and continue through December 31, 2021.

Section 2. That the all inclusive cost of such services to be provided by the McClusky Law Firm as the "conflict defender", shall not exceed $71,400.00; and such services shall include but not be limited to, providing a licensed attorney for legal representation for the indigent in Lewis County Family Court, Lewis County Court, and Town and Village Courts throughout Lewis County, and maintaining an office in Lewis County suitable to meet with indigent defendants assigned.

Section 3. The Board of Legislators hereby authorizes the Chairman of the Board and he is hereby authorized to execute and deliver such contract or agreement to effectuate this Resolution, upon such terms as may be approved by the Lewis County Attorney.

Section 4. This resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 362 - 2020

RESOLUTION APPOINTING MEMBER TO HEALTH SERVICES ADVISORY BOARD

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby re-appoints the following individuals to serve as members of the Lewis County Health Services Advisory Board:

Shereen Palmer, MD of 5402 Dayan Street, Lowville, NY 13367

Section 2. That the term of said appointments shall be effective from January 1, 2021 through December 31, 2024.

Section 3. That the within resolution shall take effect immediately

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 363 - 2020

RESOLUTION ACCEPTING PERMANENT EASEMENT TO THE COUNTY FOR ITS TRAIL SYSTEM

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the County of Lewis has developed its ATV/OHV trail system by a combination of trails developed from public and private properties; and

WHEREAS, the Director of Recreation, Forestry and Parks secured an access agreement from Gregory E. Grower and Sharon E. Grower, the owners of approximately 158 acres in the Town of Leyden, known as parcel number 402.00-01-9.110, to have access to the property to construct, use and maintain designated trails on the property. By Resolution No. 246-2019, the trails on the Grower property were incorporated into the Lewis County ATV/OHV trail system, subject to the landowner's right to terminate access rights. By Resolution No. 172-2020, the owners granted a permanent easement to the County of approximately .54 acres of their property to the ATV/OHV trail system; and

WHEREAS, the owners now seek to gift another small portion of their property to the County of Lewis, for the ATV/OHV trail system, for trail use and parking area, as a permanent right of access and use for the County trail system, by granting a permanent easement for same. Attached as Exhibit "A" is a map depicting the additional easement area and location; approximately 3.5 +/- acres; and

WHEREAS, the Lewis County Board of Legislators seeks to accept this additional permanent easement and formally recognize Gregory Grower and Sharon Grower for their generosity and support of the Lewis County Trail System by this additional gifted easement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby gratefully accepts the gift of an additional permanent easement which shall run with the land, to the County of Lewis, on a portion of the property identified in "Exhibit A" located on parcel number 402.00-01-9.110 in the Town of Leyden, from landowners Gregory Grower and Sharon Grower, to be used, repaired, adjusted and maintained by the County's Recreation, Forestry and Parks Department as part of the County ATV/OHV trail system.

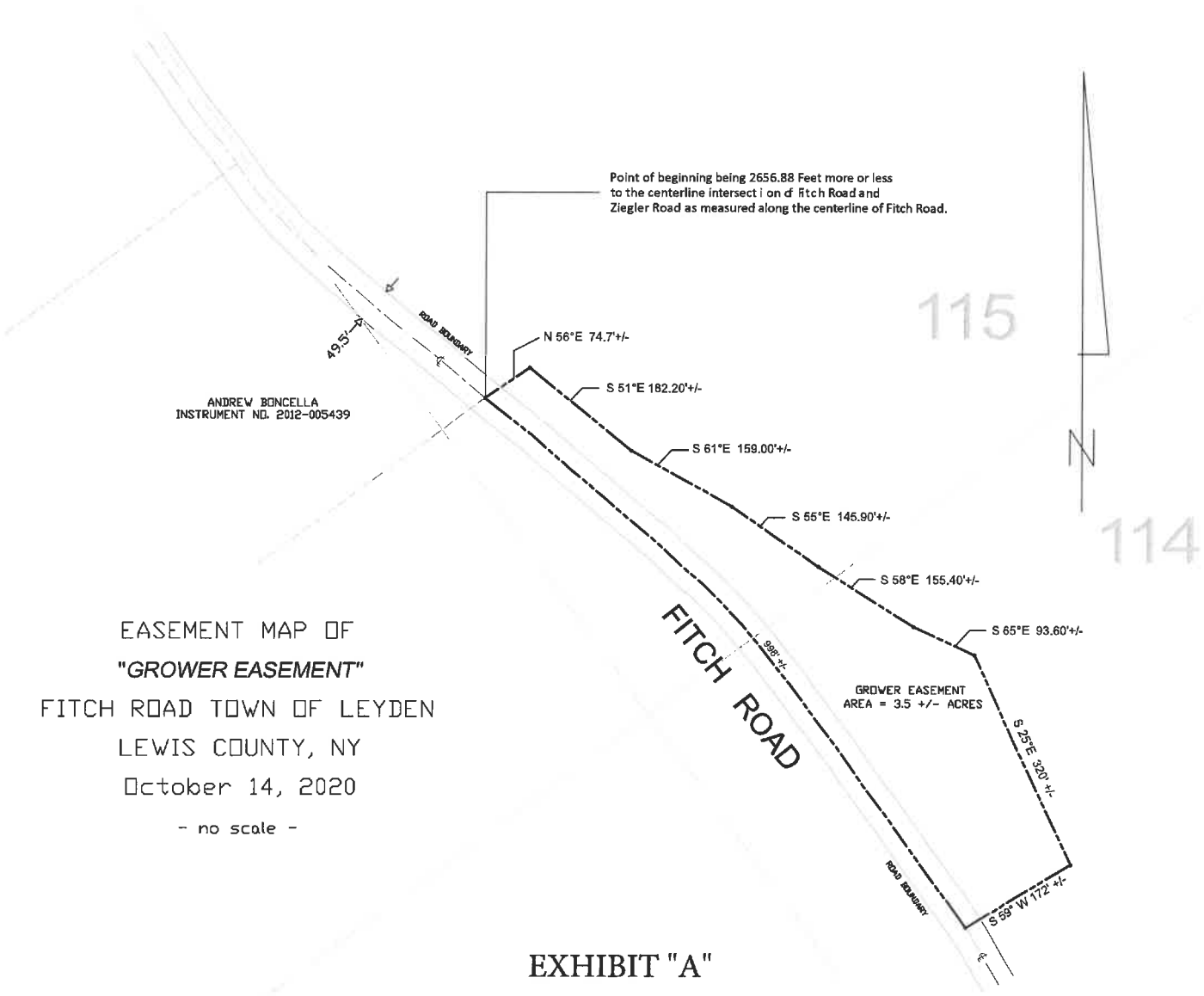
Section 2. That the easement shall include provision for the County of Lewis to have the right and access to approximately 3.5+/- acres identified as the easement area for use as an ATV/OHV trail and parking area maintained and used by the County under its Lewis County Trail System.

Section 3. That the easement document shall be duly recorded and appropriately indexed

with the Lewis County Clerk's Office upon review by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.



EASEMENT MAP OF

"GROWER EASEMENT"

FITCH ROAD TOWN OF LEYDEN

LEWIS COUNTY, NY

October 14, 2020

- no scale -

EXHIBIT "A"

RESOLUTION NO. 364 - 2020

RESOLUTION APPOINTING MEMBERS TO LABOR-MANAGEMENT SAFETY COMMITTEE

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Labor-Management Safety Committee created by Resolution 144-2016 provides a forum of communication between public officers and employees, to enhance health and safety procedures through regular review of actual occurrences, identifying hazards and promoting safety throughout the collective workplace operations.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby appoints the following individuals to represent Management on the Labor-Management Safety Committee: Workers' Compensation Administrator Cassandra Moser, Human Resources Director Caitlyn Smith, Highway Superintendent Timothy Hunt, Hospital Human Resources Director Jessica Skiff or Hospital Director of Emergency Preparedness & Security Bobbi Jo Kahl, Commissioner of Social Services Jennifer Jones; Vice-President of the Lewis County Town Superintendent's Association Rick Watson or Secretary-Treasurer Patrick Mahar.

Section 2. That the following individuals recommended by union presidents are hereby appointed to represent Labor: CSEA Representative Brenda Harwood, CSEA President Julie Harris, Hospital CSEA Representative Kelly Balash, CSEA Representative Kelly Amidon, and CSEA Representative Cody O'Donnell.

Section 3. That the term of said appointments shall be for a period of two (2) years, effective from January 1, 2021 through December 31, 2022.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 365 - 2020

RESOLUTION AUTHORIZING AGREEMENTS BETWEEN LEWIS COUNTY SHERIFF'S DEPARTMENT AND VARIOUS PROVIDERS

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the Lewis County Sheriff's Department desires to enter into agreements for services; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes Agreements between the County of Lewis, by and through the Lewis County Sheriff's Department and the following providers for program services in the amounts herein set forth:

CONTRACTOR	PURPOSE	AMOUNT
One Path Career Partners	Provides Mental Health Services to Inmates	• $3,000 per month which includes: • One (1) on site visit per month; • One (1) phone consultation per week; • Plus additional hourly charges as set forth in the agreement
Black Creek Integrated Systems, Corp.	Computer Software Support for the Sally-Port Inmate Management System	$17,644.50 per year
David F. Rosner, MD, PLLC	Jail Physician	$35, 172.00 per year ($2,931.00 per month)

Section 2. That the term of said renewal Agreements are for the period from January 1, 2021 through December 31, 2021.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 366 - 2020

RESOLUTION TO APPROPRIATE FUNDS
Sheriff's Department

Introduced by Legislator Jerry King, Chairman of the General Services Committee

BE IT RESOLVED as follows:

Section l. That the following budget appropriation is hereby approved in the office of the Sheriff's Department to pay for the Shop with a Cop Program using donated funds.

Increase Revenue:	
A0731000 327053 Donate Shop w/a Cop	$6,000.00
Increase Expense:	
A0311000 490900 Misc Expense	$6,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 367 – 2020

RESOLUTION AUTHORIZING AGREEMENT BETWEEN LEWIS COUNTY AND PROJECT LIFESAVER

Introduced by Legislator Jerry King, Chair of the General Services Committee and Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, Lewis County Office for the Aging ("OFA") and Sheriff's 911 Emergency Service Coordinator have partnered to propose investment in the Project Lifesaver International not-for profit organization radio tracking and locater of at risk individuals program. The program provides law enforcement, fire/rescue and caregivers with a program designed to protect, and when necessary, quickly locate individuals with cognitive disorders who are prone to life-threatening behavior of wandering; and

WHEREAS, under this program, the Lewis County Sheriff's office will be equipped with necessary technologies and training; community policing courses that provide basic understanding of cognitive conditions to better understand behaviors of individuals; the wearing of small transmitters on the wrist or ankle of at risk individuals who can be quickly located if he/she has gone missing; and

WHEREAS, OFA identified the need in the Lewis County community for this program, as there have been a number of searches since 2015 for individuals who have wandered off, with two deaths in recent years; and

WHEREAS, the start up costs and equipment include 2-day training (7 people), 2 band receivers, 2 omni vehicle antennas, battery testers, 2 headsets, 2 car power adapters and 2 transmitters, at a cost of $5,120.00; and

WHEREAS, the Board of Legislators wishes to authorize this project and agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes a Membership Agreement between the County of Lewis, by and through the Lewis County Sheriff's Office with Project Lifesaver International for radio tracing and locater of at risk individuals under its start-up program at a cost of $5,120.00, payable from the 911 Public Safety Surcharge Funds.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 368 - 2020

RESOLUTION AUTHORIZING AGREEMENTS BETWEEN LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE COUNTY LAW DEPARTMENT FOR LEGAL SERVICES AND REPRESENTATION IN FAMILY COURT MATTERS, CHILD SUPPORT ENFORCEMENT PROCEEDINGS AND PURCHASE OF SERVICES FOR COLLECTION AND RECOVERY MATTERS

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, pursuant to § 397 of the Social Services Law, the Department of Social Services (the "Department) is responsible to bring cases deemed necessary before the Family Court for adjudication with regard to children considered to be neglected or abused, to institute proceedings against a parent or adult for neglect or abuse of a child, for voluntary placements, foster care placements, extensions of placement, custody determination of placement rights, and placements that may result from Juvenile Delinquencies (J.D.); and

WHEREAS, under Section 454 of the Federal Social Security Act, Section 111 (h), 352, and 352 (a) of the Social Services Law of the State of New York, and the rules and regulations promulgated by the State Department of Social Services, the Department is responsible through its Child Support Enforcement Unit for the establishment of paternity, locating of absent parents, and the enforcement and collection of support from legally responsible relatives for persons applying for or receiving Aid to Dependent Children; and

WHEREAS, the Department is also responsible for the collection of overpayments or recovery of assets in certain programs where financial support to Lewis County citizens has been provided; and

WHEREAS, pursuant to County Law § 501, the County Attorney is responsible for prosecuting and defending all civil actions and proceedings brought by or against the County, and in that capacity, the Law Department is responsible to provide legal representation to the Department in all family court matters and support enforcement proceedings. The County Attorney and Law Department also has the expertise to provide legal collection services on behalf of the Department in its collection and recovery matters; and

WHEREAS, it is economically and organizationally feasible for the Department to contract with the County Attorney's office for the performance of these services and to enter into agreements for same;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby approves the Agreements by and between the Department of Social Services and the County Attorney whereby the County Attorney shall provide legal representation to the Department on family court matters, child support enforcement

proceedings, and be responsible for the collection of overpayments or recovery of assets in certain programs that provide financial support to Lewis County citizens.

Section 2. That the Agreements shall provide for reimbursement to the County Attorney's Office for the cost of providing such legal representation, including without limitation, personnel services, supervision, support services, and related office expense. The parties understand that reimbursement is premised on Federal and State statutes, law, rules and regulations. The Department agrees to keep the County Attorney informed of changes in reimbursement methodology mandated by law, rules or regulation of the State and Federal Government for such expenditures.

Section 3. That the term of these Agreements shall be from January 1, 2021 through December 31, 2021. The purchase of services for legal representation on neglect, abuse, foster care, J.D.'s and related Family Court matters shall not exceed the amount of $159,032.00; child support enforcement legal representation services shall not exceed the amount of $85,339.00; and the purchase of services for collection and recoveries shall not exceed the amount of $74,090.00.

Section 4. That the Chairman or Vice-Chairman of the Board of Legislators, along with the Commissioner of Social Services and the County Attorney be and the same are hereby authorized to make, execute, seal and deliver said Agreements.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 369 - 2020

RESOLUTION AUTHORIZING RENEWAL AGREEMENTS BETWEEN LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES AND VARIOUS PROVIDERS FOR PROGRAM SERVICES

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Department of Social Services wishes to renew agreements with the following various providers for program services; and

CONTRACTOR	PURPOSE	AMOUNT
Lewis County Opportunities, Inc.	Non-Residential Services for Victims of Domestic Violence	Not to exceed $24,000
Lewis County Opportunities, Inc.	Residential Services for Victims of Domestic Violence (October 1, 2020 to September 30, 2021)	Daily rate established by NYS OCFS and approved by director of budget of the State of NY
Transitional Living Services of Northern NY	Gateway Project-Case Management Program (Housing)	Not to Exceed $23,000 ($1,916.67 per month)
Resolution Center of Jefferson & Lewis Counties, Inc.	Diversion Services	Not to exceed $12,000 Local: 25% State: 25% Federal: 50%

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes renewal Agreements between the County of Lewis and the following various providers for program services in the amounts herein set forth.

Section 2. That the term of said renewal Agreements are for the period from January 1, 2021 through December 31, 2021, except as specifically set forth above.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreements and any required revisions thereto, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 370 - 2020

RESOLUTION AUTHORIZING RENEWAL AGREEMENT WITH TOSHIBA AMERICA BUSINESS SOLUTIONS, INC. (DBA "TBS") FOR DOCUMENT MANAGEMENT SOFTWARE AND SUPPORT MAINTENANCE SYSTEM AT THE DEPARTMENT OF SOCIAL SERVICES

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, the County of Lewis, by and through the Lewis County Department of Social Services, entered into an agreement with Toshiba America Business Solutions, Inc., d/b/a "TBS", to purchase and implement an electronic document management system, "DocuWare", to meet the growing document management needs in the Child Support, Child Care and Adult Services units; and

WHEREAS, the Lewis County Department of Social Services desires to renew this annual software agreement; and

WHEREAS, the Board of Legislators seeks to authorize this request;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes annual renewals of the software agreement with Toshiba America Business Solutions, Inc., d/b/a "TBS" for the electronic document management system, "DocuWare" required by the Lewis County Department of Social Services.

Section 2. That the Commissioner of Social Services is hereby authorized to make, execute, seal and deliver such annual software agreement, upon providing the Health and Human Services Committee with annual updates on the software program.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 371 - 2020

RESOLUTION ADOPTING INVESTMENT POLICY FOR THE COUNTY OF LEWIS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to General Municipal Law and County Law, the Board of Legislators designates a list of depositories for deposit of monies received by the County Treasurer; and

WHEREAS, the Board contracted with THREE + ONE, LLC to consult with the County Treasurer, to provide liquidity and treasurer analysis, management data and programming to assist the Treasurer with maximizing interest returns on cash investments made by the Treasurer with County funds; and

WHEREAS, pursuant to the GML, an investment policy is required in order to provide the guidelines and objectives upon which the County Treasurer can rely for deposit and investment of County funds; and

WHEREAS, the primary objectives of the County investment policy are to conform with all applicable federal, state and other legal requirements; to adequately safeguard principal; to provide sufficient liquidity to meet all operating requirements; and to obtain a reasonable rate of return; and

WHEREAS, to appropriately meet these objectives, and to advance the professional recommendations of Three + One, LLC, the attached policy is proffered to allow for prudent investment decisions based on categories of cash and liquidity analysis of past and anticipated future financial requirements; and

WHEREAS, the Board of Legislators seeks to adopt this investment policy for the County of Lewis;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators of the County of Lewis hereby adopts the attached investment policy and guidelines for deposits and investments of monies received by the Treasurer for the County of Lewis.

Section 2. That the Clerk of the Board is directed to add the policy to the Administrative Manual and any other appropriate manuals, upon such form as may be approved by the County Attorney.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

INVESTMENT POLICY & GUIDELINES

FOR

Lewis County, NY

November 2020

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I. SCOPE

This investment policy applies to all moneys and other financial resources available for deposit and investment by Lewis County ("the County") on its own behalf or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the County investment activities are, in priority order:

- To conform with all applicable federal, State and other legal requirements (legality);
- To adequately safeguard principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity) and
- To obtain a reasonable rate of return (yield).

To appropriately meet these objectives, the County will make investment decisions based on categories of cash with which the time horizon is continually calculated using a liquidity analysis of past and anticipated future financial requirements.

III. DELEGATION OF AUTHORITY

The Treasurer is responsible for administration of the investment program and shall establish written procedures for the operation of the investment program consistent with these investment policies. Such procedures shall include internal controls to provide a satisfactory level of accountability based upon records incorporating the description and amounts of investments, the fund(s) for which they are held, the place(s) where kept, and other relevant information. In addition, the internal control procedures shall describe the responsibilities and levels of authority for key individuals involved in the investment program.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the County to govern effectively.

Investments shall be made with prudence, diligence, skill, judgment and care, under circumstances then prevailing, which knowledgeable and prudent persons acting in like capacity would use, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived. All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of the County to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling. The Board of Legislators ("BOL") establishes the limits of investments. The Treasurer shall establish the appropriate amounts in each investment, not to exceed the limit established by the BOL which can be made with each financial institution or dealer, and shall evaluate this listing and amount at least annually.

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VI. INTERNAL CONTROLS

It is the policy of the County for all moneys collected by any officer or employee of the government to transfer those funds to the Treasurer's office within ten days of receipt, or within the time period specified in law, whichever is shorter.

The Treasurer is responsible for establishing and maintaining internal control procedures to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization, properly recorded, and managed in compliance with applicable laws and regulations.

The Treasurer will provide the BOL with periodic investment reports as part of his/her internal control procedures.

VII. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Treasurer shall maintain a list of financial institutions and dealers which have been approved for investment purposes by the BOL. The Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians, and will provide the listing of proposed depositories, partner and custodians to the BOL as updated for investment.

VIII. COLLATERALIZATION

All demand and time deposits of the County in excess of the amount insured under the provision of the Federal Deposit Insurance Act-

$250,000 Transaction Accounts
$250,000 Time Deposits
$500,000 Total Coverage

shall be secured by eligible collateral, consisting of any one, or combination, of the following outlined in Section IX.

IX. SECURING DEPOSITS AND INVESTMENTS

All deposits and investments at a bank or trust company, including all demand deposits, certificates of deposit and special time deposits (hereinafter, collectively, "deposits") made by the Treasurer that are in excess of the amount insured under the provisions of the Federal Deposit Insurance Act, including pursuant to a Deposit Placement Program in accordance with law, shall be secured by:

1. A pledge of "eligible securities" with an aggregate "market value" (as provided by New York State Law in appendix A) that is at least equal to the aggregate amount of deposits by the Treasurer. See Schedule A of this policy for a listing of "eligible securities."
2. A pledge of a pro rata portion of a pool of eligible securities, having in the aggregate a market value at least equal to the aggregate amount of deposits from all such officers within New York State at the bank or trust company.

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3. An "eligible surety bond" payable to the government for an amount at least equal to 100 percent of the aggregate amount of deposits and the agreed-upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations. The BOL as the governing board shall approve the terms and conditions of the surety bond.
4. An "eligible letter of credit," payable to the County as security for the payment of 140 percent of the aggregate amount of deposits and the agreed-upon interest, if any. An "eligible letter of credit" shall be an irrevocable letter of credit issued in favor of the County, for a term not to exceed 90 days, by a qualified bank (other than the bank where the secured money is deposited). A qualified bank is either one whose commercial paper and other unsecured short-term debt obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company's commercial paper and other unsecured short-term debt obligations) are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization, or one that is in compliance with applicable federal minimum risk-based capital requirements.
5. An "irrevocable letter of credit" issued in favor of the County by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100 percent of the aggregate amount of deposits and the agreed-upon interest, if any.

X. COLLATERALIZATION AND SAFEKEEPING

Eligible securities used for collateralizing deposits made by the Treasurer of the County shall be held by (the depositary or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities (or the pro rata portion of a pool of eligible securities) are being pledged to secure such deposits together with agreed-upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon a default. It shall also provide the conditions under which the securities (or pro rata portion of a pool of eligible securities) held may be sold, presented for payment, substituted or released and the events of default which will enable the local government to exercise its rights against the pledged securities.

In the event that the pledged securities are not registered or inscribed in the name of the County, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the County or the custodial bank or trust company. Whenever eligible securities delivered to the custodial bank or trust company are transferred by entries on the books of a federal reserve bank or other book-entry system operated by a federally regulated entity without physical delivery of the evidence of the obligations, then the records of the custodial bank or trust company shall be required to show, at all times, the interest of the local government in the securities (or the pro rata portion of a pool of eligible securities) as set forth in the security agreement.

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The custodial agreement shall provide that pledged securities (or the pro rata portion of a pool of eligible securities) will be held by the custodial bank or trust company as agent of, and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with or become part of the backing of any other deposit or other bank liability. The agreement shall also describe how the custodian shall confirm the receipt, substitution or release of the collateral and it shall provide for the frequency of revaluation of collateral by the custodial bank or trust company and for the substitution of collateral when a change in the rating of a security causes ineligibility. The security and custodial agreements shall also include all other provisions necessary to provide the County with a perfected security interest in the eligible securities and to otherwise secure the local government's interest in the collateral, and may contain other provisions that the governing board deems necessary.

XI. PERMITTED INVESTMENTS

As provided by General Municipal Law Section 11, the County's governing body (BOL) authorizes the Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected liquidity and cash flow needs in the following types of investments:

1. Special time deposit accounts in, or certificates of deposit issued by, a bank or trust company located and authorized to do business in New York State;
2. Through a Deposit Placement Program, certificates of deposit in one or more "banking institutions", as defined in Banking Law Section 9-r;
3. Obligations of the United States of America;
4. Obligations guaranteed by agencies of the United States of America, where the payment of principal and interest are guaranteed by the United States of America;
5. Obligations of the State;
6. With the approval of the State Comptroller, obligations issued pursuant to Local Finance Law Section 24.00 or 25.00 (i.e., Tax Anticipation Notes and Revenue Anticipation Notes) by any municipality, school district or district corporation in the State other than the County;

All investment obligations shall be payable or redeemable at the option of the County within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable in any event at the option of the County within two years of the date of purchase. Time deposit accounts and certificates of deposit shall be payable within such times as the proceeds will be needed to meet expenditures for which the moneys were obtained, and shall be secured as provided in Sections IX and X herein.

Except as may otherwise be provided in a contract with bondholders or noteholders, any moneys of the County authorized to be invested may be commingled for investment purposes, provided that any investment of commingled moneys shall be payable or redeemable at the option of the County within such time as the proceeds shall be needed to meet expenditures for which such moneys were obtained, or as otherwise specifically provided in General Municipal Law Section 11. The separate identity of the sources of

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these funds shall be maintained at all times and income received shall be credited on a pro rata basis to the fund or account from which the moneys were invested.

Any obligation that provides for the adjustment of its interest rate on set dates is deemed to be payable or redeemable on the date on which the principal amount can be recovered through demand by the holder.

XII. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

All financial institutions and dealers with which the County transacts business shall be creditworthy, and have an appropriate level of experience, capitalization, size and other factors that make the financial institution or the dealer capable and qualified to transact business with the County. The Treasurer shall evaluate the financial position and maintain a listing of proposed depositaries, trading partners, and custodians. Recent Reports of Condition and Income (call reports) shall be obtained for proposed banks, and security dealers that are not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the Federal Reserve Bank, as primary dealers.

The County shall maintain a list of financial institutions and dealers approved by the BOL for investment purposes and establish appropriate limits to the amounts of investments that can be made with each financial institution or dealer.

XIII. PURCHASE OF INVESTMENTS

The Treasurer is authorized to contract for the purchase of investments:

1. Directly, from an authorized trading partner
2. By participation in a cooperative investment agreement with other authorized municipal corporations pursuant to Article 5-G of the General Municipal Law and in accordance with Article 3-A of the General Municipal Law.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the County by the bank or trust company.

Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law Section 10(3)(a). The agreement shall provide that securities held by the bank or trust company, as agent of, and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with or become part of the backing of any other deposit or other bank liability. The agreement shall also describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to secure the local government's perfected interest in the securities, and the agreement may also contain other provisions that the governing board deems necessary. The security and custodial agreements shall also include all other provisions necessary to provide the County with a perfected interest in the securities.

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The Treasurer's office, where authorized, can direct the bank or trust company to register and hold the evidences of investments in the name of its nominee, or may deposit or authorize the bank or trust company to deposit, or arrange for the deposit of any such evidences of investments with a federal reserve bank or other book-entry transfer system operated by a federally regulated entity. The records of the bank or trust company shall show, at all times, the ownership of such evidences of investments, and they shall be, when held in the possession of the bank or trust company, at all times, kept separate from the assets of the bank or trust company. All evidences of investments delivered to a bank or trust company shall be held by the bank or trust company pursuant to a written custodial agreement as set forth in General Municipal Law Section 10(3)(a), and as described earlier in this section. When any such evidences of investments are so registered in the name of a nominee, the bank or trust company shall be absolutely liable for any loss occasioned by the acts of such nominee with respect to such evidences of investments.

XIV. DEFINITIONS

The terms "public funds," "public deposits," "bank," "trust company," "eligible securities," "eligible surety bond," and "eligible letter of credit" shall have the same meanings as set forth in General Municipal Law Section 10.

XV. OPERATIONS, AUDIT, AND REPORTING

By the end of September of each year (approximately 120 days before the end of the fiscal/calendar year), the County Treasurer shall prepare and submit to the BOL through the Finance Committee, an annual investment report; recommendations for change in these Investment Guidelines, if any; the result of the annual independent audit; the investment income record; a list of total fees, commissions or other charges, if any; and any other investment information and data the Treasurer or BOL deem appropriate.

By the end of January of each year, the Treasurer will provide a listing of the unaudited cash on hand, as of the last day of the fiscal/calendar year immediately then ended.

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Appendix A

Schedule of Eligible Securities for Collateralizing Deposits and Investments in Excess of FDIC Coverage (see Investment Policy, Section VIII and IX):

"Eligible Securities" for Collateral	For purposes of determining aggregate "market value," eligible securities shall be valued at these percentages of "market value":
(i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government-sponsored corporation.	100%
(ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank and the African Development Bank.	100%
(iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.	100%
(iv) Obligations issued or fully insured or guaranteed by the State, obligations issued by a municipal corporation, school district or district corporation of this State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.	100%
(v) Obligations issued by states (other than the State) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(vi) Obligations of the Commonwealth of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(vii) Obligations of counties, cities and other governmental entities of another state having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(viii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.	80%
(ix) Any mortgage-related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by federal bank regulatory agencies.	70%
(x) Commercial paper and bankers' acceptances issued by a bank (other than the bank with which the money is being deposited or invested) rated in the highest short-term category by at least one nationally recognized statistical rating organization and having maturities of not longer than 60 days from the date they are pledged.	80%
(xi) Zero-coupon obligations of the United States government marketed as "Treasury STRIPS."	80%

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RESOLUTION NO. 372 - 2020

RESOLUTION AUTHORIZING AGREEMENT BETWEEN LEWIS COUNTY TREASURER AND BURKE GROUP, INC.

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Treasurer's Office wishes to enter into an agreement with Burke Group, Inc. for the purpose of providing actuarial services; and

WHEREAS, these services are for valuation and reporting for Lewis County postretirement healthcare plans for the fiscal year ending December 31, 2020, under Governmental Accounting Standards Board ("GASB" 75); and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves the contract with the Burke Group, Inc. to provide actuarial services for postretirement health care benefits valuation and reporting for fiscal year ending December 31, 2020 under Governmental Accounting Standards Board ("GASB" 75).

Section 2. That this is for the term beginning January 1, 2021 through December 31, 2021 at a cost not to exceed $10,000.00.

Section 3. That Eric Virkler, Lewis County Treasurer, is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 373 – 2020

RESOLUTION AUTHORIZING COUNTY TREASURER TO CORRECT ERRORS ON TAX ROLLS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Section 554(9) of the Real Property Tax Law authorizes this Board of Legislators, by resolution, to delegate authority to perform said corrections to an appropriate official, who is either empowered to authorize payment of bills prior-to-audit by the Board of Legislators, or to an official responsible for the payment of bills upon audit by the Board of Legislators, provided said correction is $2,500 or less; and

WHEREAS, the Director of Real Property Tax Service Agency has requested approval for said procedure for 2021.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That pursuant to Real Property Tax Law Section 554(9) the Lewis County Treasurer is hereby authorized to perform the duties set forth in Section 554(9) of the Real Property Tax Law when the recommended correction is $2,500 or less, during calendar year 2021.

Section 2. That the Lewis County Treasurer, in performing such duties, shall be governed by the provisions of Section 554 of the Real Property Tax Law and shall submit required reports in accordance with Section 554.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 374 – 2020

RELEVYING UNPAID SCHOOL TAXES AND VILLAGE TAXES ON ASSESSMENT ROLLS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the various school districts and villages within the County of Lewis have made their return of unpaid school taxes and village taxes to the County Treasurer as required by law.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Treasurer is hereby authorized to re-levy such returned school taxes and village taxes on the individual parcels as listed on the school returns and the village return to the corresponding parcels listed on the 2020 Assessment Rolls for the seventeen (17) Towns in Lewis County.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 375 - 2020

RESOLUTION AUTHORIZING THE SUPERVISOR OF EACH TOWN IN THE COUNTY OF LEWIS TO ADD TO THEIR TAX WARRANT THE 2021 COUNTY TAX APPORTIONED TO EACH

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED as follows:

Section 1. That the Supervisor of each Town in Lewis County be, and they hereby are authorized and directed to add the amount of the apportioned 2021 County Tax to the warrant payable to the Tax Collector of their Town, and that the sums collected be paid to the Treasurer of Lewis County, and shall be paid pursuant to Law.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 376 - 2020

RESOLUTION TO SCHEDULE
2021 ORGANIZATIONAL MEETING

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That pursuant to Section 151, subd. 1 of the County Law, the Lewis County Board of Legislators hereby schedules their 2021 Organizational Meeting to be held on Tuesday, January 5, 2021 to begin at 5:00 p.m.

Section 2. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.