

NOTICE

TO: Media

FROM: Cassandra Moser, Clerk of the Board

DATE: October 30, 2026

SUBJECT: Regular Meeting – Tuesday, November 3, 2026

The Lewis County Board of Legislators will hold its regular meeting on **Tuesday, November 3, 2026, at 5:00 p.m.** in the Legislative Board Chambers, 2nd Floor, Lewis County Courthouse, Lowville, New York.

There will be public hearings for comments on the following:

- Introductory Local Law No. 7-2026 “The 2026 Amended Local Law Regulating and Permitting Special Events on County Roads, Trails or Other County Property and On Any Town Roads and Property Where the Town has Opted In”

Enclosed are the proposed resolutions scheduled for consideration and action. Additional business may be conducted as deemed appropriate.

The meeting will be live-streamed on the Lewis County YouTube channel at:

<https://www.youtube.com/c/LewisCountyNY>

RESOLUTION NO. 237 – 2026

AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Jeffrey Nellenback, Vice-Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$5,440,205.16 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026, pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:

RESOLUTION NO. 238 - 2026

**AUTHORIZING AN AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE
COUNTY OF LEWIS AND THE DEVELOPMENT AUTHORITY OF THE NORTH
COUNTRY FOR TELECOMMUNICATIONS EQUIPMENT SPACE AT 7660 NORTH
STATE STREET, LOWVILLE, NEW YORK**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the County of Lewis (the "County") and the Development Authority of the North Country ("DANC"), a New York State Public Benefit Corporation, with principal offices at 317 Washington St., Suite 414, Watertown, New York, entered into a twenty-year Lease Agreement dated December 30, 2003, by which the County leased approximately 72 square feet of space located at 7660 North State Street, Lowville, New York, to accommodate DANC's telecommunications central office equipment; and

WHEREAS, the parties executed an amendment to the Lease Agreement in September of 2008 to increase the leased space by 36 square feet to a total of 108 square feet; and

WHEREAS, the continued operation of a telecommunications central office in Lowville, New York is critical to ensuring that continued broadband access is available to Lewis County residents and businesses; and

WHEREAS, the building located at 7660 North State Street, Lowville, New York had an average monthly cost per square foot of \$20.33 for the entire building for 2025, resulting in a monthly service value to the Development Authority of the North Country of \$2,195.64 (\$26,347.68 annually), based on the most recent Space Occupancy Cost Analysis; and

WHEREAS, DANC provides reduce-priced ethernet and fiber service to multiple County-owned offices and facilities in consideration of the no-cost lease of the space at 7660 N. State Street; and

WHEREAS, the County of Lewis and the Development Authority of the North Country desire to extend the term of the Lease Agreement through December 29, 2043, and the Board of Legislators seeks to authorize an amendment to that effect;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby authorizes an amendment to the Lease Agreement between the County of Lewis and the Development Authority of the North Country, dated December 30, 2003, as amended in September 2008, for

telecommunications equipment space at 7660 North State Street, Lowville, New York, comprising 108 square feet. The amendment shall extend the lease term through December 29, 2043, with a monthly service value of \$2,195.64 (\$26,347.68 annually), in consideration of the Authority's provision of fiber and ethernet services as set forth in the amendment.

Section 2. The amendment shall provide that the Development Authority of the North Country shall operate and maintain fire suppression equipment sufficient to protect the physical space described in the Lease Agreement and shall keep such equipment in good working order for the term of the lease.

Section 3. The amendment shall modify the notice provisions of the Lease Agreement to provide that every notice required or permitted hereunder shall be in writing and shall be deemed duly given three (3) business days after mailed by certified or registered mail, returned receipt requested, to the party's address set forth in the introductory paragraph of the Agreement, with either party entitled to change its address for notice by providing written notice to the other party.

Section 4. The Chair or Vice-Chair of the Board of Legislators, or the County Manager, is hereby authorized to make, execute, seal and deliver the amendment, together with the Buildings & Grounds Supervisor, upon such form as may be approved by the County Attorney.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 239 - 2026

**AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF LEWIS AND
MELNITZ SERVICES FOR FIRE-EXTINGUISHER INSPECTION SERVICES FOR
ALL COUNTY-OWNED EXTINGUISHERS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the County of Lewis, Department of Buildings & Grounds, requires professional fire-extinguisher inspection services for all county-owned extinguishers; and

WHEREAS, the County issued a formal Request for Proposal to solicit competitive bids for these services, with three (3) bids received and opened on October 1, 2026, at 10:30 a.m.; and

WHEREAS, Mellnitz Services, located at 5026 State Rt 410, Castorland, NY 13620, submitted the lowest responsive bid and is recommended for award; and

WHEREAS, the proposed agreement with Mellnitz Services is for a five-year period, from January 1, 2027 through December 31, 2031, at estimated annual amounts of \$2,970.00 (2027), \$2,485.00 (2028), \$3,075.00 (2029), \$2,930.00 (2030), and \$2,170.00 (2031), for a total estimated cost of \$13,630.00, to be funded from the Buildings & Grounds Department budget; and

WHEREAS, the Board of Legislators seeks to authorize this agreement to ensure continued compliance with fire safety inspection requirements;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby authorizes an agreement between the County of Lewis and Mellnitz Services for the provision of fire-extinguisher inspection services for all county extinguishers, for a five-year period from January 1, 2027 through December 31, 2031, at estimated annual amounts not to exceed \$2,970.00 (2027), \$2,485.00 (2028), \$3,075.00 (2029), \$2,930.00 (2030), and \$2,170.00 (2031), for a total estimated cost not to exceed \$13,630.00.

Section 2. The annual costs associated with this agreement shall be paid from the Buildings & Grounds Department operating budget for each of the respective years.

Section 3. The Chair or Vice-Chair of the Board of Legislators, or County Manager, is hereby authorized to make, execute, seal and deliver such agreement upon such form as may be approved by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 240 - 2026

APPOINTING JOANNA DAILEY TO THE MENTAL HEALTH SUBCOMMITTEE

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Community Services Board and its subcommittees serve vital roles in the County of Lewis' human services infrastructure, providing oversight and guidance on substance use disorder, mental health, and developmental disability services; and

WHEREAS, the Board of Legislators seeks to fill an unexpired term vacancy on the Mental Health Subcommittee; and

WHEREAS, the Board of Legislators has identified Joanna Dailey of Greig as a qualified individual to fill this vacancy; and

WHEREAS, a supporting resume and background summary for the appointee have been submitted to the Director of Community Services for review; and

WHEREAS, the Board of Legislators seeks to authorize this appointment to advance the County's community services mission;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby appoints Joanna Dailey of the Town of Greig to the Mental Health Subcommittee to fill the unexpired term of John Exford, for a term commencing November 4, 2026 and expiring December 31, 2027.

Section 2. Certified copies of this resolution shall be forwarded to the Director of Community Services and to the appointee.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 241 - 2026

**APPOINTING KYLIE SCHELL TO THE COMMUNITY SERVICES BOARD
AND DEVELOPMENTAL DISABILITY SUBCOMMITTEE**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Community Services Board and its subcommittees serve vital roles in the County of Lewis' human services infrastructure, providing oversight and guidance on substance use disorder, mental health, and developmental disability services; and

WHEREAS, the Board of Legislators seeks to fill anticipated vacancies on the Community Services Board and the Developmental Disability Subcommittee; and

WHEREAS, the Board of Legislators has identified Kylie Schell of Champion as a qualified individual to fill these vacancies; and

WHEREAS, a supporting resume and background summary for the appointee have been submitted to the Director of Community Services for review; and

WHEREAS, the Board of Legislators seeks to authorize these appointments to advance the County's community services mission;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby appoints Kylie Schell of the Town of Champion to the Community Services Board and its Developmental Disability Subcommittee to fill the anticipated vacancies of Erin Largett and Rose Larkins, respectively, for four-year terms each commencing January 1, 2027 and expiring December 31, 2030.

Section 2. Certified copies of this resolution shall be forwarded to the Director of Community Services and to the appointee.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 242 - 2026

**APPOINTING LISA WIDRICK TO THE
SUBSTANCE USE DISORDER SUBCOMMITTEE**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Community Services Board and its subcommittees serve vital roles in the County of Lewis' human services infrastructure, providing oversight and guidance on substance use disorder, mental health, and developmental disability services; and

WHEREAS, the Board of Legislators seeks to fill an anticipated vacancy on the Substance Use Disorder Subcommittee; and

WHEREAS, the Board of Legislators has identified Lisa Widrick of Denmark as a qualified individual to fill this vacancy; and

WHEREAS, a supporting resume and background summary for the appointee have been submitted to the Director of Community Services for review; and

WHEREAS, the Board of Legislators seeks to authorize this appointment to advance the County's community services mission;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby appoints Lisa Widrick of the Town of Denmark to the Substance Use Disorder Subcommittee to fill the anticipated vacancy of Matt Morrow, for a four-year term commencing January 1, 2027 and expiring December 31, 2030.

Section 2. Certified copies of this resolution shall be forwarded to the Director of Community Services and to the appointee.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 243 – 2026

**APPROPRIATING FUNDS
COMMUNITY SERVICES**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves the following budget appropriation within the Community Services accounts to reflect the receipt of additional Children's Single Point of Access (C-SPOA) State Aid:

Increase Revenue:

A0433500 334922 LC Com Serv Revenue	\$20,000.00
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Increase Expenditure(s):

A0433500 220100 LC Com Serv Office Furn	\$ 2,000.00
A0433500 440700 LC Com Serv Supplies	\$ 2,000.00
A0433500 450100 LC Com Serv Education and Training	\$ 2,000.00
A0433500 450700 LC Com Serv Travel	\$ 2,000.00
A0433500 490900 LC Com Serv Misc Exp	\$12,000.00

Section 2. The Treasurer is hereby authorized to make all necessary budgetary adjustments within the Community Services accounts to account for the increased funding.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 244 - 2026

AUTHORIZING AN AMENDMENT TO THE AGREEMENT BETWEEN THE COUNTY OF LEWIS AND BARTON & LOGUIDICE FOR SUPPLEMENTAL ENGINEERING AND DESIGN SERVICES FOR CULVERT REPLACEMENT PROJECTS

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, by Resolution No. 176-2024, the Lewis County Board of Legislators authorized an agreement with Barton & Loguidice, D.P.C. ("B&L"), dated and executed September 17, 2024, for FEMA coordination and related engineering assessment services in connection with the storm-damaged structures (the "Original Agreement"); and

WHEREAS, the original agreement identified the need for supplemental agreements to complete additional work required to prepare the damaged sites for construction, specifically for the culvert replacement projects on Number Four Road near the Kotel Road intersection and Pine Grove Road; and

WHEREAS, the Board of Legislators seeks to authorize an amendment to the Original Agreement to provide for supplemental engineering and design services, including completion of preliminary design items, final design, and bidding services for the two culvert replacement projects, for a total contract amendment amount of \$147,200.00, with the County funding \$18,400.00 from the Highway Department budget, FEMA providing \$110,400.00, and DHSES providing \$18,400.00 in reimbursable federal and state funds; and

WHEREAS, the supplemental services are eligible for FEMA reimbursement on a cost-share basis of seventy-five percent (75%) federal, twelve and a half-percent (12.5%) state, and twelve and a half-percent (12.5%) local, such that of the total amount of \$147,200.00, the sum of \$110,400.00 is to be funded by FEMA, and \$18,400.00 is to be funded by DHSES, and the sum of \$18,400.00 is to be funded by the County through the Highway Department;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby authorizes a supplemental agreement between the County of Lewis and Barton & Loguidice, P.C., 443 Electronics Parkway, Liverpool, New York 13088, amending the Original Agreement authorized by Resolution No. 176-2024, for the completion of incomplete preliminary design items, final design, and bidding services for the replacement of culverts on Number Four Road near the Kotel Road intersection and on Pine Grove Road, in a total amount not to exceed \$147,200, with services to be rendered through December 31, 2027.

Section 2. The County's funding for this amendment shall be \$18,400.00, to be charged to the Highway Department budget. Federal reimbursement through FEMA shall provide \$110,400.00 of the total cost, and state reimbursement through DHSES shall provide \$18,400.00 on a 75% federal/12.5% state/12.5% local cost-share basis.

Section 3. The Chair or Vice-Chair of the Board of Legislators, or the County Manager, is hereby authorized to make, execute, seal and deliver such supplemental agreements or amendments, upon such form as may be approved by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 245 - 2026

AUTHORIZING ONE-YEAR EXTENSION TO SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF LEWIS AND THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to Highway Law § 12, Transportation Law §§ 14(14) and 14(16), and General Municipal Law § 99-r, the County of Lewis ("County") previously entered into a Shared Services Agreement (Comptroller's Contract No. C040856) with the People of the State of New York, acting by and through the New York State Department of Transportation ("NYSDOT"), as authorized by Lewis County Resolution No. 65-2025, for a four-year period from September 1, 2022 through August 31, 2026, for the reciprocal sharing of highway maintenance services, materials, machinery, and equipment; and

WHEREAS, the Lewis County Highway Department and NYSDOT wish to extend the term of the Shared Services Agreement for an additional one-year period, from September 1, 2026 through August 31, 2027, being the first of three extensions, in accordance with the extension provisions of §13 of the Shared Services Agreement; and

WHEREAS, the Board of Legislators seeks to authorize this extension;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby approves an extension of the Shared Services Agreement (Comptroller's Contract No. C040856) with NYSDOT for a one-year period retroactively effective from September 1, 2026 through August 31, 2027, for reciprocal highway maintenance services, materials, machinery, and equipment valued at \$128,000.00 in the aggregate, with each party contributing services, materials, machinery, and equipment valued at \$64,000.00.

Section 2. The Chair or Vice-Chair of the Board of Legislators, or County Manager, is hereby authorized to make, execute, seal and deliver such extension upon such form as may be approved by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 246 - 2026

**CONFIRMING THE TYPE I CLASSIFICATION OF, AND ISSUING A NEGATIVE
DECLARATION FOR, THE BAILEY ROAD OVER INDEPENDENCE RIVER BRIDGE
REPLACEMENT PROJECT UNDER THE STATE ENVIRONMENTAL QUALITY
REVIEW ACT (SEQRA)**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the County of Lewis, by and through its Highway Department, is pursuing the Bailey Road over Independence River Bridge Replacement Project, BIN 2220750, identified as project number 7754.10, located in the Town of Watson, Lewis County, New York, consisting of replacement of the existing bridge and associated approach work (the "Project"); and

WHEREAS, the New York State Environmental Quality Review Act (SEQRA) and its implementing regulations at 6 NYCRR Part 617 require the Board of Legislators, before taking action on the Project, to review the Project's potential environmental impacts and to determine whether the Project may have a significant adverse impact on the environment; and

WHEREAS, by Resolution No. 24-2025, adopted February 4, 2025, the Board of Legislators authorized the County of Lewis to serve as Lead Agency for the Project and directed that a Notice of Intent to Establish Lead Agency, Part 1 of the Full Environmental Assessment Form (FEAF), and supporting project information be circulated to the interested and involved agencies for coordinated review pursuant to 6 NYCRR 617.6(b); and

WHEREAS, following that coordinated review, the Town of Watson, the Adirondack Park Agency, and the New York State Department of Transportation consented or raised no objection to the County of Lewis serving as Lead Agency, and the coordinated review period expired without objection by any involved agency, such that the County of Lewis is the established Lead Agency for the Project; and

WHEREAS, Part 1 of the FEAF was completed by the Project sponsor and the County of Lewis, as Lead Agency, has caused Parts 2 and 3 of the FEAF, together with the FEAF Part 3 Supporting Information, to be prepared; and

WHEREAS, the Board of Legislators has reviewed the completed FEAF Parts 1, 2, and 3, the FEAF Part 3 Supporting Information, and the agency correspondence, and has considered the criteria set forth in 6 NYCRR 617.7(c) to identify and evaluate the relevant areas of environmental concern;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators confirms that the County of Lewis is the established Lead Agency for the Project, having been designated Lead Agency pursuant to Resolution No. 24-2025 and the completed coordinated review under 6 NYCRR 617.6, and confirms the classification of the Project as a Type I Action under 6 NYCRR Part 617.

Section 2. The Board of Legislators, having reviewed the FEAF Parts 1, 2, and 3 and the FEAF Part 3 Supporting Information, and having considered the criteria in 6 NYCRR 617.7(c) and the magnitude and importance of each relevant area of environmental concern, hereby adopts the findings and reasoned elaboration set forth in FEAF Part 3 and the FEAF Part 3 Supporting Information as the basis for its determination of significance, and determines that the Project will not result in any significant adverse environmental impact. Accordingly, the Board of Legislators issues a Negative Declaration and determines that a Draft Environmental Impact Statement is not required.

Section 3. The Chair or Vice-Chair of the Board of Legislators, or the County Manager, is hereby authorized and directed to execute and date the Determination of Significance on FEAF Part 3 documenting issuance of the Negative Declaration, and to execute and deliver such further documents and certifications as may be necessary to complete the SEQRA review, in such form as may be approved by the County Attorney.

Section 4. The Chair or Vice-Chair of the Board of Legislators, the Highway Superintendent, and their designees are hereby authorized and directed to file, distribute, and publish the Negative Declaration in accordance with 6 NYCRR 617.7 and 617.12, including transmitting notice of the Type I Negative Declaration to the chief executive officer of the Town of Watson, to the other involved agencies, and to the New York State Department of Environmental Conservation for publication in the Environmental Notice Bulletin, and the County shall maintain the complete SEQRA record and make it available for public review.

Section 5. Certified copies of this resolution shall be forwarded to the Town of Watson, the Adirondack Park Agency, the New York State Department of Transportation, the New York State Department of Environmental Conservation, and the Highway Department.

Section 6. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 247 - 2026

**APPOINTING HOWARD MENY, M.D. TO
THE HEALTH SYSTEM BOARD OF MANAGERS**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, pursuant to Section 127 of the General Municipal Law, the Lewis County Board of Legislators is authorized to appoint members to the Lewis County Health System Board of Managers; and

WHEREAS, Howard Meny, M.D., residing in the Town of Watson, currently serves on the Lewis County Health System Board of Managers, and it is recommended that Dr. Meny be reappointed to said Board for an additional five-year period, from January 1, 2027 through December 31, 2031; and

WHEREAS, the Board of Legislators seeks to authorize this reappointment;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Howard Meny, M.D., residing in the Town of Watson to the Health System Board of Managers for a five-year period, from January 1, 2027 through December 31, 2031.

Section 2. Certified copies of this resolution shall be forwarded to the Lewis County Health System Board of Managers and to the appointee.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 248 - 2026

**APPOINTING MICHAEL F. YOUNG TO
THE HEALTH SYSTEM BOARD OF MANAGERS**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, pursuant to Section 127 of the General Municipal Law, the Lewis County Board of Legislators is authorized to make appointments to the Lewis County Health System Board of Managers; and

WHEREAS, Michael F. Young, residing in the Village of Lowville, currently serves on the Lewis County Health System Board of Managers, and it is recommended that Mr. Young be reappointed to said Board for an additional five-year period, from January 1, 2027 through December 31, 2031; and

WHEREAS, the Board of Legislators seeks to authorize this reappointment;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Michael F. Young, residing in the Village of Lowville to the Health System Board of Managers for a five-year period, from January 1, 2027 through December 31, 2031.

Section 2. Certified copies of this resolution shall be forwarded to the Lewis County Health System Board of Managers and to the appointee.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 249 - 2026

AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF LEWIS AND PARTICIPATING MUNICIPALITIES FOR THE PROVISION OF DEFENSIVE DRIVING TRAINING FOR MUNICIPAL EMPLOYEES

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, through its Human Resources Department, has obtained certification from the National Safety Council to provide Defensive Driving training; and

WHEREAS, the County has successfully delivered two training courses to Lewis County employees, which courses provide benefits to both employees and County taxpayers through the reduction of auto insurance rates; and

WHEREAS, the Human Resources Department has received interest from municipal highway departments and other authorized participants to attend in-person Defensive Driving training sessions; and

WHEREAS, to facilitate the provision of such training to non-County employees, the County seeks to establish a Memorandum of Understanding that sets forth the terms, conditions, and cost-recovery structure for the delivery of such training to municipalities and their employees; and

WHEREAS, the Board of Legislators seeks to authorize the execution of such Memorandum of Understanding;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby authorizes the County of Lewis to enter into a Memorandum of Understanding with participating municipalities for the provision of Defensive Driving training, whereby participating municipalities shall reimburse the County for the direct costs of instruction, materials, and related expenses incurred in delivering such training.

Section 2. The Chair or Vice-Chair of the Board of Legislators, or the County Manager is hereby authorized to make, execute, seal and deliver such Memorandum of Understanding upon such form as may be approved by the County Attorney.

Section 3. The Human Resources Department is directed to maintain records of all training courses delivered under this Memorandum of Understanding, including participant enrollment, costs incurred, and reimbursements received.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 250 - 2026

**APPOINTING KYLE PENDERGRAFT TO THE POSITION OF
TECHNOLOGY SERVICES MANAGER**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the Technology Services Manager position was established to provide countywide leadership and coordination of technology services, support the operational and technical needs of County departments, and improve the County's ability to recruit qualified candidates; and

WHEREAS, the Human Resources Director and County Manager conducted interviews of qualified candidates to fill the Technology Services Manager position and recommend the appointment of Kyle Pendergraft by the Board of Legislators;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Kyle Pendergraft of Lowville, NY as the Lewis County Technology Services Manager, effective and retroactive to October 19, 2026.

Section 2. The annual salary for the appointee to this position is hereby established at \$72,531, in accordance with the County's Exempt Employee Compensation Policy.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 251 - 2026

**AUTHORIZING TERMINATION, SURRENDER, AND MUTUAL RELEASE OF
GROUND LEASE AGREEMENT BETWEEN THE COUNTY OF LEWIS AND
MOUNTAIN VIEW PREVENTION SERVICES INC. FOR PROPERTY LOCATED
AT 7714 NUMBER THREE RD, LOWVILLE**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis (the "County") owns the real property located at 7714 Number Three Rd, Lowville, New York 13367 (the "Property"), and leased the Property to Mountain View Prevention Services Inc. ("MVPS") under a Ground Lease dated October 27, 2003, as amended November 3, 2004 (the "Ground Lease"); and

WHEREAS, MVPS has ceased operations, and the County and MVPS wish to terminate and surrender the Ground Lease, confirm the County's ownership and control of the Property, and grant each other a mutual release of all claims and obligations arising under the Ground Lease; and

WHEREAS, these terms will be set forth in a termination, surrender, and mutual release agreement (the "Agreement") that takes effect upon its execution and the County's payment of Ten and 00/100 Dollars (\$10.00) to MVPS; and

WHEREAS, the Board of Legislators wishes to authorize the County to enter into the Agreement;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators approves the termination, surrender, and mutual release of the Ground Lease, and the release of all related claims, between the County and MVPS effective upon execution of a termination, surrender, and mutual release agreement and the County's payment of \$10.00 to MVPS.

Section 2. The Chair or Vice-Chair of the Board of Legislators, or County Manager, is hereby authorized to make, execute, seal and deliver such termination, surrender, and mutual release agreement, in addition to any other documents required by the NYS Office of Addiction Services and Supports, upon such form as may be approved by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 252 - 2026

**APPOINTING CALVIN CAMPANY TO THE
LEWIS COUNTY LAND BANK CORPORATION**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Land Bank Corporation (the "Corporation"), a not-for-profit entity organized under the laws of the State of New York, serves to strengthen communities throughout Lewis County by acquiring, stabilizing, rehabilitating, redeveloping, and returning vacant, abandoned, tax-delinquent, and underutilized properties to productive use in a manner that reduces blight, supports community and economic development, expands housing opportunities, and strengthens the local tax base; and

WHEREAS, a vacancy has occurred on the Board of the Corporation due to the resignation of Jon Beller, effective September 16, 2026; and

WHEREAS, the Board of Legislators of Lewis County seeks to fill the vacant seat representing Legislative District 2 for the remainder of the unexpired term ending March 3, 2027; and

WHEREAS, Calvin Campany, a resident of District 2, residing at 7189 Belfort Road, Croghan, New York 13327, has been identified and is willing to serve on the Board of the Corporation to complete the unexpired term;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. Calvin Campany is hereby appointed to the Board of the Lewis County Land Bank Corporation as the Board Member from Legislative District 2 for the remainder of the unexpired term ending March 3, 2027, to fill the vacancy created by the resignation of Jon Beller.

Section 2. The appointee shall have all powers and duties as a Board Member as prescribed by the bylaws and governing documents of the Lewis County Land Bank Corporation.

Section 3. The Chair or Vice-Chair of the Board of Legislators, or County Manager, is hereby authorized to execute and deliver such documentation as may be necessary to effectuate this appointment, upon such form as may be approved by the County Attorney.

Section 4. Certified copies of this resolution shall be forwarded to the Lewis County Land Bank Corporation and the Department of Planning & Community Development.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 253 - 2026

**APPOINTING LAURYN SCHELL AS LEWIS COUNTY FAIR HOUSING OFFICER AND
TO THE FAIR HOUSING TASK FORCE**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, Casandra Buell currently serves as the Fair Housing Officer for Lewis County and as a member of the Fair Housing Task Force, and will be departing Lewis County employment on November 13, 2026, creating a vacancy in said office; and

WHEREAS, the Lewis County Planning & Community Development Department recommends appointing Lauryn Schell of New Bremen, New York to fill the vacancy as Fair Housing Officer for Lewis County and to be appointed as a member of the Fair Housing Task Force, effective November 13, 2026; and

WHEREAS, the Board of Legislators seeks to authorize this appointment;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Lauryn Schell of New Bremen, New York as Fair Housing Officer for Lewis County and as a member of the Fair Housing Task Force, to fill the vacancies created by the departure of Casandra Buell, commencing November 13, 2026.

Section 2. The Clerk of the Board is hereby directed to forward certified copies of this resolution to Lauryn Schell, the Lewis County Planning & Community Development Department, and the Lewis County Clerk.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 254 - 2026

APPROVING THE LEWIS COUNTY LAND BANK CORPORATION BYLAWS

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis seeks to establish and support the Lewis County Land Bank Corporation, a public benefit corporation designed to acquire, manage, and dispose of tax-foreclosed and other properties for public purposes; and

WHEREAS, pursuant to the Land Bank Act and applicable New York State law, the Lewis County Land Bank Corporation must adopt bylaws governing its organization, governance, and operational procedures; and

WHEREAS, the proposed Lewis County Land Bank Corporation Bylaws have been prepared and reviewed, and must receive approval from the Board of Legislators before adoption by the Land Bank Board of Directors; and

WHEREAS, the Board of Legislators finds it in the public interest to approve the proposed bylaws to enable the establishment and proper functioning of the Land Bank Corporation;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby approves the Lewis County Land Bank Corporation Bylaws, as presented, and authorizes their adoption by the Land Bank Board of Directors.

Section 2. Certified copies of this resolution shall be forwarded to the Lewis County Land Bank Corporation Board of Directors and to the New York State Department of State, as required.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

BYLAWS
Lewis County Land Bank Corporation
Adopted: [Date]

ARTICLE I – NAME AND PURPOSE

Section 1. Name

The name of the corporation shall be as provided in its Certificate of Incorporation and is currently the Lewis County Land Bank Corporation (hereafter the “Corporation” or “Land Bank”).

Section 2. Purpose

The purpose of the Land Bank is to acquire, hold, manage, develop, and dispose of vacant, abandoned, tax-delinquent, tax-foreclosed, and underutilized properties within Lewis County to eliminate the harms and liabilities associated with such properties and facilitate their return to productive use, in a manner consistent with the public interest, as outlined in Article 16 of the New York State Not-for-Profit Corporation Law (“NPCL”), including §1600 et seq., and to carry out all powers and duties authorized thereunder.

ARTICLE II – OFFICES

Section 1. Principal Office

The principal office of the Corporation shall be located at 7660 N. State Street, Lowville, NY, 13367, c/o County Attorney.

Section 2. Other Offices

The Corporation may also maintain other offices within Lewis County as the Board of Directors may determine.

ARTICLE III – BOARD OF DIRECTORS

Section 1. Authority and Duties

The Corporation shall be governed by a Board of Directors (“the Board”), which shall supervise and control the affairs, property, and operations of the Corporation, subject to oversight by the Lewis County Board of Legislators as the appointing authority.

Section 2. Number and Composition

The Board shall consist of no fewer than five (5) and no more than eleven (11) directors, appointed in accordance with Article 16 of the N-PCL. Pursuant to Article 16 §1605(c), any public officer, a person who is elected to a municipal office, shall be eligible to serve as a board member and the acceptance of the appointment shall neither terminate nor impair such public office. Any municipal employee or appointed officer shall also be eligible to serve as a board member.

Section 3. Appointment and Terms

Directors shall be appointed by the Lewis County Board of Legislators. Directors shall serve staggered **three-year terms**, with no more than one-third of terms expiring in a single year. Directors may be reappointed. Initial terms may be set at one, two, or three years to stagger future expirations.

Section 4. Vacancies

Vacancies shall be filled by appointment of the Lewis County Board of Legislators for the remainder of the unexpired term.

Section 5. Attendance

Directors shall attend and actively participate in meetings of the Board of Directors. A director who is absent from three (3) regular meetings of the Board within a twelve-month period without reasonable cause shall be deemed to have failed to meet the attendance and participation requirements of the Board. Upon determination of such failure, the Board may, by majority vote of the remaining directors, declare the director disqualified and removed from office in accordance with Section 1605(e) of Article 16 of the New York Not-For-Profit Corporation Law. Any resulting vacancy shall be deemed effective on the first day of the next calendar month, and any individual removed pursuant to this Section shall be ineligible for reappointment unless confirmed by unanimous vote of the Board of Directors.

Section 6. Removal

Directors may be removed for cause by the Lewis County Board of Legislators, after notice and an opportunity to be heard, consistent with N-PCL Article 16.

ARTICLE IV – MEETINGS

Section 1. Regular Meetings

The Board shall hold regular meetings at least quarterly at a time and place to be determined by the Board.

Section 2. Special Meetings

Special meetings may be called by the Chairperson or upon the written request of at least two Directors.

Section 3. Quorum

A majority of the total number of Directors then in office shall constitute a quorum. No action may be taken without a quorum.

Section 4. Voting

Each Director shall be entitled to one (1) vote. Actions shall be approved by a majority of those present, unless otherwise specified by law or as set forth in the Bylaws. Pursuant to Section 1605(k) of the New York Not-for-Profit Corporation Law, voting by proxy shall not be permitted. Any Director may request that the vote on any motion, resolution, or other action of the Corporation be recorded in the minutes.

Section 5. Open Meetings Law

All meetings of the Board shall be conducted in compliance with the New York State Open Meetings Law (Public Officers Law, Article 7), including provisions permitting remote participation where authorized by law.

Section 6. Videoconferencing

The Board of Directors may permit one or more Directors to participate in meetings by videoconference in accordance with the New York State Open Meetings Law and any other applicable law.

A Director participating by videoconference shall be deemed present for purposes of quorum and voting, provided the Director can simultaneously hear and be heard by all other participants throughout the meeting.

When videoconferencing is utilized, the Corporation shall comply with all applicable requirements of the New York State Open Meetings Law regarding public notice, public access, recording, and retention of meeting records. Unless otherwise required by law, members of the public may attend meetings at the designated physical meeting location. The Board may also provide a means for the public to view or listen to meetings remotely.

The Board may adopt additional policies and procedures governing videoconference participation as necessary to ensure compliance with applicable law and the orderly conduct of meetings.

ARTICLE V – OFFICERS

Section 1. Officers

The officers of the Corporation shall include a Chairperson, Vice Chairperson, Secretary, and Treasurer. The Board may appoint such additional officers as it deems necessary.

Section 2. Election and Terms

Officers shall be elected annually by the Board of Directors at the annual meeting and shall serve one-year terms. Officers may be re-elected.

Section 3. Duties

Chairperson – Presides at meetings of the Board and serves as the principal representative of the Corporation.

Vice Chairperson – Performs the duties of the Chairperson in the Chairperson's absence or incapacity.

Secretary – Ensures the maintenance of the official records of the Corporation, including minutes of meetings, corporate records, and required filings. The Secretary may delegate administrative responsibilities to an Assistant Secretary, Recording Secretary, or other individual designated by the Board; however, the Secretary shall remain responsible for ensuring that the Corporation's records are properly maintained.

Treasurer – Oversees the financial affairs of the Corporation, including maintenance of financial records, internal controls, preparation of financial reports, coordination of audits, and compliance with applicable fiscal requirements. The Treasurer shall be bonded if required by the Board.

ARTICLE VI – COMMITTEES

Section 1. Committees

The Board may establish standing or ad hoc committees to carry out specific duties. All committee actions are subject to approval by the full Board. Committees do not have the authority to hire or terminate staff.

Section 2. Hiring of Staff

Pursuant to Article 16 § 1606, the Board of Directors may employ a secretary, an executive director, its own counsel and legal staff, and such technical experts, and such other agents and employees, permanent or temporary, as it may require, and may determine the qualifications and fix the compensation and benefits of such people. The Board of Directors may also enter into contracts and agreements with municipalities for staffing services to be provided to the land bank by municipalities or agencies or departments thereof.

The Board of Directors shall have the authority to establish staff positions, determine qualifications, and fix compensation and terms of employment for such positions. The Board of Directors may appoint an Executive Director or other chief administrative officer, who shall be responsible for the day-to-day administration of the Land Bank and for the supervision and management of Land Bank employees. The Executive Director may hire, supervise, discipline, and terminate employees of the Land Bank in accordance with policies adopted by the Board of Directors. In the absence of an Executive Director, the Board of Directors would be responsible for hiring, supervising, disciplining, and terminating employees, and for entering into agreements with municipalities to provide staffing services.

ARTICLE VII – ETHICS AND CONFLICTS OF INTEREST

Section 1. Compliance

The Corporation shall conduct its operations in accordance with the New York State Public Authorities Accountability Act, the New York State Not-for-Profit Corporation Law, applicable provisions of the Public Officers Law, and all requirements imposed by Empire State Development.

Section 2. Code of Ethics

Directors, officers, and employees of the Corporation shall comply with the Lewis County Code of Ethics and any supplemental ethics policies adopted by the Lewis County Board of Legislators.

Section 3. Conflicts of Interest

No Director shall vote on or participate in discussions on any matter in which they have a direct or indirect financial interest. Such interests must be disclosed in writing and entered into the minutes.

Section 4. Procurement Policy

The Board shall adopt and maintain a Procurement Policy governing the acquisition of goods and services. Such policy shall promote fairness, transparency, competition, and cost effectiveness, and be consistent with applicable law and ESD requirements.

Article VIII – PROPERTY ACQUISITION AND DISPOSITION

Section 1. Authority

The Corporation is authorized to acquire, hold, lease, manage, rehabilitate, develop, mortgage, convey, exchange, or otherwise dispose of real and personal property in furtherance of its public purposes as set forth in Article 16 of the N-PCL.

Section 2. Acquisition

Property may be acquired by the Corporation through tax foreclosure, purchase, donation, transfer from a governmental entity, or any other lawful means consistent with the Corporation's mission.

Section 3. Disposition Policy

The Board shall adopt and maintain a written Property Disposition Policy establishing standards and procedures for the disposition of property. The policy shall prioritize public benefit outcomes and may permit disposition for less than fair market value where the Board determines that such disposition serves a valid public purpose.

ARTICLE IX – FINANCIAL AND ADMINISTRATIVE MATTERS

Section 1. Fiscal Year

The Corporation's fiscal year shall begin on January 1 and end on December 31.

Section 2. Budget and Reporting

The Board shall adopt an annual budget prior to the start of each fiscal year. The Corporation shall file all required reports with the New York State Authorities Budget Office and Empire State Development and shall provide an annual budget and annual financial report to the Lewis County Board of Legislators.

Section 3. Audits

The Corporation shall be subject to independent annual audits, which shall be publicly available.

ARTICLE X – FREEDOM OF INFORMATION LAW

The Corporation shall be subject to and shall comply with the New York State Freedom of Information Law (Public Officers Law, Article 6). The Board shall designate a Records Access Officer and adopt procedures governing responses to requests for public records.

ARTICLE XI – INDEMNIFICATION

To the fullest extent permitted by law, the Corporation shall indemnify its directors, officers, and employees against claims and liabilities arising from their service to the Corporation, consistent with the N-PCL and Public Officers Law.

ARTICLE XII – DISSOLUTION

Section 1. Dissolution

The Corporation may be dissolved only in accordance with § 1613 of the New York State Not-for-Profit Corporation Law and upon approval of the Lewis County Board of Legislators.

Section 2. Distribution of Assets

Upon dissolution, and after payment or provision for payment of all liabilities, all remaining assets shall be distributed to Lewis County or to another land bank corporation organized under Article 16 of the NPCL, if permitted by statute, as determined by the Lewis County Board of Legislators, and shall be used exclusively for public purposes.

ARTICLE XIII – AMENDMENTS

These Bylaws may be amended only after review and approval of the proposed amendment by the Lewis County Board of Legislators. Any proposed amendment shall be submitted in writing to the Board of Directors and to the Lewis County Board of Legislators at least thirty (30) days prior to the meeting at which it will be considered. All members of the Board of Directors shall be notified of the proposed amendment at the same time it is submitted to the Lewis County Board of Legislators. Following approval by the Lewis County Board of Legislators, the amendment may be adopted by the affirmative vote of two-thirds (2/3) of the full Board of Directors. No amendment shall take effect unless approved by both the Lewis County Board of Legislators and the Board of Directors as provided in this Section.

RESOLUTION NO. 255 - 2026

**AUTHORIZING THE COUNTY OF LEWIS TO LIST
THE LEWIS COUNTY LAND BANK CORPORATION AS
AN ADDITIONAL INSURED ON COUNTY INSURANCE COVERAGE**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis maintains comprehensive insurance coverage for its operations and assets; and

WHEREAS, the Lewis County Land Bank Corporation (LCLBC), a public benefit corporation established to support property revitalization and community development initiatives in Lewis County, works in coordination with County programs and activities; and

WHEREAS, the Board of Legislators has determined that it is in the best interest of the County to list the LCLBC as an additional insured on the County's insurance policy or policies, thereby extending coverage protection to the Corporation in connection with its activities; and

WHEREAS, the County Attorney has reviewed this request and determined that such designation is appropriate and in accordance with County policy and insurance requirements; and

WHEREAS, the Board of Legislators seeks to authorize this designation to protect the County's interests and those of the LCLBC;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby authorizes the County to list the LCLBC as an additional insured on the County's insurance policy or policies, effective as of the date of this resolution or such other date as may be determined appropriate by the County's insurance broker or carrier.

Section 2. The Chair or Vice-Chair of the Board of Legislators, or County Manager, is hereby authorized to execute such endorsements, amendments, or other documents as may be necessary to effectuate this authorization, in such form as may be approved by the County Attorney.

Section 3. The County Attorney and Planning Department staff are directed to coordinate with the LCLBC and the County's insurance carrier(s) to process the additional insured endorsement(s) and to provide written confirmation to the Board of Legislators upon completion.

Section 4. A certified copy of this resolution shall be forwarded to the LCLBC Board and to the County's insurance broker and carrier(s).

Section 5. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 256 - 2026

AUTHORIZE BOARD OF LEGISLATORS CHAIRMAN TO APPLY TO THE STATE OF NEW YORK, OFFICE OF GENERAL SERVICES, FOR THE TRANSFER AND CONVEYANCE OF TAX PARCEL 127.17-02-11.100, PRESENTLY OWNED BY THE STATE OF NEW YORK, LOCATED ON CHURCH STREET, IN THE VILLAGE OF CASTORLAND, COUNTY OF LEWIS, STATE OF NEW YORK.

Introduced by Legislators Jessica Moser, Chair of the Finance & Rules Committee and Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the State of New York (the "State") is the owner of a parcel of property in the Village of Castorland, within the County of Lewis, consisting of approximately 4,624± sq. ft., and bearing Tax Map Designation 127.17-02-11.100, said property being bounded on the west by Church Street and on the north by High Street; and

WHEREAS, it is the desire of the County of Lewis (the "County") to apply for a transfer and conveyance of the said parcel to the County for use as a mental health facility; and

WHEREAS, the portion of the property to be conveyed consists of approximately 4,624± square feet of Tax Parcel 127.17-02-11.100 hereto (the "Premises"); and

WHEREAS, the State is authorized to convey its right, title and interest in the Premises to the County pursuant to Section 34 of the Public Lands Law for the purpose set forth in the statute; and

WHEREAS, the consideration for the transfer and conveyance of the Premises as set forth in Section 34 is One Dollar (\$1.00);

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Chairman of the Lewis County Board of Legislators is hereby authorized to apply to the State of New York, Office of General Services, for the transfer and conveyance of the Premises for mental health purposes pursuant to Section 34 of the Public Lands Law.

Section 2. That the Chairman shall be authorized to execute all documents necessary to effectuate the said transfer and use of the Premises, subject to the review thereof by the County Attorney as to form and substance.

Section 3. That title to the Premises shall be transferred after such environmental reviews as may be required by the State Environmental Quality Review Act have been completed.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 257 - 2026

**ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 7 – 2026, COUNTY OF LEWIS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on September 1, 2026, directing that a public hearing be held by said Board on October 6, 2026, at 5:00 p.m. in the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “THE 2026 AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN”; and

WHEREAS, notice of said public hearing was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on October 15, 2026, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, the public hearing was duly held at such location and time, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 7 – 2026), County of Lewis, being “THE 2026 AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN”, be and the same hereby is designated as Local Law No. 7–2026, County of Lewis.

Section 2. Local Law No. 7–2026, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026, pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:

RESOLUTION NO. 258 - 2026

AUTHORIZING AGREEMENT BETWEEN THE COUNTY OF LEWIS AND NY AVIAT CARE FOR REMOTE SUPPORT FOR THE COUNTY'S RADIO SYSTEM

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the County entered into a three-year Agreement with Aviat U.S., Inc. ("Aviat Care") in 2023 for remote support for the County's radio microwave system for the County radio system; and

WHEREAS, the Lewis County Sheriff's Office seeks to enter into a new agreement for continuing support services for an additional three (3) years; and

WHEREAS, Aviat Care has proposed providing Remote Technical Support and Provision Software Support for the microwave system for the County's radio system for a three-year period, from January 1, 2027 through December 31, 2029, at a total cost of \$31,352.00 (\$10,451.00 annually); and

WHEREAS, the cost of said agreement shall be funded through the current SICG Radio grant;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement with Aviat Care for Remote Technical Support and Provision Software Support for the County's radio microwave system for the County's radio system, for a three-year period from January 1, 2027 through December 31, 2029, at a total cost not to exceed \$31,352.00, to be funded through the SICG Radio grant.

Section 2. The Chair or Vice-Chair of the Board of Legislators, or the County Manager, is hereby authorized to make, execute, seal and deliver such Agreement, upon such form as may be approved by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 259 - 2026

**AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF LEWIS AND
STARR PROPERTY SERVICES, LLC FOR 911 TOWER SHELTER HVAC
INSPECTION AND OPERATIONAL SERVICES**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Sheriff's Department requires professional inspection and operational services for the heating and ventilation and air conditioning systems at the County's 911 tower shelters; and

WHEREAS, the County of Lewis issued a Request for Proposals for such services, and STARR Property Services, LLC, a New York limited liability company with principal address at 7919 Moose River Road, Port Leyden, New York 13433, and owned by TJ Valis, was selected as the lowest responsible bidder; and

WHEREAS, the proposed agreement provides for HVAC inspection and operational functions during heating and cooling seasons over a five-year term, with funding available through the SICG Radio grant; and

WHEREAS, the Board of Legislators seeks to authorize this agreement and empower the Chair or Vice-Chair to execute the necessary contract documents;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators of the County of Lewis hereby authorizes an agreement between the County of Lewis and STARR Property Services, LLC for 911 tower shelter HVAC inspection and operational services for a five-year period from January 1, 2027 through December 31, 2031, at a total cost not to exceed \$63,750.10, payable in annual installments on January 1 of each year as follows: 2027, \$11,770.00; 2028, \$12,240.80; 2029, \$12,730.43; 2030, \$13,239.64; and 2031, \$13,769.23.

Section 2. The services to be provided by STARR Property Services, LLC shall include inspection and operational functions for the heating and cooling systems serving the 911 tower shelter during heating and cooling seasons, as more particularly described in the Request for Proposals and STARR Property Services, LLC's proposal.

Section 3. Funding for this agreement shall be provided from the SICG Radio grant, which funds are available and budgeted for this purpose.

Section 4. The Chair or Vice-Chair of the Board of Legislators, or County Manager, are hereby authorized to make, execute, seal and deliver the agreement, upon such form as may be approved by the County Attorney.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 260 - 2026

**TRANSFER FUNDS
SHERIFF'S DEPARTMENT**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby authorizes a transfer of funds in the 2026 Lewis County Budget to address a deficit caused by traveling nurse services required to maintain regulatory compliance and essential inmate medical care within the facility as follows:

Transfer from:

A0311000 110100 Personal Services	\$30,000.00
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Transfer to:

A0315000 450900 Inmate Medical	\$30,000.00
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Section 2. The County Treasurer is hereby directed to process this budget transfer in accordance with this resolution and applicable County policies.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 261 - 2026

**AMENDING COMPENSATION PLAN
WITH REFERENCE TO THE DEPARTMENT OF SOCIAL SERVICES**

Introduced by Legislator Thomas Kalamas, Chair of the Finance & Rules Committee.

WHEREAS, the Commissioner of Social Services, in consultation with the HR Director, has reviewed the organizational structure and staffing needs of the Department of Social Services to ensure positions appropriately reflect operational responsibilities and support the efficient delivery of services; and

WHEREAS, the Commissioner has identified the need to establish the title of Office Manager effective October 4, 2026 to provide continuity of operations and an appropriate transition of duties with the retirement of the incumbent Office Manager II, with the understanding that the existing Office Manager II position shall remain funded only until the incumbent's retirement date; and

WHEREAS, the Commissioner has further identified a need for greater flexibility in filling fiscal positions to accommodate varying levels of responsibility, experience, and operational needs that this flexibility shall not constitute authorization for additional positions, but rather to determine the appropriate staffing level within the existing authorized position count; and

WHEREAS, the proposed changes are intended to promote organizational efficiency, appropriate classification of positions, and effective recruitment and retention of qualified personnel;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Department of Social Services, for the following:

<u>ABOLISH</u>	<u>STATUS</u>	<u>RATE</u>
Program Examiner	Temporary	\$23.63 – \$27.74
Office Manager II	Full-Time	\$24.92 - \$29.23
<u>CREATE</u>	<u>STATUS</u>	<u>RATE</u>
Office Specialist	Temporary	\$19.82 - \$22.68
Office Manager	Full-Time	\$23.05 – \$26.94

Section 2. The creation of the Office Manager position, as set forth in Section 1, shall be effective retroactively to October 4, 2026 to provide for continuity of services during the retirement transition of the existing Office Manager II.

Section 3. Authorize the Commissioner of Social Services to fill designated fiscal positions at either the Senior Account Clerk or Principal Account Clerk level, based upon operational needs, assigned responsibilities, and the qualifications of available candidates, subject to agreement with the applicable collective bargaining representative and compliance with Civil Service requirements within budget constraints.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 262 - 2026

**SETTING THE PUBLIC HEARING ON
2027 TENTATIVE LEWIS COUNTY BUDGET**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. In accordance with County Law Section 359, the Lewis County Board of Legislators hereby sets the public hearing for comments on the 2027 Tentative Lewis County Budget to be held in the second floor Legislative Chambers of the Lewis County Courthouse, 7660 State Street, Lowville, New York on the 24th day of November 2026 to begin at 5:00 p.m.

Section 2. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.

RESOLUTION NO. 263 - 2026

**SUPPORTING OPERATION GREEN LIGHT IN RECOGNITION OF
VETERANS, ACTIVE MILITARY SERVICE MEMBERS AND
THOSE IN TRANSITION TO CIVILIAN LIFE**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the residents of the County of Lewis have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and community in the Armed Forces, such service being vital to maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually, and active military service members transitioning from military service are at a high risk for suicide during their first year after military service, while veterans continue to serve our community through organizations such as the American Legion, Veterans of Foreign Wars, religious groups, civil service, and as County Veterans Service Officers in 29 states assisting fellow former service members in accessing more than \$52 billion in federal health, disability, and compensation benefits annually; and

WHEREAS, the National Association of Counties encourages all counties, parishes, and boroughs to recognize Operation Green Light for Veterans, supporting and honoring veterans, active military service members, and those in transition to civilian life; and

WHEREAS, the Board of Legislators seeks to authorize this resolution supporting Operation Green Light in recognition of veterans, active military service members, and those in transition to civilian life;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby supports Operation Green Light in recognition of veterans, active military service members, and those in transition to civilian life, and declares Lewis County as a Green Light for Veterans County.

Section 2. The Lewis County Board of Legislators hereby encourages all citizens and businesses of Lewis County to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 4, 2026 through November 11, 2026.

Section 3. The Lewis County Board of Legislators hereby directs that an exterior green light be displayed at the Lewis County Courthouse Building and any other County buildings capable of such lighting for the period from November 4, 2026 through November 11, 2026.

Section 4. The Clerk of the Board is hereby authorized and directed to forward certified copies of this resolution to the New York State Association of Counties (NYSAC) and all Lewis County veterans organizations.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 3rd day of November, 2026.