

TO: Tom Osborne, Chair; Jeff Nellenback, Vice-Chair; Herb Frost III; Vincent Nortz; and Barry Lyndaker.

FROM: Cassandra Moser, Clerk of the Board

DATE: November 14, 2024

SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on Tuesday, October 15th at 2:15 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve October 15, 2024, committee minutes if no amendments.

Presentations/Discussion Items:

1. Remote Pistol Amendment Process – Jake Moser, County Clerk (5 minutes)
2. Investments update – Eric Virkler, Treasurer (5 minutes)
3. Allowable Override on Audits – Tim Hunt, County Manager (5 minutes)
4. Health Insurance Plan discussion

Draft Resolutions:

1. Authorizing separate one-year renewal agreements between the Lewis County Clerk, Department of Social Services and ICU Security & Private Investigations for unarmed security guard services at the respective buildings; County Clerk agreement term is from January 1, 2025 through December 31, 2025 at a cost not to exceed \$34.50 per hour, 7.5 hours per day, and 37.5 hours per week; Social Services agreement term is from January 1, 2025 through December 31, 2025 at a cost not to exceed \$37.60 per hour, 1,992 hours of regular time in a year, and no more than 20 hours of overtime pay.
AYE ____ NAY ____
2. Authorizing the Lewis County Treasurer to make such inter-fund departmental transfers as are necessary to close the books for the 2024 fiscal year.
AYE ____ NAY ____
3. Authorizing the updated designation of depositories for 2025.
AYE ____ NAY ____

Motions:

1. I move to authorize County Manager Timothy Hunt to have the ability to override audit rejections up to an amount of \$100.00 per invoice, with the details of the situation and

override documented; and authorize possible disciplinary action for employees with multi-overrides.

2. I move to authorize County Manager Timothy Hunt and whom ever is needed to send out an RFP for a fully insured Health Insurance Plan for Lewis County Employees.

Executive Session:

1. Union Contract Negotiation update.

Informational Items:

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:	County Clerk/Records Mngt.	JCC Education Center
	Economic Development	Planning & Community Development
	Human Resources	Purchasing
	Information Technology	Real Property Tax
	Insurance/Workers' Compensation	Treasurer