



Lewis County Opportunities, Inc. is seeking applications for a Finance Director. This is a Full Time-Regular position, and is considered Exempt as defined under the FLSA guidelines. Salary will be commensurate with experience. The incumbent is responsible for the oversight of all agency financial and accounting operations. This would include, but is not limited to, preparing annual and long range financial plans/budgets, overseeing the cash management system, including investments, expenditures, and ensuring that all statutory, regulatory, and other financial requirements of multiple grant funds are met. The incumbent must minimally possess a Bachelor's degree in Accounting, Finance, or Business Administration, or an equivalent combination of experience and education related to the job requirements. Knowledge of GMS is highly preferred. Additionally, two years of administrative or supervisory experience and four years of relevant knowledge within a not-for-profit is preferred. The complete job description can be viewed on our website: www.lewiscountyopportunities.com. Applications can be downloaded from the website or picked up at the office. Please return your entire application packet (complete with agency application, resume and cover letter) in person or by mail to HR Director; Lewis County Opportunities, Inc.; 8265 State Rte. 812; Lowville, NY 13367, or emailed to lcherry@lcopps.org. Deadline for applications is August 30, 2021. Lewis County Opportunities, Inc. is an EOE.