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**NOTICE**

**TO:** Members of the Lewis County General Services Committee

**FROM:** Cassandra Moser, Clerk of the Board

**DATE:** May 22, 2026

**SUBJECT:** General Services Committee Meeting

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The Lewis County General Services Committee will hold its regular meeting on Tuesday, May 26, 2026, at 1:00 p.m. in the Legislative Board Chambers, 2<sup>nd</sup> Floor, Lewis County Courthouse, Lowville, New York.

Attached is a list of agenda items for the meeting which will be live-streamed on the Lewis County YouTube channel at: [Lewis County - YouTube.](#)

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cc: Board of Elections  
Buildings & Grounds  
Code Enforcement/Junkyards  
District Attorney  
Fire & Emergency Management  
Agriculture  
Highway  
Public Defender  
Recreation, Forestry, & Parks  
Recycling & Solid Waste  
Weights & Measures

**GENERAL SERVICES COMMITTEE**

**AGENDA – May 26, 2026**

**Call to Order:**

- Legislator Josh Leviker, Chair.

**Roll Call:**

- Clerk of the Board records attendance.

**Approval of Minutes:**

- Motion to approve minutes from April 28, 2026.

**Presentations / Discussion Items:**

- Lewis County EMS Study – Paul Bishop, CGR (30 minutes)

**Draft Resolutions:**

1. Authorizing a three-year renewal agreement with NCC Systems for fire alarm inspection services at the Lewis County Courthouse, Public Safety Building, and Emergency Management garage. The agreement covers the period from January 1, 2026 through December 31, 2028, at a total cost not to exceed \$9,755.00, to be funded through the Buildings & Grounds Professional Services budget line.
2. Awarding the bid and authorizing an agreement with Rynocoatings LLC to provide sealing and striping services for various County parking lots, including the Highway garage, Outdoor Services, DMV, Human Services, and Public Safety Building. The project will be completed between June 8, 2026 and September 28, 2026, at a total cost not to exceed \$66,215.10, to be funded through the Buildings & Grounds Professional Services account.
3. Authorizing Supplemental Agreement No. 1 with Barton & Loguidice for additional engineering services related to the Kotel Road culvert replacement project over the South Branch of Crystal Creek (PIN 775454) in the Town of Watson. The supplemental agreement covers construction, construction inspection, and construction support services from April 27, 2026 through December 31, 2027, at an additional cost not to exceed \$153,000.00, bringing the total project engineering cost to \$333,000.00, fully reimbursable through BridgeNY Culvert Funding.
4. Authorizing an interfund loan and Memorandum of Understanding between the County of Lewis and the Lewis County Highway Department to finance 2026 machinery and equipment purchases under the Highway Department's capital equipment plan. The agreement authorizes the transfer of up to \$514,980.00 from the County's General Fund to the County Machinery Fund for the purchase of a CAT skid steer, Viking plow, and

Western Star cab and chassis, with repayment to the County over five years at no interest.

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjournment:**

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Additional Information

- If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

**RESOLUTION NO. \_\_ - 2026**

**RESOLUTION AUTHORIZING RENEWAL AGREEMENT BETWEEN  
THE COUNTY OF LEWIS AND NCC SYSTEMS FOR FIRE ALARM INSPECTIONS  
AT THE COURTHOUSE, PUBLIC SAFETY BUILDING, AND EMERGENCY  
MANAGEMENT GARAGE**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Buildings & Grounds Department requires fire alarm inspection services for the Courthouse, Public Safety Building, and Emergency Management garage in order to maintain inspection and monitoring of those county facilities; and

WHEREAS, NCC Systems, 25646 NYS Rt 3, Watertown, NY 13601, has proposed to continue fire alarm inspection services for the county's buildings at the Courthouse, Public Safety Building and Emergency Management garage, for an additional three-year period, from January 1, 2026 through December 31, 2028, at a total cost of \$9,755.00 (\$3,300.00 in 2026, \$3,585.00 in 2027, and \$3,870.00 in 2028), to be paid from the Buildings and Grounds Department's Professional Services budget line; and

WHEREAS, the Board of Legislators seeks to authorize this renewal agreement;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby approves a renewal agreement with NCC Systems for fire alarm inspection services at the Courthouse, Public Safety Building, and Emergency Management garage, for a three-year period, from January 1, 2026 through December 31, 2028, at a total cost not to exceed \$9,755.00 (\$3,300.00 in 2026, \$3,585.00 in 2027, and \$3,870.00 in 2028).

Section 2. The payment for said services shall be from the Buildings & Grounds Professional Services budget line.

Section 3. The Chair or Vice-Chair of the Board of Legislators, together with the Director of Buildings & Grounds, is hereby authorized to make, execute, seal and deliver such Agreement, upon such form as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted on the 2<sup>nd</sup> day of June, 2026.

**RESOLUTION NO. \_\_ - 2026**

**RESOLUTION AWARDING BID AND AUTHORIZING AGREEMENT BETWEEN THE COUNTY OF LEWIS AND RYNOCOATINGS LLC TO PROVIDE SEALING AND STRIPING OF VARIOUS COUNTY PARKING LOTS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Buildings & Grounds Department sent out an RFP for sealing and striping services for various County parking lots located at the Highway garage, Outdoor Services, DMV, DSS/Human Services, and Public Safety buildings; and

WHEREAS, bids were opened on April 9, 2026. Rynocoatings LLC, 507 Cleveland Blvd, Fayetteville, NY 13066-1109, submitted a bid proposal to provide sealing and striping of various County parking lots for a total amount of \$66,215.10, (\$23,540.20 for the Highway garage, \$8,165.00 for Outdoor Services, \$10,112.30 for DMV, \$5,798.60 for DSS/Human Services, and \$18,599.00 for PSB), for the period from June 8, 2026 through September 28, 2026; the lowest qualified bidder; and

WHEREAS, the Board of Legislators seeks to award the bid and authorize an agreement with Ryoncoatings;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes an agreement with Rynocoatings LLC for sealing and striping of various County parking lots for the Buildings & Grounds Department, at a total cost not to exceed \$66,215.10, consisting of \$23,540.20 for the Highway garage, \$8,165.00 for Outdoor Services, \$10,112.30 for the Department of Motor Vehicles, \$5,798.60 for the Department of Social Services, and \$18,599.00 for the Public Safety Building, for the period from June 8, 2026 through September 28, 2026.

Section 2. The cost of said agreement shall be paid from the Buildings and Grounds Professional Services account.

Section 3. The Chair or Vice-Chair of the Board of Legislators, is hereby authorized to make, execute, seal and deliver such Agreement, upon such form as may be approved by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted on the 2<sup>nd</sup> day of June, 2026.

**RESOLUTION NO. \_\_ - 2026**

**RESOLUTION AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 1 BETWEEN  
LEWIS COUNTY OBO LEWIS COUNTY HIGHWAY DEPARTMENT AND  
BARTON & LOGUIDICE FOR CONSTRUCTION, C/I & C/S FOR THE CULVERT  
REPLACEMENT PROJECT KOTEL ROAD OVER SOUTH BRANCH OF CRYSTAL  
CREEK (PIN 775454)**

Introduced by Legislator Johsua Leviker, Chair of the General Services Committee.

WHEREAS, Lewis County entered into an Agreement with Barton & Loguidice (B&L) on December 21, 2023, to provide Preliminary Engineering/Design Phase of the Culvert Replacement on Kotel Road over South Branch of Crystal Creek (PIN 775454) in the Town of Watson, County of Lewis at a cost of \$180,000.00; and

WHEREAS, the Lewis County Highway Department (hereinafter "Highway Department") desires to enter into Supplemental Agreement No. 1 with B&L for additional engineering for the Construction, C/I and C/S phase of the project at an additional cost of \$153,000.00 as set forth in Supplemental Agreement No. 1; and

WHEREAS, the Board of Legislators wishes to authorize such services; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes Supplemental Agreement No. 1 between the County of Lewis and Barton & Loguidice to provide additional engineering services for the Construction, C/I, & C/S Phase regarding the culvert replacement project identified as Kotel Road over South Branch of Crystal Creek (PIN 775454).

Section 2. The term of the Agreement is from April 27, 2026, through December 31, 2027, for the additional amount not to exceed \$153,000.00 (with 100% reimbursable with BridgeNY Culvert Funding), for a total cost of \$333,000.00 to Barton & Loguidice for this project.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted on the 2<sup>nd</sup> day of June, 2026.

**RESOLUTION NO. \_\_ - 2026**

**RESOLUTION AUTHORIZING INTERFUND LOAN FINANCING  
AND MEMORANDUM OF UNDERSTANDING  
BETWEEN COUNTY OF LEWIS AND  
LEWIS COUNTY HIGHWAY DEPARTMENT FOR  
COUNTY MACHINERY EQUIPMENT PURCHASES**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Highway Department purchases various heavy duty machinery equipment and vehicles on an annual basis under its capital equipment plan; and

WHEREAS, in order to save on financial institution interest payments and legal fees incurred under bonds and lease-to-own agreements, in 2022 the Board of Legislators authorized an interfund loan from Fund Balance to the County Machinery Fund for 2023 Highway Department machinery and heavy equipment purchases in accordance with its capital equipment plan. An MOU was executed to provide for repayment of this loan within five years at no interest, and with annual installments toward the balance owing; and

WHEREAS, the Treasurer, Highway Superintendent and Purchasing Director seek to have the Board of Legislators authorize a 2026 interfund loan of up to \$514,980.00 from General Fund to the County Machinery Fund for the Highway Department's purchase of multiple items of machinery and other heavy equipment in 2026 under its capital equipment plan; and

WHEREAS, the list of machinery and equipment anticipated and planned by the Lewis County Highway Department for purchase in 2026, with estimated net costs is as follows, with these items having been included in the approved 2026 Capital Plan:

2026 CAT Skid Steer	\$122,205.00
2026 Viking Plow	\$218,200.00
2026 Western Star Cab & Chassis	\$174,575.00

The Highway Superintendent anticipates applying the proceeds from the sale of the equipment being replaced to the costs of these items; and

WHEREAS, the Superintendent of Highways requests that the Board authorize the Treasurer to transfer \$514,980.00 from the County's General Fund to the County Machinery Fund for the purpose of providing funds for the machinery and equipment purchases scheduled or required in 2026 for highway operations and maintenance

responsibilities in accordance with the same terms and conditions under an additional MOU; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a Memorandum of Understanding between the Lewis County Highway Department and the County of Lewis wherein the County agrees to advance the sum of up to \$514,980.00 from the General Fund to the County Machinery Fund for the purpose of the Highway Department's purchase of machinery and equipment scheduled in 2026 under its capital project plan, in consideration of the Highway Superintendent's agreement to repay the County for the funds advanced, with no interest, payable in annual installments over a five (5) year period.

Section 2. The Lewis County Board of Legislators hereby authorizes the Treasurer to transfer the amount of \$514,980.00 from the General Fund using fund balance, to the County Machinery Fund for the above-described purposes upon full execution of the MOU.

Section 3. That the Chair of the Board of Legislators or the Vice-Chair, and the Superintendent of Highways are hereby authorized to execute and deliver such Agreement upon such form as may be approved by the County Attorney.

Section 4. That this Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted on the 2<sup>nd</sup> day of June, 2026.