

TO: Tom Osborne, Chair; Jeff Nellenback, Vice-Chair; Herb Frost III; Vincent Nortz; and Barry Lyndaker.

FROM: Cassandra Moser, Clerk of the Board

DATE: February 14, 2024

SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on Tuesday, February 20th at 3:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve January 16, 2024 committee minutes if no amendments.

Presentations / Discussion Items:

1. Broadband Expansion update – Casandra Buell, Planning & Community Development Director (10 minutes)
2. Lewis County Health Insurance Fund – Ryan Piche, County Manager; Eric Virkler, Treasurer; Suzie Philips & Robert Broccoli of GKG (45 minutes)

Draft Resolutions:

1. Establishing Employee Standard Work Day for all County employees and reporting days worked to the New York State and Local Employers Retirement System.
AYE ____ NAY ____
2. Authorizing agreement with Coughlin Printing to develop up to 25 municipal websites and their associated email addresses to provide easy access for members of the community and to access secure and reliable email addresses of officials and to provide for Coughlin Printing to bill the County based upon time, materials, and overhead, for a total cost estimate of \$198,868.00.
AYE ____ NAY ____
3. Authorizing agreement with General Code, LLC to digitally codify 23 Lewis County municipalities using the company's eCode360 Platform and to provide General Code, LLC to bill the County based upon time, materials, and overhead, for a total cost estimated not to exceed \$345,000.00.
AYE ____ NAY ____

4. Awarding bid and authorizing agreement under the County-Wide Design Guidelines Project to In-Site: Architecture, LLP of Perry, NY at a cost not to exceed \$32,000.00 and to include providing reports to County Departments involved in the project with an anticipated completion date on or about July 31, 2024.

AYE ____ NAY ____

5. Authorizing the Planning & Community Development Department to submit the online application to Empire State Development's CAO for up to \$30,000,000.00 under Municipal Infrastructure Program (MIP) funding to develop open access and last-mile fiber optic broadband infrastructure to connect unserved households and businesses with high-speed internet with the assistance of DANC.

AYE ____ NAY ____

6. Approving correction of tax bill pursuant to the franchise agreements between Time Warner Cable, TCI, and various towns to chargeback to Towns the total amount of \$10,796.09.

AYE ____ NAY ____

Motions:

None.

Executive Session:

None.

Informational Items:

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:	County Clerk/Records Mngt.	JCC Education Center
	Economic Development	Planning & Community Development
	Human Resources	Purchasing
	Information Technology	Real Property Tax
	Insurance/Workers' Compensation	Treasurer