



OFFICE OF LEWIS COUNTY MANAGER

7660 North State Street
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TO: Members of General Services Committee

FROM: Ryan Piche, County Manager

DATE: June 10, 2021

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, June 15, 2021 at 1:00 P.M. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#)

Minutes:

1. Motion to approve May 18, 2021 General Services Committee minutes.

Presentations / Discussion Items:

1. School Resource Officer discussion
2. Event Permit/ATV Local Law discussion

Dockets:

1. Resolution authorizing a modification to the agreement between the County of Lewis and Fourth Coast Inc – St. Lawrence Engineering DPC, to provide additional professional services on the PSB boiler replacement and upgrades to the HVAC system for an extended period through October 31, 2021, not to exceed 10% of final project costs with the additional services to be paid based upon hourly rates set forth in the agreement, with monthly invoices containing detailed descriptions of the time and nature of the professional services provided.
AYE___ NAY___
2. Resolution authorizing work order with TK Elevator Corporation to replace and install a new elevator door in the Courthouse at a cost of \$29,358.60.
AYE___ NAY___
3. Resolution to rescind Resolution No. 284-2020 and appoint Timothy Hunt of Lowville, New York as Lewis County Highway Superintendent with a corrected 4-year term expiration date of November 16, 2024.
AYE___ NAY___
4. Resolution to appropriate funds in the County Machinery accounts for additional revenue received from surplus equipment sales in the amount of \$204,500.00.
AYE___ NAY___



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5. Resolution to appropriate funds in the County Road accounts for annual CHIPS program additional revenue in the amount of \$474,299.00.
AYE___ NAY___
 6. Resolution to accept NYS grant awards for \$50,000.00 in a countywide Housing Needs Assessment and Market Analysis under 2020 CDBG Community Planning and \$85,000.00 from NYS EFC to reimburse qualified property owners up to 50% of eligible costs of septic system projects and approve the budget appropriations in the Planning Department accounts for these two separate programs.
AYE___ NAY___
 7. Resolution authorizing agreement with Camoin 310 Ltd (Camoin Associates) of Saratoga Springs, NY to provide economic development consulting services to the County in analyzing the data and information obtained from the JCC survey results on UTV/ATV activity in Lewis County and the neighboring region, culminating in a report on the economic and fiscal impacts of UTV/ATV activity as set forth in its proposal and scope of work dated May 12, 2021 at a cost of \$10,000.00 with funds to be taken from the Planning Department's Community Development Fund account line.
AYE___ NAY___
 8. Resolution to authorize agreement with SNORAC LLC d/b/a Commute with Enterprise to provide vehicles for the County's public vanpool pilot program, in accordance with the specifications and requirements set forth in the RFP, for the period on or about July 7, 2021 through December 31, 2022, for the monthly costs submitted on the bid matrix based on vehicle need.
AYE___ NAY___
 9. Resolution authorizing renewal of the software maintenance agreement between the Lewis County Probation Department and AutoMon, LLC for the technical support services for the probation case management software for the term commencing August 14, 2021 for twelve (12) consecutive months and may be extended by mutual written agreement of the parties at a cost of \$6,217.79, with a 2021 Covid discount of \$296.05 applied to the Licensor for Caseload Explorer Software.
AYE___ NAY___
 10. Resolution authorizing NYS Consolidated Funding Grant application by Department of Recreation, Forestry & Parks to purchase a 70hp tractor with implements for development of seven (7) new additional miles to the ATV Trail System in the Town of Greig.
AYE___ NAY___
 11. Resolution to approve a one-year agreement between the Lewis County Sheriff's Department and the Harrisville Central School District to provide a Deputy Sheriff to serve as the School



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Resource Officer (SRO) for the period commencing on or about September 7, 2021 through June 30, 2022.

AYE____ NAY____

12. Resolution to approve a one-year agreement between the Lewis County Sheriff's Department and the South Lewis Central School District to provide a Deputy Sheriff to serve as the School Resource Officer (SRO) for the period commencing on or about September 7, 2021 through June 30, 2022.

AYE____ NAY____

Motions:

1. Motion to authorize Building & Grounds Supervisor Matt O'Connor to put out an RFP for driveway repair on the Osceola Tower Site.
2. Motion to authorize Highway Superintendent Timothy Hunt to put out an RFP for snowplowing services on all County owned parking lots.
3. Motion to authorize Planning Director Casandra Buell to put out an RFP for Housing Needs Assessment.
4. Motion to waive the \$20.00/ton surcharge fee on waste sludge for the Village of Lowville with respect to the Phase II upgrades of their sewer plant.

Executive Session:

1. Personnel Matter

Informational Items:

1. Monthly Department Reports are attached.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:	Buildings and Grounds	Planning
	Code Enforcement	Probation
	District Attorney	Public Defender
	Fire & Emergency Management	Recreation, Forestry, and Parks
	Highway	Recycling & Solid Waste
	Junkyards	Sheriff's Office
		Weights and Measurers