
NOTICE

TO: Members of the Lewis County Human Services Committee

FROM: Cassandra Moser, Clerk of the Board

DATE: October 22, 2026

SUBJECT: Human Services Committee Meeting

The Lewis County Human Services Committee will hold its regular meeting on Tuesday, October 27, 2026, at 1:45 p.m. in the Legislative Board Chambers, 2nd Floor, Lewis County Courthouse, Lowville, New York.

Attached is a list of agenda items for the meeting which will be live-streamed on the Lewis County YouTube channel at: [Lewis County - YouTube.](#)

cc: Community Services
Lewis County Health System
Office for the Aging
Probation

Public Health
Sheriff
Social Services/Youth Bureau
Veterans' Service Agency

HUMAN SERVICES COMMITTEE

AGENDA – October 27, 2026

Call to Order:

- Legislator Tom Kalamas, Chair.

Roll Call:

- Clerk of the Board records attendance.

Approval of Minutes:

- Motion to approve minutes from September 22, 2026.

Presentations / Discussion Items:

- Regional Childcare Survey Results – Joel LaLone, Director of the Center for Community Studies at JCC (20 minutes)

Draft Resolutions:

1. Appoints Joanna Dailey of the Town of Greig to the Lewis County Community Services Board Mental Health Subcommittee to fill the unexpired term of John Exford. The appointment will commence November 4, 2026, and expire December 31, 2027.
2. Appoints Kylie Schell of the Town of Champion to the Lewis County Community Services Board and its Developmental Disability Subcommittee to fill anticipated vacancies. Both appointments will be for four-year terms, commencing January 1, 2027, and expiring December 31, 2030.
3. Appoints Lisa Widrick of the Town of Denmark to the Lewis County Community Services Board Substance Use Disorder Subcommittee to fill the anticipated vacancy of Matt Morrow. The appointment will be for a four-year term, commencing January 1, 2027, and expiring December 31, 2030.
4. Approves a \$20,000 budget appropriation within the Community Services Department to reflect additional State Aid received for the Children's Single Point of Access (C-SPOA) program. The funds will support office furnishings, supplies, education and training, travel, and miscellaneous expenses. The Treasurer is authorized to make the necessary budget adjustments.
5. Appoints Howard Meny, M.D., of the Town of Watson to the Lewis County Health System Board of Managers for an additional five-year term, commencing January 1, 2027, and expiring December 31, 2031.

6. Appoints Michael F. Young, of the Village of Lowville to the Lewis County Health System Board of Managers for an additional five-year term, commencing January 1, 2027, and expiring December 31, 2031.
7. Authorizes a three-year agreement with Aviat Care for remote technical and provisioning software support for Lewis County's radio microwave system from January 1, 2027, through December 31, 2029. The agreement has a total cost not to exceed \$31,352 (\$10,451 annually), to be funded through the SICG Radio grant.
8. Authorizes a five-year agreement with STARR Property Services, LLC, for HVAC inspection and operational services at Lewis County's 911 tower shelters from January 1, 2027, through December 31, 2031. The agreement has a total cost not to exceed \$63,750.10, funded through the SICG Radio grant.
9. Authorizes a \$30,000 transfer within the 2026 Sheriff's Department budget from Personal Services to Inmate Medical to address a funding deficit resulting from the use of traveling nurse services necessary to maintain regulatory compliance and provide essential inmate medical care. The County Treasurer is directed to process the transfer.
10. Amends the Lewis County Compensation Plan for the Department of Social Services to abolish the temporary Program Examiner and full-time Office Manager II positions and establish a temporary Office Specialist and full-time Office Manager position. The Office Manager position will be effective retroactively to October 4, 2026, to support continuity of operations during the incumbent's retirement transition. The resolution also authorizes flexibility in filling existing fiscal positions at the Senior Account Clerk or Principal Account Clerk level, based on operational needs, qualifications, and applicable Civil Service and collective bargaining requirements.
11. Supports Operation Green Light and designates Lewis County as a Green Light for Veterans County in recognition of veterans, active-duty military service members, and those transitioning to civilian life. The resolution encourages residents and businesses to display green lights from November 4 through November 11, 2026, and directs that the Lewis County Courthouse and other eligible County buildings display green lighting during that period.

Unfinished Business:

New Business:

Executive Session:

Adjournment:

Additional Information

- If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

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RESOLUTION NO. __ - 2026

APPOINTING JOANNA DAILEY TO THE MENTAL HEALTH SUBCOMMITTEE

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Community Services Board and its subcommittees serve vital roles in the County of Lewis' human services infrastructure, providing oversight and guidance on substance use disorder, mental health, and developmental disability services; and

WHEREAS, the Board of Legislators seeks to fill an unexpired term vacancy on the Mental Health Subcommittee; and

WHEREAS, the Board of Legislators has identified Joanna Dailey of Greig as a qualified individual to fill this vacancy; and

WHEREAS, a supporting resume and background summary for the appointee have been submitted to the Director of Community Services for review; and

WHEREAS, the Board of Legislators seeks to authorize this appointment to advance the County's community services mission;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby appoints Joanna Dailey of the Town of Greig to the Mental Health Subcommittee to fill the unexpired term of John Exford, for a term commencing November 4, 2026 and expiring December 31, 2027.

Section 2. Certified copies of this resolution shall be forwarded to the Director of Community Services and to the appointee.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. __ - 2026

**APPOINTING KYLIE SCHELL TO THE COMMUNITY SERVICES BOARD
AND DEVELOPMENTAL DISABILITY SUBCOMMITTEE**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Community Services Board and its subcommittees serve vital roles in the County of Lewis' human services infrastructure, providing oversight and guidance on substance use disorder, mental health, and developmental disability services; and

WHEREAS, the Board of Legislators seeks to fill anticipated vacancies on the Community Services Board and the Developmental Disability Subcommittee; and

WHEREAS, the Board of Legislators has identified Kylie Schell of Champion as a qualified individual to fill these vacancies; and

WHEREAS, a supporting resume and background summary for the appointee have been submitted to the Director of Community Services for review; and

WHEREAS, the Board of Legislators seeks to authorize these appointments to advance the County's community services mission;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby appoints Kylie Schell of the Town of Champion to the Community Services Board and its Developmental Disability Subcommittee to fill the anticipated vacancies of Erin Largett and Rose Larkins, respectively, for four-year terms each commencing January 1, 2027 and expiring December 31, 2030.

Section 2. Certified copies of this resolution shall be forwarded to the Director of Community Services and to the appointee.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. __ - 2026

**APPOINTING LISA WIDRICK TO THE
SUBSTANCE USE DISORDER SUBCOMMITTEE**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Community Services Board and its subcommittees serve vital roles in the County of Lewis' human services infrastructure, providing oversight and guidance on substance use disorder, mental health, and developmental disability services; and

WHEREAS, the Board of Legislators seeks to fill an anticipated vacancy on the Substance Use Disorder Subcommittee; and

WHEREAS, the Board of Legislators has identified Lisa Widrick of Denmark as a qualified individual to fill this vacancy; and

WHEREAS, a supporting resume and background summary for the appointee have been submitted to the Director of Community Services for review; and

WHEREAS, the Board of Legislators seeks to authorize this appointment to advance the County's community services mission;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby appoints Lisa Widrick of the Town of Denmark to the Substance Use Disorder Subcommittee to fill the anticipated vacancy of Matt Morrow, for a four-year term commencing January 1, 2027 and expiring December 31, 2030.

Section 2. Certified copies of this resolution shall be forwarded to the Director of Community Services and to the appointee.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. __ - 2026

**APPROPRIATING FUNDS
COMMUNITY SERVICES**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves the following budget appropriation within the Community Services accounts to reflect the receipt of additional Children's Single Point of Access (C-SPOA) State Aid:

Increase Revenue:

A0433500 334922 LC Com Serv Revenue	\$20,000.00
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Increase Expenditure(s):

A0433500 220100 LC Com Serv Office Furn	\$ 2,000.00
A0433500 440700 LC Com Serv Supplies	\$ 2,000.00
A0433500 450100 LC Com Serv Education and Training	\$ 2,000.00
A0433500 450700 LC Com Serv Travel	\$ 2,000.00
A0433500 490900 LC Com Serv Misc Exp	\$12,000.00

Section 2. The Treasurer is hereby authorized to make all necessary budgetary adjustments within the Community Services accounts to account for the increased funding.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. __ - 2026

**APPOINTING HOWARD MENY, M.D. TO
THE HEALTH SYSTEM BOARD OF MANAGERS**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, pursuant to Section 127 of the General Municipal Law, the Lewis County Board of Legislators is authorized to appoint members to the Lewis County Health System Board of Managers; and

WHEREAS, Howard Meny, M.D., residing in the Town of Watson, currently serves on the Lewis County Health System Board of Managers, and it is recommended that Dr. Meny be reappointed to said Board for an additional five-year period, from January 1, 2027 through December 31, 2031; and

WHEREAS, the Board of Legislators seeks to authorize this reappointment;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Howard Meny, M.D., residing in the Town of Watson to the Health System Board of Managers for a five-year period, from January 1, 2027 through December 31, 2031.

Section 2. Certified copies of this resolution shall be forwarded to the Lewis County Health System Board of Managers and to the appointee.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. __ - 2026

**APPOINTING MICHAEL F. YOUNG TO
THE HEALTH SYSTEM BOARD OF MANAGERS**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, pursuant to Section 127 of the General Municipal Law, the Lewis County Board of Legislators is authorized to make appointments to the Lewis County Health System Board of Managers; and

WHEREAS, Michael F. Young, residing in the Village of Lowville, currently serves on the Lewis County Health System Board of Managers, and it is recommended that Mr. Young be reappointed to said Board for an additional five-year period, from January 1, 2027 through December 31, 2031; and

WHEREAS, the Board of Legislators seeks to authorize this reappointment;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Michael F. Young, residing in the Village of Lowville to the Health System Board of Managers for a five-year period, from January 1, 2027 through December 31, 2031.

Section 2. Certified copies of this resolution shall be forwarded to the Lewis County Health System Board of Managers and to the appointee.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. __ - 2026

AUTHORIZING AGREEMENT BETWEEN THE COUNTY OF LEWIS AND NY AVIAT CARE FOR REMOTE SUPPORT FOR THE COUNTY'S RADIO SYSTEM

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the County entered into a three-year Agreement with Aviat U.S., Inc. ("Aviat Care") in 2023 for remote support for the County's radio microwave system for the County radio system; and

WHEREAS, the Lewis County Sheriff's Office seeks to enter into a new agreement for continuing support services for an additional three (3) years; and

WHEREAS, Aviat Care has proposed providing Remote Technical Support and Provision Software Support for the microwave system for the County's radio system for a three-year period, from January 1, 2027 through December 31, 2029, at a total cost of \$31,352.00 (\$10,451.00 annually); and

WHEREAS, the cost of said agreement shall be funded through the current SICG Radio grant;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement with Aviat Care for Remote Technical Support and Provision Software Support for the County's radio microwave system for the County's radio system, for a three-year period from January 1, 2027 through December 31, 2029, at a total cost not to exceed \$31,352.00, to be funded through the SICG Radio grant.

Section 2. The Chair or Vice-Chair of the Board of Legislators, or the County Manager, is hereby authorized to make, execute, seal and deliver such Agreement, upon such form as may be approved by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. __ - 2026

**AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF LEWIS AND
STARR PROPERTY SERVICES, LLC FOR 911 TOWER SHELTER HVAC
INSPECTION AND OPERATIONAL SERVICES**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Sheriff's Department requires professional inspection and operational services for the heating and ventilation and air conditioning systems at the County's 911 tower shelters; and

WHEREAS, the County of Lewis issued a Request for Proposals for such services, and STARR Property Services, LLC, a New York limited liability company with principal address at 7919 Moose River Road, Port Leyden, New York 13433, and owned by TJ Valis, was selected as the lowest responsible bidder; and

WHEREAS, the proposed agreement provides for HVAC inspection and operational functions during heating and cooling seasons over a five-year term, with funding available through the SICG Radio grant; and

WHEREAS, the Board of Legislators seeks to authorize this agreement and empower the Chair or Vice-Chair to execute the necessary contract documents;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators of the County of Lewis hereby authorizes an agreement between the County of Lewis and STARR Property Services, LLC for 911 tower shelter HVAC inspection and operational services for a five-year period from January 1, 2027 through December 31, 2031, at a total cost not to exceed \$63,750.10, payable in annual installments on January 1 of each year as follows: 2027, \$11,770.00; 2028, \$12,240.80; 2029, \$12,730.43; 2030, \$13,239.64; and 2031, \$13,769.23.

Section 2. The services to be provided by STARR Property Services, LLC shall include inspection and operational functions for the heating and cooling systems serving the 911 tower shelter during heating and cooling seasons, as more particularly described in the Request for Proposals and STARR Property Services, LLC's proposal.

Section 3. Funding for this agreement shall be provided from the SICG Radio grant, which funds are available and budgeted for this purpose.

Section 4. The Chair or Vice-Chair of the Board of Legislators, or County Manager, are hereby authorized to make, execute, seal and deliver the agreement, upon such form as may be approved by the County Attorney.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

DRAFT

RESOLUTION NO. __ - 2026

**TRANSFER FUNDS
SHERIFF'S DEPARTMENT**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby authorizes a transfer of funds in the 2026 Lewis County Budget to address a deficit caused by traveling nurse services required to maintain regulatory compliance and essential inmate medical care within the facility as follows:

Transfer from:

A0311000 110100 Personal Services	\$30,000.00
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Transfer to:

A0315000 450900 Inmate Medical	\$30,000.00
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Section 2. The County Treasurer is hereby directed to process this budget transfer in accordance with this resolution and applicable County policies.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. __ - 2026

AMENDING COMPENSATION PLAN WITH REFERENCE TO THE DEPARTMENT OF SOCIAL SERVICES

Introduced by Legislator Thomas Kalamas, Chair of the Finance & Rules Committee.

WHEREAS, the Commissioner of Social Services, in consultation with the HR Director, has reviewed the organizational structure and staffing needs of the Department of Social Services to ensure positions appropriately reflect operational responsibilities and support the efficient delivery of services; and

WHEREAS, the Commissioner has identified the need to establish the title of Office Manager effective October 4, 2026 to provide continuity of operations and an appropriate transition of duties with the retirement of the incumbent Office Manager II, with the understanding that the existing Office Manager II position shall remain funded only until the incumbent's retirement date; and

WHEREAS, the Commissioner has further identified a need for greater flexibility in filling fiscal positions to accommodate varying levels of responsibility, experience, and operational needs that this flexibility shall not constitute authorization for additional positions, but rather to determine the appropriate staffing level within the existing authorized position count; and

WHEREAS, the proposed changes are intended to promote organizational efficiency, appropriate classification of positions, and effective recruitment and retention of qualified personnel;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Department of Social Services, for the following:

<u>ABOLISH</u>	<u>STATUS</u>	<u>RATE</u>
Program Examiner	Temporary	\$23.63 - \$27.74
Office Manager II	Full-Time	\$24.92 - \$29.23
<u>CREATE</u>	<u>STATUS</u>	<u>RATE</u>
Office Specialist	Temporary	\$19.82 - \$22.68
Office Manager	Full-Time	\$23.05 - \$26.94

Section 2. The creation of the Office Manager position, as set forth in Section 1, shall be effective retroactively to October 4, 2026 to provide for continuity of services during the retirement transition of the existing Office Manager II.

Section 3. Authorize the Commissioner of Social Services to fill designated fiscal positions at either the Senior Account Clerk or Principal Account Clerk level, based upon operational needs, assigned responsibilities, and the qualifications of available candidates, subject to agreement with the applicable collective bargaining representative and compliance with Civil Service requirements within budget constraints.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. __ - 2026

**SUPPORTING OPERATION GREEN LIGHT IN RECOGNITION OF
VETERANS, ACTIVE MILITARY SERVICE MEMBERS AND
THOSE IN TRANSITION TO CIVILIAN LIFE**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the residents of the County of Lewis have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and community in the Armed Forces, such service being vital to maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually, and active military service members transitioning from military service are at a high risk for suicide during their first year after military service, while veterans continue to serve our community through organizations such as the American Legion, Veterans of Foreign Wars, religious groups, civil service, and as County Veterans Service Officers in 29 states assisting fellow former service members in accessing more than \$52 billion in federal health, disability, and compensation benefits annually; and

WHEREAS, the National Association of Counties encourages all counties, parishes, and boroughs to recognize Operation Green Light for Veterans, supporting and honoring veterans, active military service members, and those in transition to civilian life; and

WHEREAS, the Board of Legislators seeks to authorize this resolution supporting Operation Green Light in recognition of veterans, active military service members, and those in transition to civilian life;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby supports Operation Green Light in recognition of veterans, active military service members, and those in transition to civilian life, and declares Lewis County as a Green Light for Veterans County.

Section 2. The Lewis County Board of Legislators hereby encourages all citizens and businesses of Lewis County to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 4, 2026 through November 11, 2026.

Section 3. The Lewis County Board of Legislators hereby directs that an exterior green light be displayed at the Lewis County Courthouse Building and any other County buildings capable of such lighting for the period from November 4, 2026 through November 11, 2026.

Section 4. The Clerk of the Board is hereby authorized and directed to forward certified copies of this resolution to the New York State Association of Counties (NYSAC) and all Lewis County veterans organizations.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.