

TO: Andrea Moroughan, Chair; Josh Leviker, Vice-Chair; Herb Frost III; Tom Kalamas; and Jeff Nellenback.

FROM: Cassandra Moser, Clerk of the Board

DATE: February 14, 2024

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, February 20th at 1:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve January 16, 2024 committee minutes if no amendments.

Presentations / Discussion Items:

1. Glenfield Complete Streets project – Tim Hunt, Superintendent (15 minutes)
2. Number Three Road Building history & future – Patricia Fralick, Community Services Director and Matt O'Connor, Buildings & Grounds Supervisor (15 minutes)

Draft Resolutions:

1. Authorizing an agreement between Lewis County District Attorney's Office and Nicholas DeMartino, Esq. of Syracuse, NY, for the purpose of providing criminal prosecution services for cases in Oswego County due to the conflicts of interest, the Court has determined to require an Order to appoint a Special District Attorney, for the period of March 1, 2024 through December 31, 2024 at a cost not to exceed \$158.00 an hour.
AYE ____ NAY ____
2. Authorizing an agreement with Credo to occupy a portion of the County's building located at 7714 Number Three Road, Lowville, NY through December 2024, or upon Credo relocating; whichever occurs first. The terms of the agreement shall include Credo paying the County \$2,500.00 per month, retroactive to January 1, 2024, for Credo's proportional share of the maintenance and operational costs of the building and property. The budget appropriations for this building and property will come from a Community Services reserve account and the expected shared operational costs from Credo.
AYE ____ NAY ____
3. Awarding bid and authorizing contract with Hill High Excavation, Clayton, NY, for the Singing Waters Park water system at a cost not to exceed \$55,390.00.
AYE ____ NAY ____

4. Declaring no significant environmental impact of the addition of approximately 3.5 miles of Off Highway Vehicle trails as a reroute of the Lee Gulf Trail, to the Lewis County OHV Trail System.
AYE ____ NAY ____
5. Adding approximately 3.5 miles of Off Highway Vehicle trails as a reroute of the Lee Gulf Trail, to the Lewis County OHV Trail System.
AYE ____ NAY ____
6. Awarding bid and authorizing contract with Dan's Hauling & Demo, Inc. from Wynantskill, NY for the demolition and proper removal, and site cleanup of a condemned structure at 7091 West Main Street, Port Leyden at a cost not to exceed \$27,000.00.
AYE ____ NAY ____
7. Amending Compensation Plan with reference to the District Attorney's Office to abolish a full-time Office Specialist position and create a full-time Paralegal position at an hourly rate of \$21.46 to \$24.15 retroactive to February 26, 2024.
AYE ____ NAY ____

Motions:

1. I move to award bids for sand, gravel, crushed stone, and concrete based on project location in accordance with the tabulation of all bids prepared by the Highway Superintendent and placed on file with the Clerk of the Board for the period of April 1, 2024 through March 31, 2025, seconded by Legislator _____.

Executive Session:

None.

Informational Items:

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:	Board of Elections	Highway
	Buildings & Grounds	Public Defender
	Code Enforcement/Junkyards	Recreation, Forestry, & Parks
	District Attorney	Recycling & Solid Waste
	Fire & Emergency Management	Weights & Measures
	Agriculture	