LEWIS COUNTY
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TO: Tom Osborne, Chair; Jeff Nellenback, Vice-Chair; Herb Frost III; Vincent Nortz; and Barry Lyndaker.

FROM: Cassandra Moser, Clerk of the Board

DATE: August 15, 2024

SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on Tuesday, August 20th at 3:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at Lewis County - YouTube.

Minutes:
Approve July 23, 2024, committee minutes if no amendments.

Presentations/Discussion Items:
1. Solar & GIS Mapping update – Clarkson Interns (10 minutes)
2. Summer Recreation discussion

Draft Resolutions:
1. Adopting Local Law No. 3-2024 "A Local Law Providing for the Partial Exemption of Certain Real Property Owned by Persons 65 Years of Age or Over."
   AYE ___ NAY ___

2. Introductory Local Law No. 3-2024 "A Local Law to Authorize Overriding the Tax Levy Limit Established by General Municipal Law § 3-c (A/K/A "2% Tax Cap") for the Lewis County 2025 Budget" and setting the public hearing for October 1, 2024 from 5:00 p.m. to 5:30 p.m.
   AYE ___ NAY ___

3. Adopting County Travel and Food Policy.
   AYE ___ NAY ___

4. Adopting updated and amended Procurement Policy and Procedures.
   AYE ___ NAY ___

5. Adopting amended Purchasing Card Policy and Procedures.
   AYE ___ NAY ___

6. Adopting updated Title VI Plan.
   AYE ___ NAY ___

Lewis County is an equal opportunity provider and employer. Complaints of discrimination should be made known to the Lewis County Board of Legislators.

7. Authorizing a waiver request for a conflict of interest between Snow Belt Housing Company, Inc. and eligible rehabilitation grant recipient.
   AYE ___ NAY ___

8. Authorizing a renewal agreement between Lewis County and the ARC too provide public transportation services on the Lewis County Public Transportation fixed routes for a four-year period in consideration of the ARC reimbursing the County for the costs of the Fixed Routes and Lowville Loop post estimated STOA reimbursement and in addition the County is to received reimbursement at the rates specified in the agreement for any ARC client requiring a bus aide.
   AYE ___ NAY ___

9. Awarding bid and authorizing a three-year agreement between Lewis County and Birnie Bus Service, Inc. to provide management, operation, and maintenance services for the County's Coordinated Public Transportation System according to the terms and specifications as set in the RFP.
   AYE ___ NAY ___

10. Authorizing the Treasurer's Office to charge a fee of $20.00 per tax search performed.
    AYE ___ NAY ___

Motions:
None.

Executive Session:
None.

Informational Items:
1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:
County Clerk/Records Mngt.
Economic Development
Human Resources
Information Technology
Insurance/Workers' Compensation
JCC Education Center
Planning & Community Development
Purchasing
Real Property Tax
Treasurer