

TO: Andrea Moroughan, Chair; Josh Leviker, Vice-Chair; Herb Frost; Tom Kalamas; and Jeff Nellenback.

FROM: Cassandra Moser, Clerk of the Board

DATE: March 13, 2025

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, March 18th at 1:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve February 18th committee minutes if no amendments.

Presentations / Discussion Items:

1. Black River Watershed Coalition – Nichelle Swisher, Soil & Water Conservation District (10 minutes)

Draft Resolutions:

1. Appointing Matthew Morrow, Director of Probation as the Coordinator of the Threat Assessment and Management Team (TAM) and directs him to form the team and work with Squad 9 consultants to develop the County's Domestic Terrorism Prevention Plan.
AYE ____ NAY ____
2. Authorizing a Shared Services Agreement between Lewis County and NYS Department of Transportation to share certain materials and services to promote and assist the maintenance of roads and highways for maximum cost savings to both parties beginning retroactive to September 1, 2022 and ending August 31, 2026 with each party contributing no more than \$308,000.00.
AYE ____ NAY ____
3. Awarding a bid and authorizing a contract with M.J. Lyndaker Logging, LLC, for timber harvesting on Pine Grove Road, in the Town of Watson, at an amount of \$187,610.00 payable to the county for the term of April 8, 2025 through April 30, 2027.
AYE ____ NAY ____
4. Setting a public hearing for May 6, 2025, at 5:00 p.m. for the purpose of receiving public comment regarding the proposed addition of approximately 3.2 miles of County property and Robert & Jacqueline Aden property to the Lewis County OHV Trail System.
AYE ____ NAY ____

5. Setting a public hearing for May 6, 2025, at 5:00 p.m. for the purpose of receiving public comment regarding the proposed addition of approximately 678 feet of Lynette Franks & Scott Lampson property and Louis Jr. & Connie Gorczyca property to the Lewis County OHV Trail System.
AYE ____ NAY ____
6. Introductory Local Law No. 1-2025 “A Local Law Permitting All-Terrain Vehicle/Off-Highway Vehicle Operation on Approximately 0.1 Miles of a Certain Portion of County Road 30 (Cemetery Road and Mill Street) In the Town of Martinsburg, to Connect the Existing OHV Trail System from the Town of Martinsburg Trail to and through the Franks-Lampson Property” and setting the public hearing for May 6, 2025, at 5:00 p.m.
AYE ____ NAY ____
7. Introductory Local Law No. 2-2025 “A Local Law Permitting All-Terrain Vehicle/Off-Highway Vehicle Operation on Approximately 5 Miles of a Certain Portion of County Road 32 (Glendale Road) In the Town of Martinsburg, to Connect the Thisse Trail, the Gorczyca Trail, Whittaker Park, and the Franks-Lampson Trail” and setting the public hearing for May 6, 2025, at 5:00 p.m.
AYE ____ NAY ____
8. Introductory Local Law No. 3-2025 “A Local Law Permitting All-Terrain Vehicle/Off-Highway Vehicle Operation on Approximately 0.3 Miles of a Certain Portion of County Road 80 (Glenfield Road) In the Town of Martinsburg, to Connect the Existing OHV Trail System from the Thisse Trail to and through the Glenfield School Trail” and setting the public hearing for May 6, 2025, at 5:00 p.m.
AYE ____ NAY ____
9. Introductory Local Law No. 4-2025 “A Local Law Permitting All-Terrain Vehicle/Off-Highway Vehicle Operation on Approximately 1.1 Miles of a Certain Portion of County Road 53 (Mainstreet and Blue Street) In the Town of Martinsburg, to Connect the Existing OHV Trail System from the Pioneer Trail to the Glenfield School Trail and Field Day Trail” and setting the public hearing for May 6, 2025, at 5:00 p.m.
AYE ____ NAY ____

Motions:

1. Award the bid for hot asphalt mix based on project location in accordance with the tabulation of all bids prepared by the Highway Superintendent and placed on file with the Clerk of the Board for the period of April 1, 2025 through March 31, 2026.
2. Award the bid for pavement marking to “TBD” in accordance with the tabulation of all bids prepared by the Highway Superintendent and placed on file with the Clerk of the Board for the period of April 1, 2025 through March 31, 2026.
3. Award the bid for sand, crushed stone, gravel, and ready-mix concrete based on project location in accordance with the tabulation of all bids prepared by the Highway Superintendent and placed on file with the Clerk of the Board for the period of April 1, 2025 through March 31, 2026.

4. Award the bid for roadside vegetation control to “TBD” in accordance with the tabulation of all bids prepared by the Highway Superintendent and placed on file with the Clerk of the Board for the period of April 1, 2025 through March 31, 2026.

Executive Session:

None.

Informational Items:

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:	Board of Elections	Highway
	Buildings & Grounds	Public Defender
	Code Enforcement/Junkyards	Recreation, Forestry, & Parks
	District Attorney	Recycling & Solid Waste
	Fire & Emergency Management	Weights & Measures
	Agriculture	