LEWIS COUNTY
NEW YORK

OFFICE OF THE BOARD OF LEGISLATORS

P: 315-376-5355
F: 315-376-5445

Lawrence L. Dolhof
Chairman
larrydolhof@lewiscounty.ny.gov

Cassandra Moser
Clerk of the Board
cassandramoser@lewiscounty.ny.gov

TO: Tom Osborne, Chair; Jeff Nellenback, Vice-Chair; Herb Frost III; Vincent Nortz; and Barry Lyndaker.

FROM: Cassandra Moser, Clerk of the Board

DATE: September 12, 2024

SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on Tuesday, September 17th at 3:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at Lewis County - YouTube.

Minutes:
Approve August 20, 2024, committee minutes if no amendments.

Presentations/Discussion Items:
1. 2025 Capital Budget Requests – Brian Hanno, Director of Purchasing (10 minutes)
2. 2025 Personnel Requests – Caitlyn Smith. Director of Human Resources (10 minutes)

Draft Resolutions:
1. Adopting Local Law No. 4-2024 "Local Law to Authorize Overriding the Tax Levy Limit Established by General Municipal Law 3-C (A/K/A 2% Tax Cap) for the Lewis County 2025 Budget."
   AYE ___ NAY ___

2. Authorizing a three-year agreement with Environmental Systems Research Institute, Inc. effective December 1, 2024, through November 30, 2027, for licensing software at a cost of $87,900.00 ($29,300.00 per year) to provide software for GIS Mapping services to benefit 911 purposes in Lewis County.
   AYE ___ NAY ___

3. Authorizing the submission of a CDBG Vacant Property Clearance Fund application and appoints the Lewis County Director of Planning and Community Development as the Certifying Officer for all CDBG applications and awarded programs as required by the NYS Office of Community Renewal and determines that the application constitutes as Type II actions as defined under SEQRA with no significant impacts.
   AYE ___ NAY ___

4. Determining the proposed abatement and emergency roof replacement tasks funded by the Restore NY Program constitutes Type II action under the SEQRA with no significant impacts.
   AYE ___ NAY ___

Lewis County is an equal opportunity provider and employer. Complaints of discrimination should be made known to the Lewis County Board of Legislators.

5. Authorizing the Treasurer to close out Capital account HAI (Capital Highway Striping) and re-appropriate the remaining $5,106.69 into the General Fund.
   AYE ___ NAY ___

Motions:
None.

Executive Session:
None.

Informational Items:
1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:
County Clerk/Records Mngt.
Economic Development
Human Resources
Information Technology
Insurance/Workers' Compensation
JCC Education Center
Planning & Community Development
Purchasing
Real Property Tax
Treasurer