

TO: Andrea Moroughan, Chair; Josh Leviker, Vice-Chair; Herb Frost III; Tom Kalamas; and Jeff Nellenback.

FROM: Cassandra Moser, Clerk of the Board

DATE: July 18, 2024

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, July 23rd at **2:00 p.m.** in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve June 18, 2024 committee minutes if no amendments.

Presentations / Discussion Items:

1. Flood Storm Update – Timothy Hunt, Highway Superintendent (15 minutes)

Draft Resolutions:

1. Authorizing 2024/2025 renewal agreement between the Buildings & Grounds Department and the NYS Unified Court System for cleaning and maintenance services, as well as preventative building and property maintenance for the period of April 1, 2024 through March 31, 2025 in consideration of the payment of \$145,526.00.
AYE ____ NAY ____
2. Accepting title of property at 6314 East Main Street, Village of Turin, in consideration of discontinuing further unsafe structure enforcement action against the Owner and authorizing the Codes Department to follow through with the demolition and removal procedures under the Local Law.
AYE ____ NAY ____
3. Amending the 2024 Compensation Plan with reference to the District Attorney's Office to abolish one (1) full-time Administrative Assistant position at an hourly rate of \$20.59 up to \$24.12 and create one (1) full-time Paralegal position at an hourly rate of \$21.46 up to \$24.15 effective immediately.
AYE ____ NAY ____
4. Authorizing agreement with C&S Engineers to provide professional construction observation and support services at the Glenfield Complete Streets & Blue Street

projects, as required by the NYS DOT, and in accordance with the scope of services outlines by C&S in its proposal dated May 28, 2024, at a cost of \$199,933.74.

AYE ____ NAY ____

5. Authorizing Inter-Municipal 5-year agreements for control of snow and ice removal and treatment on certain County roads and parking facilities with such Towns and Villages at a first year rate of \$7,560.00 per mile, with an automatic annual renewal increase of 4% and parking lot reimbursement at \$0.06 per square foot. The total cost of such services in 2025 from all jurisdictions shall not exceed \$1,381,918.86.

AYE ____ NAY ____

6. Appointing Edward Bullis as a member of the Junkyard Review Board to fulfill the unexpired term of John Szijarto from August 7, 2024 through December 31, 2026.

AYE ____ NAY ____

7. A SEQRA review of an addition of 0.26 miles in the Town of Martinsburg, of new trail into the Lewis County Trail System and declaring no significant impact.

AYE ____ NAY ____

8. Setting the Public Hearing to receive public comment regarding the addition of 0.26 miles in the Town of Martinsburg, of new trail into the Lewis County Trail System for September 3, 2024 from 5:00 p.m. to 5:30 p.m.

AYE ____ NAY ____

9. Accepting the 2023/2024 Phase III snowmobile funds from OPRHP and appropriating \$99,329.40 (30% of total) to be distributed to the Lewis County Area Snowmobile Association.

AYE ____ NAY ____

10. Amending the 2024 Compensation Plan with reference to the Solid Waste Department to abolish one (1) full-time Medium Equipment Operator (MEO) position at an hourly rate of \$22.28 up to \$26.14 and create one (1) full-time Heavy Equipment Operator (HEO) position at an hourly rate of \$23.49 up to \$27.55 effective immediately.

AYE ____ NAY ____

11. Authorizing amendment to the Memorandum of Understanding between Lewis County and Solid Waste Department by adding the remaining balance owed on the Scale House for a repayment amount of \$1,499,658.52 representing the outstanding balance with interest of 1.5% per annum, payable in annual payments through June 30, 2041.

AYE ____ NAY ____

Motions:

None.

Executive Session:

None.

Informational Items:

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:	Board of Elections	Highway
	Buildings & Grounds	Public Defender
	Code Enforcement/Junkyards	Recreation, Forestry, & Parks
	District Attorney	Recycling & Solid Waste
	Fire & Emergency Management	Weights & Measures
	Agriculture	