

TO: Andrea Moroughan, Chair; Josh Leviker, Vice-Chair; Herb Frost; Tom Kalamas; and Jeff Nellenback.

FROM: Cassandra Moser, Clerk of the Board

DATE: February 13, 2025

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, February 18th at 1:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve January 21st committee minutes if no amendments.

Presentations / Discussion Items:

1. Handling Recycling Violations – Shawn Thorton, DANC (10 minutes)

Draft Resolutions:

1. Authorizing agreement with Trane U.S. Inc. to design and replace antiquated HVAC equipment for the County side of the Courthouse Building by the replacement of two (2) high-efficiency condensing boilers, and hot water heaters, with new venting and piping at a cost of \$348,005.00.
AYE ____ NAY ____
2. Authorizing agreement, by and through the Lewis County Emergency Management Department, with Timothy Mathis, MD to serve as Medical Director for Emergency Management Department programs for the term commencing January 1, 2025 through December 31, 2025 at a cost not to exceed \$7,500.00.
AYE ____ NAY ____
3. Accepting the FY2023 Domestic Terrorism Prevention (DTP) Grant award in the amount of \$172,413.00 for the formation of the TAM team to develop and create the appropriate DTP plan with the assistance and consultation with Squad 9 for timely submission to DHSES; and directs the Treasurer to appropriate the funds into the proper Department and accounts.
AYE ____ NAY ____
4. Accepting the FY2024 SHSP allocation grant notification by US Homeland Security and FEMA in the amount of \$46,946.00 for the distribution of funds outlined by the Director of Emergency Management as set forth in the guidelines and directs the Lewis County

Treasurer to appropriate the funds into the Emergency Management Department account lines.

AYE ____ NAY ____

5. Authorizing a Memorandum of Understanding (MOU) between the Lewis County Highway Department and the County of Lewis wherein the County agrees to advance the sum of up to \$580,000.00 from the General Fund to the County Machinery Fund for the purpose of the Highway Department's purchase of machinery and equipment scheduled in 2025 under its capital project plan, in consideration of the Highway Superintendent's agreement to repay the County for the funds advanced, with no interest, payable in annual installments over a five (5) year period.

AYE ____ NAY ____

6. Approving and authorizing the Chair of the Board of Legislators to execute "Supplemental Agreement No. 3 to D040399" for the Final Design and Right-of-Way Acquisition Phases funding of the bridge replacement project Marshey Road over West Branch Oswegatchie River; and that \$120,000.00 shall be appropriated in the Capital Bridge Program to facilitate this.

AYE ____ NAY ____

7. Re-appointing member John G. Jones of Beaver Falls, NY as a member of the Lewis County Junkyard Review Board to a 5-year term retro-active to January 1, 2025 through December 31, 2029.

AYE ____ NAY ____

8. Authorizing a purchase-lease agreement between the County of Lewis and Equipment Rentals Inc., an authorized dealer of Heavy-Duty Equipment and approved on State bids, with financing through Republic First National, for the purchase-lease of a Develon DX100W Wheeled Excavator in the amount of \$198,922.00 with a \$50,000.00 downpayment and the remaining balance of \$148,922.00 to be financed through Republic First National, at an annual rate of 5.43%, payable over a four (4) year period with annual installments of \$42,413.16, and commencing March 2026 with an additional one-time document fee charge of \$299.00.

AYE ____ NAY ____

Motions:

1. To approve and adopt the 2025 General Services Committee Goals.

Executive Session:

None.

Informational Items:

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Board of Elections
Buildings & Grounds

Highway
Public Defender

Code Enforcement/Junkyards
District Attorney
Fire & Emergency Management
Agriculture

Recreation, Forestry, & Parks
Recycling & Solid Waste
Weights & Measures