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NOTICE

TO: Media
FROM: Cassandra Moser, Clerk of the Board
DATE: May 1, 2026
SUBJECT: Regular Meeting – Tuesday, May 5, 2026

The Lewis County Board of Legislators will hold its regular meeting on Tuesday, May 5, 2026, at 5:00 p.m. in the Legislative Board Chambers, 2nd Floor, Lewis County Courthouse, Lowville, New York.

There will be public hearings for comments on the following:

- Introductory Local Law No. 3-2026 "A Local Law Continuing an Additional Mortgage Tax for Mortgages on Real Property Situated in Lewis County."
• Demolition and removal of a structure located at 6585 Oliver Place, in the Hamlet of Glenfield, New York.
• CDBG funding for community development, planning, public facilities, small business, economic development, and imminent threat needs under program year 2026 NYS CDBG funding application, in amounts not to exceed \$1,000,000 per application.
• Accomplishments of the current CDBG Project #636IT566-25 Lewis County Imminent Threat Program.

Enclosed are the proposed resolutions scheduled for consideration and action. Additional business may be conducted as deemed appropriate.

The meeting will be live-streamed on the Lewis County YouTube channel at:
https://www.youtube.com/c/LewisCountyNY

RESOLUTION NO. 110 – 2026

AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$3,521,263.09 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026, pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:

RESOLUTION NO. 111 - 2026

**RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 3 - 2026, COUNTY OF LEWIS**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on April 7, 2026, directing that a public hearing be held by said Board on May 5, 2026 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled "A LOCAL LAW CONTINUING AN ADDITIONAL MORTGAGE TAX FOR MORTGAGES ON REAL PROPERTY SITUATED IN LEWIS COUNTY"; and

WHEREAS, this Local Law is based upon State legislation set forth in NY Tax Law §253-h which took effect on August 26, 2004, enabling Lewis County to impose an additional mortgage tax of twenty-five cents for each hundred dollars of principal debt, which must be renewed every three (3) years. The County has imposed this additional mortgage tax since enactment of the special State legislation authorizing same, i.e., since 2004; and

WHEREAS, notice of said public hearing was duly advertised on April 21, 2026 in the *Watertown Daily Times*, the official newspaper designated by the County, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location at such time and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 3-2026), County of Lewis, being "A LOCAL LAW CONTINUING AN ADDITIONAL MORTGAGE TAX FOR MORTGAGES ON REAL PROPERTY SITUATED IN LEWIS COUNTY", be and the same hereby is designated as Local Law No. 3-2026, County of Lewis.

Section 2. That Local Law No. 3-2026, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect July 1, 2026, upon filing with the Secretary of State and compliance with all other requirements of law.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026, pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:

RESOLUTION NO. 112 - 2026

RESOLUTION TO APPROPRIATE \$60,000 FROM FUND BALANCE AND TRANSFER INTO THE VARIOUS ACCOUNT LINES FOR COUNTY BUILDINGS DUE TO SUBSTANTIAL INCREASES IN NATURAL GAS AND PROPANE COSTS

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Buildings and Grounds Director has requested additional funds in order to meet the substantial increases in natural gas and propane costs, which were not anticipated in his 2026 budget. The Director anticipates the need for an additional \$60,000 may be required for the increased electric energy costs for the balance of the year; and

WHEREAS, the County Manager, in consultation with the Treasurer, indicates that this additional funding will need to be appropriated from the 2026 Fund Balance, and recommends that the sum of \$60,000 be appropriated for the anticipated increases, with review of the costs on a monthly basis and the ability of the Department to request further appropriations from fund balance for the remaining months of 2026;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes the Lewis County Treasurer to make the following appropriation from 2026 Fund Balance to cover the increased natural gas and propane bills for the County buildings:

Transfer from:

A0 005990 Fund Balance	\$60,000.00
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Transfer to:

A0162000 430400 Courthouse Natural Gas	\$20,000.00
A0162100 430400 DSS Natural Gas	\$5,000.00
A0162400 430400 PSB Natural Gas	\$8,500.00
A0162500 430400 DMV Natural Gas	\$2,000.00
A0162800 430400 Number 3 Road Natural Gas	\$3,000.00
A0162300 430400 Highway Propane	\$12,000.00
A0162350 430400 Outdoor Services Propane	\$7,000.00
A0162700 430400 JCC Propane	\$2,500.00

Section 2. Any unused portion of the amount appropriated from Fund Balance remaining at the end of the year shall be returned to Fund Balance.

Section 3. This resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 113 - 2026

RESOLUTION AWARDING BID AND AUTHORIZING AGREEMENT BETWEEN THE COUNTY OF LEWIS AND WILCOX SEALING & PAVING, LLC TO REPLACE THE COURTHOUSE PARKING LOT FOR THE BUILDINGS & GROUNDS DEPARTMENT

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Buildings & Grounds Department seeks to replace the parking lot at the Lewis County Courthouse, located at 7660 N State St. and sent out a Request for Proposals to qualified and experienced vendors; and

WHEREAS, the County received ten (10) sealed bids in response to the RFP, and opened the bids on April 9, 2026, with the Director of Purchasing, and Buildings & Grounds Supervisor reviewing the bids and analyzing same; and

WHEREAS, the lowest qualified bid was submitted by Wilcox Sealing & Paving, LLC, (Wilcox) 7068 State Rt 20, Waterville, NY 13480, who has offered to perform the replacement of the Courthouse parking lot for the County of Lewis for a total cost of \$92,135.50; and

WHEREAS, funding for this project in the amount of \$50,000.00 was included as part of the 2026 Capital Project Budget, however the bids received came in higher than anticipated, and the project now requires a transfer of \$43,000 from Contingency in order to proceed; and

WHEREAS, the Board of Legislators seeks to award the bid to and authorize an agreement with Wilcox, and to authorize the transfer of additional funds from Contingency;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid to and authorizes an agreement with Wilcox Sealing & Paving, LLC for replacement of the Courthouse parking lot at the Lewis County Courthouse, 7660 N State St, at a total cost not to exceed \$92,135.50, to be implemented and completed between June 29, 2026 through September 30, 2026.

Section 2. The Board of Legislators hereby authorizes the Treasurer to complete the following 2026 budget transfer to provide additional funding for the Courthouse parking lot project:

<u>Transfer from:</u>	
A0199000 499900 Contingency	\$43,000.00

Transfer to:

A0162000 460100 B&G CH Repairs & Maint Grounds \$43,000.00

Section 3. The Chair or Vice-Chair of the Board of Legislators, together with the Director of Buildings & Grounds, is hereby authorized to make, execute, seal and deliver such Agreement, upon such form as may be approved by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 114 - 2026

**RESOLUTION DIRECTING THE DEMOLITION AND REMOVAL
OF AN UNSAFE BUILDING PURSUANT TO LOCAL LAW NO. 2-2007,
(Martinsburg)**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to Local Law No. 2-2007, entitled, "A LOCAL LAW PROVIDING FOR THE REPAIR OR REMOVAL OF UNSAFE BUILDINGS, UNSAFE EQUIPMENT AND COLLAPSED STRUCTURES," (herein "Unsafe Building Law"), the Board of Legislators is empowered to take certain actions in connection with the investigation and enforcement of buildings and structures that are deemed to be unsafe; and

WHEREAS, pursuant to Section 5 of such Local Law, the Lewis County Code Enforcement Officer conducted an investigation of the premises known Tax Map No. 259.04-01-23.000, owned byCarolynn McKee, deceased, with Letters of Administration of her estate issued to Lansing E. McKee III. The Code Officer determined that the burned, collapsed structure is unsafe with debris that is a danger to anyone who may attempt to go near or walk on the property, and issued his report to the Board of Legislators on March 3, 2026; and

WHEREAS, the Code Enforcement Officer reported that the structure burned down, collapsed, is unsecured, and contains debris and burned remnants that are unsafe and a danger to the public. The Code Enforcement Officer condemned the structure and appropriately posted same; and

WHEREAS, the Code Enforcement Officer concludes in his report that this building is unsafe and poses an unsafe condition to the general public. It is the Code Enforcement Officer's recommendation that the burned down structure and debris be properly removed, that the foundation be filled in, with all permits for same obtained in order to protect the health and safety of the public and community; and

WHEREAS, there is an outstanding mortgage on the deceased owner's property, originally held by Household Finance Realty Corporation of New York, now being managed by US Bank Trust Company, NA, as Trustee. The lender filed a mortgage foreclosure Summons & Complaint on this property on January 30, 2026; and

WHEREAS, ServiceLink, a property management company operating on behalf of the lender, has communicated with the Codes Department and County Attorney, indicating that they are in the process of working to obtain bids in order to

remove the collapsed structure and debris in accordance with local regulations and permits; and

WHEREAS, by Resolution No. 83 -2026, the Board of Legislators ordered and decreed that the Administrator of the estate or his representative appear before this Board of Legislators on May 5, 2026 at 5:00 p.m., and Show Cause why it should not be Ordered for the Administrator of the Estate ofCarolynn McKee or any other interested party to immediately demolish and remove the burned down structure and debris on parcel identified as Tax Map No. 259.04-01-23.000, 6585 Oliver Place, Glenfield, Town of Martinsburg, County of Lewis; and that in the event the Administrator or other interested party fails to comply with such Order or fails or refuses to demolish or remove collapsed building and related debris, that the Board of Legislators provide for its immediate demolition and removal and assess all expenses thereof against the land on which it is located, and to commence a special proceeding if required to collect the costs of demolition, including legal expenses; and

WHEREAS, the Administrator of the Estate, his legal representative and the lender, through its property management company, Service Link, were given due Notice of the Hearing before this Board by regular and certified mail, by personal service upon the legal representative of the named Administrator, by email to Service Link Violations Coordinator, Jason Carl, and by posting of Notice of the Hearing at the property; and

WHEREAS, the Administrator having failed to appear/ the Administrator and his legal representative having appeared/ for the hearing before the Lewis County Board of Legislators on May 5, 2026, and the Board having heard the testimony of the Code Enforcement Officer and reviewed the documentary evidence submitted as Exhibits, and the argument of the County Attorney, the Board renders the following findings and determinations;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby finds and determines as follows:

- (a) That Carolyn McKee, deceased, is the record Owner of the premises known as Tax Map No. 259.04-01-23.000, located at and designated as 6585 Oliver Place, Glenfield, NY, Town of Martinsburg, County of Lewis;
- (b) That the Lewis County Code Enforcement Officer duly inspected said premises, condemned the site and the burned structure and debris and declared that the premises are unsafe and a hazard to the public, and that the downed structure and debris should be properly removed and the

foundation filled in, in accordance with all state and local regulations and permits required;

- (c) That the building on the site has completely burned and collapsed, with the site abandoned and unsecured, and a danger to anyone who may attempt to near the property or enter on it;
- (d) That the Board of Legislators received the report of the Code Enforcement Officer dated March 3, 2026, and agrees with his findings;
- (e) That pursuant to Local Law No. 2 – 2007, on April 7, 2026, at its regular meeting the Board of Legislators determined that the burned down building is unsafe, constitutes a public nuisance, and a danger to the safety, health, and welfare of the community; and that the burned down structure and debris must be properly removed and disposed of, with the foundation to be properly filled in;
- (f) That the Administrator of the Estate, his legal representative, and the lender's property clean up company all received notice of these proceedings in compliance with the Local Law;
- (g) That the burned down building and property known as Tax Map No. 259.04-01-23.000, located at 6586 Oliver Place, Glenfield, Town of Martinsburg, NY, County of Lewis is unsafe, constitutes a public nuisance and a danger to the safety, health and welfare of the community and must be immediately secured and removed;

Section 2. By reason of such findings, it is hereby

ORDERED AND DECREED that Lansing M. McKee III, the Administrator of the Estate owner Carolyn M. McKee, deceased, or the mortgage lender, US Bank Trust Company, as Trustee, who has a priority lien and interest in the property, and who has filed an action to foreclose on the property known as Tax Map No. 259.04-01-23.000, located at 6585 Oliver Place, Glenfield, NY, shall immediately properly secure, remove and dispose of all debris, back fill the foundation and take any other remedial steps to remediate this property; and it is further

ORDERED AND DECREED that the Administrator or Mortgage Lender or its agent, shall immediately commence proper clean up and removal of the burned down structure and debris upon service of notice of this order and decision; and shall complete same within sixty (60) days; and it is further

ORDERED AND DECREED, that in the event that the Administrator or Mortgage Lender fails or refuses to commence the demolition process in

accordance with this Resolution and Order, the Code Enforcement Officer shall cause such building debris to be removed either by County employees or by contract, provided that any contract for demolition/ removal /remediation of the site in excess of \$20,000.00 shall be awarded through competitive bidding; and it is further

ORDERED AND DECREED, that in the event that the County provides for the demolition/removal/remediation of the site, all of the costs and expenses of same shall be assessed against the land upon which it is located, with an action for reimbursement made against the Mortgage Lender who has an obligation to maintain the property in proper order and the mortgage lender; and it is further

ORDERED AND DECREED that a certified copy of this Resolution and Orders shall be served upon the Administrator of the Estate, his legal representative, and the Mortgage Lender's Attorney of Record, all by regular mail, certified mail, and electronic mail.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 115 - 2026

**RESOLUTION AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND BRONZE CONTRACTING, LLC FOR THE
DEMOLITION AND REMOVAL OF A BUILDING LOCATED AT 8401 ERIE CANAL
ROAD IN THE TOWN OF NEW BREMEN**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Superintendent of Highways, in consultation with the Building and Fire Codes Department, solicited proposals for the demolition and removal of a condemned structure located at 8401 Erie Canal Road in the Town of New Bremen; and

WHEREAS, three (3) proposals were received. Highway Department staff and the Purchasing Director reviewed the submissions and assessed the criteria. After careful consideration and review, this team recommends that the Board of Legislators contract with Bronze Contracting, LLC, to complete the proper demolition and removal at a cost not to exceed \$10,730.00, exclusive of tipping fees, air monitoring and testing, DOL waiver fees, and asbestos and lead testing, which may be required and payable by the County; and

WHEREAS, it is anticipated that the total cost of the project will not exceed \$20,000.00, including costs for demolition, tipping fees, asbestos and lead testing, and monitoring costs; said costs to be paid from the HAL Property Cleanup capital account; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to Bronze Contracting, LLC for demolition and removal services for this project.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators awards the bid and authorizes an agreement with Bronze Contracting, LLC to complete the scope of work outlined in the demolition and removal proposal at a cost not to exceed \$10,720.00, as more fully set forth in their proposal.

Section 2. The County will be responsible for DANC tipping fees, air monitoring and tests, asbestos and lead testing fees, and DOL waiver fees, with the total cost of the Project expected to be not more than \$20,000.00.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 4. The Treasurer is directed to pay for these services from the appropriated funds in the HAL Property Cleanup account.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 116 - 2026

**RESOLUTION AWARDING BID AND AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND POWIS CONTRACTING, INC. FOR WEST MAIN
STREET CONSTABLEVILLE COMPLETE STREETS PROJECT**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, Lewis County sent out an RFP for the West Main Street Complete Streets Project, under Contract No. 1 – General Construction, Project No. 5120.8A.25 / BCA Project No. 2025-036; and

WHEREAS, sealed bids were received and publicly opened on April 23, 2026 at 10:00 a.m. in accordance with the RFP; and

WHEREAS, the project generally consists of the reconstruction of West Main Street, Constableville, including but not limited to pavement replacement, drainage improvements, sidewalks, curbing, and related appurtenances; and

WHEREAS, seven (7) bids were received and have been reviewed and evaluated by the County and its consulting engineer, BCA Architects & Engineers, in accordance with the requirements of the contract documents and applicable law; and

WHEREAS, Powis Contracting, Inc., submitted the lowest bid in the amount of \$1,983,120.00, with said bid reviewed and evaluated by the County's consulting engineer, BCA Architects & Engineers, who recommends awarding the bid to Powis Contracting, Inc., as the lowest responsive bid;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes a contract for the West Main Street Complete Streets Project – Contract No. 1 (General Construction) to Powis Contracting, Inc., Copenhagen, NY, in an amount not to exceed \$1,983,120.00.

Section 2. The Chair of the Board of Legislators is hereby authorized to execute all necessary contract documents, including the Agreement and related documents, upon review and approval by the County Attorney.

Section 3. This award is contingent upon the submission and approval of all required documentation, including but not limited to insurance certificates, bonds, and compliance with all applicable federal, state, and local requirements, including M/WBE and SDVOB participation goals as outlined in the bidding documents.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 117 - 2026

**AUTHORIZING AMENDMENT No. 1 TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN LEWIS COUNTY AND BCA FOR ENGINEERING SERVICES FOR
VILLAGE OF CONSTABLEVILLE ROADWAY AND COMPLETE STREETS PROJECT**

Introduced by Legislators Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to Resolution 121-2025, the County, on behalf of the Highway Department and the Department of Planning and Community Development, authorized a Professional Services Agreements with BCA Architects and Engineers (“BCA”) to provide engineering services for the roadway and complete streets improvement project on County Route 52 in the Village of Constableville; and

WHEREAS, the Highway Superintendent and Planning Director seek authorization to amend the Professional Services Agreement with BCA to include Resident Project Representative Services, ROW Assistance and NYSDEC/USACE Permitting Assistance at a cost not to exceed \$133,000.00. The engineering services costs and expenses will be submitted to CHIPS for reimbursement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes an amendment to the Professional Services Agreements with BCA to include Resident Project Representative Services, ROW Assistance and NYSDEC/USACE Permitting Assistance related to the Constableville roadway and complete streets improvement project on County Route 52 at an additional cost not to exceed \$133,000.00; bringing the total engineering contract cost to \$378,000, to be submitted under CHIPS for reimbursement.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said amendment, together with the Lewis County Highway Superintendent and the Director of Planning and Community Development, upon review and approval by the County Attorney.

Section 3. The within Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 118 - 2026

**RESOLUTION TO APPROPRIATE FUNDS
Highway Department**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriation takes place in the Highway Department funds to recognize additional revenue received from sales of surplus equipment.

Increase Revenue:

DM513000 326650 Machinery Sale of Equip	\$187,700.00
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Increase Expense:

DM513000 223300 Machinery Vehicles	\$187,700.00
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 119 - 2026

RESOLUTION TO CREATE HEALTH SYSTEM STABILIZATION RESERVE

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, Lewis County Health System (LCHS) is an entity of the County of Lewis and ultimately the taxpayers of Lewis County are responsible to ensure the continued operation of the facility; and

WHEREAS, the County and the Health System understand the complexity of health care financing, including the Medicaid Supplement Payments, Intergovernmental Transfers and other inconsistencies of health care operations; and

WHEREAS, it is in the best interests of the County, the Health System and our citizens and taxpayers to have a financial stable and successful health system, and a dedicated reserve to set aside funds to manage deficits, unexpected costs, or other circumstances could provide assurance for consistent financial stability;

WHEREAS, the County Legislators and the Health System Board of Managers are in support of creating a Health System Stabilization Reserve;

NOW THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes the creation of a general fund balance reserve to be titled Lewis County Health System Stabilization Reserve. The Reserve will be created by the County Treasurer and use of the funds is allowed to meet unexpected financial needs of the Health System to include, but not be limited to, payments of Intergovernmental Transfer requests, financial deficits, or other unexpected liabilities the Health System is unable to absorb.

Section 2. The Lewis County Board of Legislators' approval is required to add additional funds to the reserve. Withdrawals from the reserve that are included in the annual budget of the County are allowed with the authority of the County Treasurer. Withdrawals not included within an annual budget must be approved by Legislative Resolution.

Section 3. The County Treasurer is authorized to make an initial transfer of \$1,500,000 into the Health System Stabilization reserve which consists of funding that was included within the 2026 County Budget.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 120 - 2026

**RESOLUTION APPOINTING EX-OFFICIO MEMBER TO
LEWIS COUNTY GENERAL HOSPITAL
BOARD OF MANAGERS**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, on March 25, 2026, the Lewis County General Hospital Board of Managers approved by motion, the appointment of Colonel Elizabeth Duque, Commander of the U.S. Army Medical Department Activity of Fort Drum, N.Y., as an ex-officio, non-voting, advisory member to the Lewis County General Hospital Board of Managers, pending the Lewis County Board of Legislators' approval; and

WHEREAS, Lewis County Health System is interested in developing and maintaining a regular relationship with the Colonel and Fort Drum Regional Health Planning Organization in order to provide healthcare to military and military families; and

WHEREAS, General Municipal Law Section 127 requires that members of the Board of Managers for a municipal hospital be citizens of the sponsoring municipality. This requirement does not bar the establishment or appointment of an ex-officio, non-voting, advisory member; and in fact, advisory appointment action was taken in 2025 pursuant to Resolution No. 140-2025; and

WHEREAS, having met and conversed with Colonel Elizabeth Duque, the Chief Executive Officer of the Lewis County Health System recommends approval of this appointment for the benefit of the Lewis County Health System, the many military residents of our County, and to strengthen the continuing relationship between Lewis County and Fort Drum;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby affirms the action of the LCGH Board of Managers and appoints Colonel Elizabeth Duque, Commander of the U.S. Army Medical Department Activity of Fort Drum, NY as an ex-officio, non-voting, advisory member to the Lewis County General Hospital Board of Managers, for an indefinite term.

Section 2. This resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 121 - 2026

**ADOPTING REVISIONS TO THE COUNTY WORKPLACE VIOLENCE POLICY
AND TUITION REIMBURSEMENT POLICY**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the County is committed to maintaining a safe, respectful, and professional work environment for all employees, and to supporting employee development and retention through educational opportunities; and

WHEREAS, the County's Workplace Violence Policy and Tuition Reimbursement Policy require periodic review to ensure compliance with applicable laws, regulations, and best practices; and

WHEREAS, updates to both policies were developed by the County Policy Team to reflect current legal requirements, operational needs, and organizational goals; and

WHEREAS, the proposed revisions to the Workplace Violence Policy include focuses on safety, prevention, and accountability, expanding the policy to a comprehensive program to include annual risk assessments, training, and security controls, employee protections, and alignment with New York State requirements; and

WHEREAS, the proposed revisions to the Tuition Reimbursement Policy include updates to employee eligibility, requirements, and service commitment, financial benefits, and career mobility to better support workforce development while ensuring fiscal responsibility; and

WHEREAS, these proposed changes were presented and reviewed at the March 2026 committee meetings, at which time legislators were provided an opportunity to ask questions and provide feedback; and

WHEREAS, following said review and consideration, the Board of Legislators seeks to adopt the recommended updates to ensure compliance and consistency with best practices;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby adopts the revised Workplace Violence Policy and Tuition Reimbursement Policy.

Section 2. This resolution shall take effect immediately.

Section 3. The Department of Human Resources is authorized and directed to implement, administer, and communicate these policy updates to all County employees.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 122 - 2026

RESOLUTION AUTHORIZING AGREEMENTS BETWEEN THE COUNTY AND BUSINESS ENTITIES IN THE VILLAGE OF LYONSS FALLS UNDER THE NEW YORK FORWARD-LYONS FALLS SMALL PROJECT FUND (SPF) PROGRAM

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Planning & Community Development Department, entered into an Agreement with NYS HCR to become the Local Program Administrator and Grant Administrator of the Lyons Falls NY Forward Downtown Grant Fund Program award of \$150,000 pursuant to Resolution No. 228-2024; and

WHEREAS, the Planning & Community Development Department has selected two recipients to receive NY Forward Program grant funds, i.e.:

1) D2W LLC, in the amount of \$46,025 to be used for eligible equipment and installation costs required for building code change of use at 3936 Franklin Avenue; and

2) the Lyons Falls Free Library, in the amount of \$78,975 to be used for exterior improvements including installation of automatic door openers and construction of a code-compliant second exit with ramp from community room, bathroom renovations for ADA compliance, and replacement of fluorescent lighting to efficient LED lighting, at 3918 High Street; and

WHEREAS, the Board of Legislators seeks to enter into Agreements with these two entities to provide this funding for these eligible improvements and renovations under the grant program, and monitor by the Planning & Community Development Department as the LPA in accordance with the New York Forward Grant Agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes agreements with D2W LLC, 5951 Swackhammer Road, Turin, NY 13473 in the amount of \$46,025.00; and the Lyons Falls Free Library, PO Box 618, Lyons Falls, NY 13368 in the amount of \$78,975.00 to purchase and install equipment and make renovations which are eligible projects under the NY Forward Small Project Grant Fund (SPF).

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said Agreements and any modifications thereto, pending approval by the County Attorney.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 123 -2026

**RESOLUTION TO APPROPRIATE FUNDS TO
PLANNING AND COMMUNITY DEVELOPMENT FOR
PAYBACK OF CDBG PROGRAM INCOME FUNDS**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

BE IT RESOLVED, as follows:

Section 1. That the following appropriation takes place for payback funds in the CDBG account (CL 069100) to the Planning and Community Development Department to be used for various community projects:

Increase Revenue:

A0802000 327088 Planning Admin Other \$10,285.12

Increase Expenditure:

A0802000 495500 Planning Projects \$10,285.12

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 124 - 2026

**RESOLUTION AUTHORIZING GRANT APPLICATION FOR
TRANSIT READY PROGRAM GRANT FUNDING**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the Planning and Community Development Department seeks to submit an application for Transit Ready NY funding to support public transportation capital improvements and complete streets-related infrastructure projects; and

WHEREAS, the Transit Ready NY program provides up to 100% State funding for capital projects that modernize, enhance, and expand public transportation systems, including transit-supportive infrastructure, pedestrian and roadway improvements that improve access to transit, and mobility hubs; and

WHEREAS, eligible projects must demonstrate a minimum useful life of ten (10) years and include capital investments such as transit facilities, transit priority infrastructure, pedestrian access improvements, and amenities that enhance multimodal connectivity; and

WHEREAS, funding requests for rural applicants must be no less than \$500,000 and no more than \$2.5 million per application, with no required local match, although leveraging additional funding sources may improve competitiveness; and

WHEREAS, the Planning and Community Development Department will coordinate with the Highway Superintendent to develop a comprehensive application which will layer other awarded and anticipated funds towards capital projects, including, but not limited to, new Lewis County Public Transportation buses as well as pedestrian and roadway improvements that are vital to bus stops and mobility hubs; and

WHEREAS, these projects are consistent with County and regional planning goals to improve access to public transportation, enhance safety and mobility for all users, and support long-term infrastructure investment and service efficiency in rural communities;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the Planning and Community Development Director to develop and submit an application for Transit Ready NY funding on behalf of Lewis County.

Section 2. That the Director of Planning and Community Development or the Chair of the Board of Legislators is hereby authorized to execute all application materials and supporting documentation necessary for submission.

Section 3. In the event the County is awarded grant funding, the Board of Legislators hereby authorizes acceptance of the award(s), authorizes the Treasurer to appropriate the funds, and authorizes the Chair or Vice Chair to execute all agreements and documents necessary to implement the project, subject to review and approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 125 - 2026

**RESOLUTION ACCEPTING, AUTHORIZING DISTRIBUTION, AND APPROPRIATING
FY 26-27 DCJS PUBLIC DEFENSE PROVIDER GRANT FUND AWARDS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, County Law §722 directs each county to adopt a plan to provide legal counsel to persons charged with a crime or who are entitled to counsel pursuant to Family Court Act §262 and who are financially unable to obtain counsel (herein “public defense legal services”), and authorizes a county to provide such representation through a corporation, voluntary association, or organization permitted to practice law under the authority of § 495 of the Judiciary Law, which includes organizations which have as their primary purpose the furnishing of legal services to indigent persons; and

WHEREAS, the Lewis County Board of Legislators has engaged the services of Lewis Defenders, PLLC and the McClusky Law Firm to provide such services under contractual agreements. The Board also accepted the appointment of Jessica L. Young, Esq. to serve as the Administrator of the Assigned Counsel Panel (ACP); and

WHEREAS, in March, 2026, the County received Notice of Awards under the NYS Division of Criminal Justice Services (DCJS) for the State’s Aid to Defense for – Discovery Reform Program SFS# 1100240087 in the amount of \$100,000; and State Aid to Defense Supplemental Program SFS # 1100240087 in the amount of \$100,000, for a total amount of \$200,000.00 for SFY 2026-2027, to support defense services and expenses incurred by such providers and assigned counsel panel administrator; and

WHEREAS, Lewis Defenders, PLLC, in consultation with the County, the conflict defender, and the assigned counsel administrator has developed a proposed distribution plan of these grant funds, which is required to be submitted to the State. The proposed distribution plan is as follows:

- Lewis Defenders, PLLC - 75% - (\$ 150,000.00)
- McClusky Law Firm - 20% - (\$ 40,000.00)
- Durr, Riley & Young, PLLC - ACP - 5% - (\$ 10,000.00);

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby accepts the 2026/27 DCJS grant funding awards for Aid to Defense- Discovery Reform and the Defense Supplemental Program in the amounts of \$100,000 each, for a total of \$200,000; and authorizes distribution of the funds to the indigent legal services contracted providers upon the proper submission of grant requirements, as follows:

Lewis Defenders, PLLC	- 75% - (\$ 150,000.00)
McClusky Law Firm	- 20% - (\$ 40,000.00)
Durr, Riley & Young, PLLC - ACP	- 5% - (\$ 10,000.00);

Section 2. The Lewis County Treasurer is hereby directed to appropriate the funds and distribute same under the proper DCJS Aid to Defense funding account in accordance with the percentage amounts set forth above, upon proper submission of the eligible expenses for each grant award.

Section 3. The Chair, or the Vice-Chair of the Board of Legislators be and the same are hereby authorized to execute and deliver any agreement or other documents required to give effect to this Resolution upon review by the County Attorney.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 126 - 2026

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
LEWIS COUNTY PUBLIC HEALTH AGENCY AND BEAVER RIVER CENTRAL
SCHOOL FOR PRESCHOOL TUITION-BASED SPECIAL EDUCATION SERVICES**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, pursuant to Section 4410 of the New York State Education Law, Lewis County Public Health ("Public Health") is tasked with providing certain Preschool Tuition-Based Services for children with disabilities defined in the Program; and

WHEREAS, the Commissioner of Education requires a contract between the County and the Agency(s) who will be providing such services under the Program; and

WHEREAS, the cost of the program is dependent on the number of children assigned to contracted providers, with rates set and approved by New York State Education Department; and

WHEREAS, the Lewis County Board of Legislators seeks to approve and authorize said agreement with Beaver River Central School;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement with Beaver River Central School, 9508 Artz Road, Beaver Falls, NY 13620, to provide services to the Preschool Tuition-Based Special Education Program for children with special education and health care needs.

Section 2. The agreement period begins September 1, 2026 and runs through August 31, 2027, and shall automatically renew each year unless the contract is terminated by either party, upon ninety (90) days prior written notice; at a cost in accordance with the rates set forth by the State Education Department dependent on the number of children assigned to contracted providers.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, and any amendments thereto, upon review and approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 127 - 2026

**RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO THE SHERIFF'S OFFICE**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the New York State Commission of Correction establishes minimum standards for the provision of medical services in local correctional facilities which require adequate and consistent medical staffing to ensure the health, safety, and well-being of incarcerated individuals; and

WHEREAS, the Sheriff's Office is responsible for maintaining compliance with all applicable state regulations, including requirements related to administering the Medication-Assisted Treatment (MAT) program for individuals with substance use disorders; and

WHEREAS, the Sheriff has identified ongoing challenges in securing sufficient nursing coverage to meet operational needs, regulatory requirements, and continuity of care obligations; and

WHEREAS, insufficient staffing levels create operational strain, increase overtime costs, and present potential compliance risks with state mandates; and

WHEREAS, the addition of one (1) full-time Jail Nurse position will enhance the facility's ability to meet required standards and ensure continuity of medical services; and

WHEREAS, the Sheriff has determined that two (2) vacant positions within the Sheriff's Office will remain unfilled and can be eliminated to offset the cost of a new Jail Nurse position;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Sheriff's Office, effective and retroactive to February 27, 2026 through December 31, 2026, for the following:

<u>ABOLISH</u>	<u>STATUS</u>	<u>HOURLY RATE</u>
Chief Deputy	Full-Time	\$29.81 - \$42.43
Civil Clerk	Part-Time	\$29.62 - \$34.09

<u>CREATE</u>	<u>STATUS</u>	<u>HOURLY RATE</u>
Jail Nurse	Full-Time	\$35.44 - \$40.00

Section 2. This resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.

RESOLUTION NO. 129 - 2026

RESOLUTION TO CLOSE CAPITAL PROJECT ACCOUNTS

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the Bridge Projects known as CR 43 (East Rd) over Moose Creek, Gardner Rd Bridge NY, and O'Brien Rd Bridge NY have been completed and no further financial activity is anticipated; and

WHEREAS, the Lewis County Treasurer has recommended the closure of the associated capital project accounts and the reconciliation and reallocation of any remaining balances;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Treasurer to close the following capital project accounts and make the necessary budgetary adjustments, including the appropriation of any remaining funds to the General Fund where applicable:

HAQ – CR 43 East Road

<u>Increase Revenue:</u>		
H0512000 350310 CTY SHR	\$	850.00
<u>Decrease Expense:</u>		
H0512000 499900 CONTRACT	\$	279,227.72
<u>Decrease Revenue:</u>		
H0512000 345970 FEDERAL	\$	278,032.42
H0512000 335910 STATE	\$	2,045.30

Appropriate available cash (\$90,840.58) to General Fund

HAX – Gardner Rd Bridge NY

<u>Increase Revenue:</u>		
H0513000 328910 TOWN	\$	879,603.78
<u>Decrease Expense:</u>		
H0512000 499900 CONTRACT	\$	72,479.22
<u>Decrease Revenue:</u>		
H0512000 335910 NYS	\$	952,083.00

No cash to appropriate

HAY – O’Brien Rd Bridge NY

Increase Revenue:

H0513000 328910 TOWN	\$	820,147.14
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Decrease Revenue:

H0512000 335910 NYS	\$	782,806.00
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Increase Expense:

H0512000 499900 CONTRACT	\$	37,341.14
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No cash to appropriate

Section 2. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 5th day of May, 2026.