

TO: Andrea Moroughan, Chair; Josh Leviker, Vice-Chair; Herb Frost III; Tom Kalamas; and Jeff Nellenback.

FROM: Cassandra Moser, Clerk of the Board

DATE: March 14, 2024

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, March 10th at 1:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve February 20, 2024 committee minutes if no amendments.

Presentations / Discussion Items:

1. Solar Eclipse event on April 8th, 2024 – Robert Mackenzie, Director of Fire & Emergency Management; and Kristen Aucter, Director of the Lewis County Chamber of Commerce (15 minutes)

Draft Resolutions:

1. Authorizing Supplement Agreement No. 2 between Lewis County Highway Department and Foit-Albert Architecture, Engineering & Surveying, P.C. for CR 29 West Road Bridge over Whetstone Creek through December 31, 2024, for the additional amount not to exceed \$261,400.00.
AYE ____ NAY ____
2. Awarding bid and authorizing contract with Prentiss & Carlisle Management Company, Inc. for the term of April 3, 2024, through April 30, 2026, in the amount of \$22,000.00 payable for the harvesting of timber at Hough Memorial Forest in New Bremen.
AYE ____ NAY ____

Motions:

1. I move to award the bid for hot asphalt mix based on project location in accordance with the tabulation of all bids prepared by the Highway Superintendent and placed on file with the Clerk of the Board for the period of April 1, 2024 through March 31, 2025, seconded by Legislator _____.
2. I move to award the bid for pavement marking to K & T Striping LLC in accordance with the tabulation of all bids prepared by the Highway Superintendent and placed on file with _____.

the Clerk of the Board for the period of April 1, 2024 through March 31, 2025, seconded by Legislator _____.

Executive Session:

None.

Informational Items:

1. There will be a resolution coming forward to award the bid for the replacement of County Route 29 West Road Bridge over Whetstone Creek in the Town of Martinsburg, after the bid opening, which is scheduled for Tuesday, March 26th at 2:00 p.m.
2. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:	Board of Elections	Highway
	Buildings & Grounds	Public Defender
	Code Enforcement/Junkyards	Recreation, Forestry, & Parks
	District Attorney	Recycling & Solid Waste
	Fire & Emergency Management	Weights & Measures
	Agriculture	