



OFFICE OF LEWIS COUNTY MANAGER

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TO: Members of Finance and Rules Committee

FROM: Ryan Piche, County Manager

DATE: October 15, 2020

SUBJECT: Finance and Rules Committee Agenda

Please let this correspondence serve as notification that the Finance and Rules Committee will meet on Tuesday, October 20, 2020 immediately following the Health and Human Services Committee in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

Presentations:

1. Civil Service overview – Caitlyn Smith (5 minutes)
2. Three+One update – Eric Virkler (5 minutes)
3. ****2021 Budget Workshop – Ryan Piche **** (will follow completion of all other business)

Dockets:

1. Resolution authorizing amendment to the Service Agreement entered into with the Development Authority of the North Country, dated August 5, 2014, to increase the fiber optic connectivity between the PSB to the Courthouse from 100MB to 400MB (DANC Project # 30010), at a monthly cost of \$300.00, effective upon full execution of the amendment to the Agreement.
AYE___ NAY___
2. Resolution approving the sale of the surplus phone devices in the possession of the IT Director in accordance with the County's On-Line Auction of Surplus Equipment Policy.
AYE___ NAY___
3. Resolution authorizing the purchase of 25 Verizon MDM remote security software licenses for the DSS cellphone/smartphone devices at an annual cost of \$900.00.
AYE___ NAY___
4. Resolution to transfer funds in the Information Technology Department accounts for necessary upgrades for staff computer resources in the amount of \$10,000.00 utilizing unspent personnel funds.
AYE___ NAY___
5. Resolution authorizing the Chairman of the Board of Legislators, or the Vice-Chair, in his absence to issue and execute and Discharge of Mortgage or Subordination Agreement



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pertaining to mortgages issued by the County through the housing and homeowner grants received and administered by Snow Belt Housing Company, Inc.

AYE___ NAY___

6. Resolution to appoint Timothy Hunt as the Lewis County Highway Superintendent for the term commencing November 16, 2020 and expiring on August 7, 2022.

AYE___ NAY___

7. Resolution Amending Compensation Plan with reference to the Office For the Aging Department to Abolish one (1) FT ISEP Case Manager position Grade 26 and Create one (1) FT Specialist, Services for the Aging position Grade 20.

AYE___ NAY___

8. Resolution to amend the 2020 Compensation Plan with reference to the Lewis County Probation Director, retroactive to April 1, 2020.

AYE___ NAY___

Motions:

1. Motion to authorize Public Health Director Ashley Waite to re-fill a Clerk position, due to internal promotion, effective immediately.

Executive Session:

1. Collective Bargaining update.

Informational Items:

1. Monthly Department Reports are attached.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Board of Elections
County Clerk
Human Resources
Information Technology

Insurance/Workers Compensation
JCC Education Center
Real Property Tax
Treasurer