



OFFICE OF LEWIS COUNTY BOARD OF LEGISLATORS

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April 2, 2021

TO: Media

FROM: Cassandra Moser, Clerk of the Board

The Lewis County Board of Legislators will meet on **Tuesday, April 6, 2021 at 4:00 p.m.** in the Legislative board room of the Court House in Lowville, NY 13367 for a Broadband presentation by DANC with the regular monthly meeting following at 5:00 p.m. Attached are proposed resolutions for action. There will be limited space due to social distancing guidelines and anyone who plans to attend must wear a face mask. Any other business may be conducted.

The meetings will be streamed live on the YouTube channel "Lewis County" listed as:  
<https://www.youtube.com/channel/UCPhIjsUZRBJY7KSIQ0ywxkg>

There will be public hearings for comment on the following:

- Submitting a CDBG Housing application for 2020 funds in an amount not to exceed \$1,000,000 with Snow Belt Housing as the subrecipient
- Proposed Lewis County Agricultural and Farmland Protection Plan
- Proposed NYS Police Reform and Reinvention Collaborative Plan

Due to the limited space in the Legislative board room, comments can also be submitted by email to [cassandramoser@lewiscounty.ny.gov](mailto:cassandramoser@lewiscounty.ny.gov), or by mail to: Lewis County Board of Legislators, 7660 N. State Street, Lowville NY 13367 no later than 3:00 p.m. on Tuesday, April 6<sup>th</sup>.

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**RESOLUTION NO. 64 – 2021**

**AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$ 1,557,141.55 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_, and adopted by the following roll call vote:

AYES:

NAYS:

ABSENT:

**RESOLUTION NO. 65 - 2021**

**RESOLUTION AUTHORIZING AMENDMENT TO THE 2020/2021 ANNUAL  
RENEWAL AGREEMENT WITH THE UNIFIED COURT SYSTEM  
FOR COURT CLEANING AND MINOR REPAIR SERVICES**

Introduced by Legislator Jerry King, Chair of General Services Committee.

WHEREAS, in 2018, the County entered into a five (5) year agreement (C300423) with the NYS Unified Court System ("UCS") (April 1, 2018 – March 31, 2023) for the purpose of providing interior cleaning services of the Lewis County Court House ("Court Facilities"), and providing as minor and emergency repairs and preventive building and property maintenance services for the facility; and

WHEREAS, UCS provides annual renewal agreements which address the maximum amount of reimbursement UCS will pay to the County for such services in each particular year, in accordance with the County's submission of an annual compensation reimbursement budget and scope of services to be rendered; and

WHEREAS, the County provided and submitted the proposed annual compensation reimbursement budget and scope of services to the State for the annual period from April 1, 2020 through March 31, 2021. UCS agreed to the budget and services, with the Board of Legislators thereafter authorizing and approving the annual renewal agreement for this period pursuant to Resolution No. 341 - 2020, with reimbursement of \$125,531.00; and

WHEREAS, UCS has now forwarded an amendment to the 2020/2021 agreement to reduce the reimbursed amount payable to the County to \$116,867.00, by its revisions to the proposed budget for this period; and

WHEREAS, the Board of Legislators seeks to authorize the amendment to the annual renewal agreement representing a reduction in the annual reimbursed payment to the County.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an amendment to the 2020/2021 annual renewal agreement with the NYS Unified Court System, for the provision of cleaning and maintenance services for the Lewis County Court Facility and grounds, which reduces the compensation to be reimbursed to the County to \$116,867.00 for this annual period.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such amended renewal agreement, and all additional annual renewal agreements and any amendments thereto pertaining to the five-year Agreement, pending approval by the County Attorney.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.

**RESOLUTION NO. 66 - 2021**

**RESOLUTION AUTHORIZING AMENDMENT TO TYLER TECHNOLOGIES, INC.  
SOFTWARE, PRODUCTS AND SERVICES AGREEMENT**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, in 2015, the Lewis County Board of Legislators authorized a contract between the County of Lewis and Tyler Technologies, Inc. to provide a comprehensive software, software licenses, Pre-Implementation Services and Implementation Services (including data conversion) and to replace the Integrated Finance Management and Access System ("IFM") previously used by the County to improve productivity, efficiency and document management in a modern technological system; and

WHEREAS, the Information Technologies Director has identified two (2) items in the yearly maintenance plan which are not used, but are costing \$3,613.20 per year. The Director has also identified the need for a Tyler training package at a cost of \$3,000.00, and requests that these amendments to the contract and maintenance plan be authorized; and

WHEREAS, the Board of Legislators seeks to authorize these amendments to the Tyler contract and maintenance plan;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves an amendment to the Tyler Technologies, Inc., contract to provide for the training package of \$3,000.00 and the elimination of the Civil Service (\$1,869.00) and Work Orders (\$1,743.30) annual maintenance fees for these items which have not be used.

Section 2. That the IT Director is hereby authorized to execute these Change Orders and Amendments to the Contract, pending review and approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.

**RESOLUTION NO. 67 - 2021**

**RESOLUTION TO ADOPT LEWIS COUNTY REPORT/PLAN IN RESPONSE TO  
NEW YORK STATE POLICE REFORM AND REINVENTION COLLABORATIVE  
EXECUTIVE ORDER**

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

WHEREAS, pursuant to NYS Executive Order No. 203, signed by the Governor on June 12, 2020, all local governments with policing entities were tasked with formation of a committee/task force of local interested parties ("stakeholders") to review current police force deployments, strategies, policies, procedures, and practices in its municipal police force; to develop a plan with recommendations to meet goals identified; to allow for public comment by the citizens in the locality; to present the proposed plan to the County Board of Legislators for adoption/ratification; and then for the County to certify the existence of the plan and its adoption to the State Director of the Division of the Budget; and

WHEREAS, the Lewis County Chairman of the Board convened the Lewis County Sheriff and community stakeholders in a series of meetings between December, 2020 and March, 2021 to comply with the Executive Order. The group convened for a final time on March 12, 2021 to review the Final Report for submission to the Lewis County Board of Legislators for consideration and approval; and

WHEREAS, the Board of Legislators, having set a public hearing for April 6, 2021 to hear any and all additional comments with respect to the proposed Report of the Lewis County Police Reform and Reinvention Collaborative Task Force, wishes to accept and adopt said Report and to file same with the NYS Director of the Division of Budget;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby approves and adopts the attached Report as the Lewis County Police Reform and Reinvention Collaborative Plan, in satisfaction of NYS Executive Order No. 203.

Section 2. That the Clerk of the Board is hereby directed to retain a copy of the Report/Plan in the Board of Legislators' Office and distribute the same to all Department Heads and any others the County Manager may deem appropriate.

Section 3. That the Clerk of the Board is further directed to forward a Certified copy of this Resolution and the Plan/Report to the New York State Director of the Division of Budget.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.



New York State Police Reform and Reinvention  
Collaborative

Lewis County, New York

March 12, 2021

Final Report for Legislative Approval and Submission to New York State

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## I. Background

On June 12, 2020, Governor Andrew Cuomo issued Executive Order 203 directing municipalities that employ police officers to actively engage stakeholders in the local community and develop locally approved plans for the strategies, policies and procedures of local agencies. In accordance with this order, the Lewis County Board of Legislators convened the mandatory panel to discuss current practices at the Sheriff's Office, and to focus on what improvements can be made. The following is a description of the process undertaken in Lewis County, and the plan agreed upon by the stakeholders. It is submitted, with respect, to the Lewis County Board of Legislators for review and discussion.

## II. Project Goals

To meet the New York State Police Reform and Reinvention Collaborative requirements with the Lewis County Sheriff's Department, in good faith and as simply as possible, by assessing current policing practices, listening to community input and building a plan that:

1. Fosters trust through transparency: community understanding and input on our policing approaches.
2. Legitimizes good policing by capitalizing on current policing efficiencies and addressing what needs modernizing.
3. Safeguards fairness through review and updating policies to ensure police protocol objectively and minimizing County liability.

## III. Committee and Process

Established by the Lewis County Board of Legislators, the Police Reform and Reinvention Collaborative Stakeholder Working Group consisted of the following individuals:

1. Lawrence Dolhof, Chairman, Board of Legislators
2. Thomas Osborne, Legislator, Chair of Finance and Rules Committee
3. Jerry King, Legislator, Chair of General Services Committee
4. Ryan Piche, County Manager
5. Michael Carpinelli, Sheriff
6. Jason McIntosh, Undersheriff
7. Leanne Moser, District Attorney
8. Mark Lemieux, Assistant District Attorney
9. Michael Young, Public Defender
10. Joan McNichol, County Attorney
11. Jennifer Jones, Commissioner, DSS
12. Patricia Fralick, Director, Community Services
13. Douglas Premo, Superintendent, South Lewis School
14. Matthew Morrow, Probation Director



Others Present:

- Christie Andrus-Nakano, The Human Factor, Facilitator

Between December 2020 and March 2021, the working group met on five separate occasions. A recording of each session is linked below.

1. [December 23, 2020 – Introductory Meeting: Discussion of “Areas of Focus”](#)
2. [January 28, 2021 – Deeper Dive on “Areas of Focus”](#)
3. [February 4, 2021 – Deeper Dive on “Metrics for Improvement”](#)
4. [March 3, 2021 – Community Listening Session](#)
5. [March 12, 2021 – Plan Review and Approval](#)

Following the March 12<sup>th</sup> meeting, the plan will be forwarded to the [Lewis County Board of Legislators General Services Committee](#) on March 16<sup>th</sup> for comment and approval. Following the March 16<sup>th</sup> meeting, the report will be reviewed and adopted by the full Board of Legislators on April 6<sup>th</sup>, following a public hearing on the report. Once approved on April 6<sup>th</sup>, the report will be filed with the New York State Director of the Division of Budget.

#### IV. Areas of Focus

In an effort to be constructive and productive, the working group focused our discussion on the theme: *Local Policing, Where We Get It Right and Where We Can Grow*. Using the services of a facilitator, the working group focused and confirmed the project parameters, discussed current policing strengths, and weighed opportunities to further advance actions and policies to achieve the goals of fostering trust, legitimizing good policing and safeguarding fairness. The [NY State Police Reform and Reinvention Collaborative Guide for Public Officials and Citizens \(August 2020\)](#) provided the framework themes for the discussion. After review of the potential topics, the stakeholders selected the following key focus areas:

1. Policing and Mental Health, Substance Abuse, and Homelessness
2. Police Standard Operating Procedures (SOPs)
3. Police Training

The Sheriff’s Department provided sample policies, reports and response samples to the working group as a means of illustrating current policing practices. Resulting discussions identified strengths in current policing practices as well as opportunities for growth.

#### V. Growth Opportunities and Metrics for Improvement

Drilling down on each “Area of Focus,” the working group identified the following areas where the Lewis County Sheriff’s Office has opportunity to grow:

*Focus Area One: Policing and Mental Health, Substance Abuse and Homelessness*

**Growth Opportunity:** In this arena, the working group recognizes that the training regimen for road patrol deputies could benefit from accessing local community support agencies to provide specialized training specific to the Lewis County community. By incorporating local agencies, the Department can both enhance the quality of in-service training, and also build relationships with other local service providers.

**Metric for Improvement:** In order to track the success of the growth opportunity, the Sheriff's Office shall submit quarterly reports to the Board of Legislators' General Services Committee detailing the types of training, number of trainings, number of attendees, and the number of training hours completed by the Sheriff's Office during the preceding quarter.

*Focus Area Two: Police Standard Operating Procedures (SOPs)*

**Growth Opportunity:** In this area, the working group recognizes there are strong links between mental health, substance abuse, and crime in the Lewis County community. The working group understands that multiple agencies, committees, and working groups are already established to address these issues in Lewis County. The Sheriff's Office would benefit from greater participation and integration with these ongoing efforts.

**Metric for Improvement:** In order to track the success of this growth opportunity, the Sheriff's Office shall meet quarterly with mental health, substance abuse, and homelessness stakeholders that are already dealing with these key issues. The quarterly meeting will provide a forum for sharing statistics, identifying common areas of concern, and building cohesive relationships between service providers in Lewis County.

*Focus Area Three: Police Training*

**Growth Opportunity:** In this area, the working group recognizes that the Sheriff's Office training regimen is guided by the Department of Criminal Justice Services, which establishes a rigorous standard for Deputies. Allowing the public a better understanding of the type, quality, and frequency of training completed by the Sheriff's Office would increase public confidence and awareness of police proficiency. Additionally, a fuller understanding of training requirements would assist the County with budget and grant funding requests.

**Metric for Improvement:** In order to track the success of this growth opportunity, the Sheriff's Office shall submit quarterly reports to the Board of Legislators' General Services Committee detailing the types of trainings, number of trainings, number of attendees, and the number of training hours completed by the Sheriff's Office during the preceding quarter.

## VI. Public Engagement

A Public Listening Session was held virtually on March 3<sup>rd</sup>, 2021. One participant, Joe Hall of Lowville, provided comment on Sheriff Carpinelli's preferred leadership style, and asked who the Sheriff admires as a law enforcement leader. Sheriff Carpinelli recalled Chiefs he had worked with at the Rochester Police Department, specifically identifying the leadership quality of equality in dealing with the public.

A second opportunity for public comment will be held April 6<sup>th</sup> at 5:00, prior to the adoption of the report by the Lewis County Board of Legislators.

## VII. Conclusion

The Lewis County community is generally satisfied with policing by the Sheriff's Office. In a survey conducted by the Jefferson Community College Center for Community Studies in October of 2020, 76% of Lewis County residents rated "Policing and Crime Control in Lewis County" as "excellent or good." This is the most positive result in the tri-county region, and confirms what many in the working group already knew: that Lewis County is a safe community to live, work, play, and raise a family.

We recognize, of course, that there is always room for improvement. It will be important for the Board of Legislators track the metrics for improvement to ensure the identified growth opportunities are being fully capitalized upon by the Sheriff's Office.

END REPORT

**RESOLUTION NO. 68 - 2021**

**RESOLUTION ADOPTING POLICY AND PROCEDURES FOR COMMUNICABLE  
DISEASE DISASTER EMERGENCY DECLARED BY NEW YORK STATE**

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

WHEREAS, pursuant to Local Law No. 4-2004, "A Local Law Establishing emergency and Disaster Planning Procedures for Lewis County", the Board of Legislators found it necessary and prudent to provide for the development and implementation of emergency and disaster plans and procedures in or to minimize the effect of such emergencies and/or disasters by identifying appropriate local measures to, *inter alia*, coordinate the use of local resources and staff for service during such emergencies; and

WHEREAS, as a public employer in the State of New York, Lewis County is required to prepare a plan for the continuation of operations when the Governor has declared a state disaster emergency involving a communicable disease; and

WHEREAS, the County Manager proposes the adoption of the attached POLICY AND PROCEDURES FOR COMMUNICABLE DISEASE DISASTER/EMERGENCY DECLARED BY NEW YORK STATE for the continuation of operations by Lewis County employees, and those who are deemed essential and non-essential during a communicable disease emergency declaration; and

WHEREAS, the Board of Legislators wishes to accept and adopt said policy;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves and adopts the attached plan as the Lewis County Policy and Procedures for Communicable Disease Disaster/Emergency Declared by New York State.

Section 2. That the Clerk of the Board is hereby directed to retain the policy in the Board of Legislators' Office and distribute the same to all Department Heads and any others the County Manager may deem appropriate.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.

**LEWIS COUNTY POLICY AND PROCEDURES FOR**  
**COMMUNICABLE DISEASE DISASTER EMERGENCY RESPONSE**

**I. SUBJECT:**

Preparation of Public Employers for State Disaster Emergencies involving Public Health

**II. ISSUED:**

April 1, 2021

**III. PURPOSE:**

As a public employer in the State of New York, Lewis County is required to prepare a plan for the continuation of operations in the event that the governor declares a state disaster emergency involving a communicable disease.

**IV. DEFINITIONS:**

The following definitions are to be used for the purpose of this policy:

- a. "Personal Protective Equipment" (PPE) shall mean all equipment worn to minimize the exposure of hazards, including gloves, masks (as example N-95, cloth, disposable or other as required based on job duties and/or Public Health Department recommendations), face shields, foot and eye protection, protective hearing devices, respirators, hard hats, and disposable gowns and aprons.
- b. "Essential" shall refer to a designation made that a public employee is required to be physically present at a work site to perform his or her job. Such designation may be changed at any time in the sole discretion of the County Manager. This designation shall apply regardless of employment status (FT, PT, on-call, temporary, per-diem or etc.)
- c. "Non-Essential" shall refer to a designation made that a public employee is not required to be physically present at a work site to perform his or her job. Such designation may be changed at any time in the sole discretion of the employer. This designation shall apply regardless of employment status (FT, PT, on-call, temporary, per-diem or etc.)
- d. "Communicable Disease" shall mean an illness caused by an infectious agent or its toxins that occurs through the direct or indirect transmission of the infection's agent or its products from an infected individual.

**V. GENERAL POLICY:**

1. The following types of positions are considered essential, as defined in Section IV, b., in the event that the governor declares a state disaster emergency involving a communicable disease:

Department	Types of Essential Positions
Board of Legislators	Board Chair, Vice Board Chair, Board Clerk
Board of Elections	Commissioners, Deputy Commissioners
County Manager	County Manager

County Attorney	County Attorney, Assistant County Attorney, Confidential Secretaries, Paralegal
County Clerk	County Clerk, Deputy County Clerk., DMV Supervisor, DMV Examiners, Senior Keyboard Specialists
District Attorney	District Attorney/Coroner, Assistant District Attorneys, Confidential Secretary to the District Attorney, Criminal Investigator
Emergency Management	Emergency Management Director/Fire Coordinator, Emergency Management Assistant
Buildings & Grounds	Buildings & Grounds Supervisor, Maintenance Workers, Custodial Workers, Cleaners
Treasurer	Treasurer, Deputy Treasurer, Benefit Specialist, Sr. Account Clerks, Account Clerks
Highway	Highway Superintendent, Deputy Highway Superintendent, Supervisors, Automotive Mechanic/Welders, Heavy Equipment Operators, Motor Equipment Operators, Fiscal Manager
Information Technology	Director of Information Technology, Computer System Assistants
Community Services	Director
Human Resources	Director of Human Resources, Personnel Assistant
Planning	Director of Planning, Community Development Specialist
Probation	Director, Sr. Probation Officer, Probation Officers
Public Health	Director, Supervising PHN, Planner, EI Coordinator, Coordinator for Children of Special Needs, Public Health Specialists, Fiscal Manager, Senior Account Clerk, Account Clerk, Administrative Assistant, Clerk, Nurses
Sheriff	Sheriff, Undersheriff, Sergeants, Criminal Investigators, Civil Officers, Deputy Sheriffs, SRO, 911 Operations Coordinator, Dispatcher/CO's, Corrections Officer Lieutenant, CO Sergeants, CO Corporals, Correction Officers, Jail Nurse, Cooks
Social Services	Commissioner, LAN Admin, Fiscal Manager, Senior Account Clerks, Audit Clerk, Staff Workforce Development Coordinator, E&T Specialists, Office Manager, Office Specialists, Economic Supports Director, Senior Social Program Examiners, Program Examiners, Fraud Investigator, Medical Clerk, Community Service Workers, Director of Services, Grade B Supervisors, Caseworkers, Homemaker
Solid Waste	Director, Working Supervisor, Heavy Equipment Operator, Motor Equipment Operator, Principal Account Clerk
Real Property	Director of Real Property, Tax Map Tech, GIS Specialist, Real Property Systems Specialist, Senior Keyboard Specialist
Veterans Service	Director of Veteran Services
Office For Aging	Director, OFA Coordinator, Meal Program Coordinator, Specialist, Principal Account Clerk, Administrative Assistant
Recreation, Forestry & Parks	Director, Crew Leader

2. Lewis County is committed to ensuring that our residents receive necessary services during a state disaster emergency involving a communicable disease. To accomplish this goal, non-essential employees, as defined in Section IV, c. of this policy, may require access to technologies, including but not limited to hardware, software, data, and telecommunications. All technology will be deployed, to the extent possible, based upon a pre-determined Department Priority List which prioritized public health and public safety first. The Priority List is created and administered by the County Manager.

Non-essential employees shall request technology pursuant to this policy by completing an IT Ticket request as found on the County's Intranet Home Page. All requests shall be approved by the Department Head and the Director of Information Technology. Once approved, the IT Department will coordinate delivery of the requested technology with the non-essential employee, to the extent possible.

3. To the extent possible, Lewis County departments will utilize staggering work shifts in the event of a declared state disaster emergency involving a communicable disease. Plans will be developed by the department head and communicated to essential employees based upon department of health guidelines and essential job duties.
4. Lewis County Emergency Management maintains a PPE stockpile sufficient to withstand the 90-day need for county departments and first responder agencies based upon peak COVID-19 usage. This stockpile is located in a secure facility and in an environment appropriate to prevent degradation to the PPE. Department Heads, in consultation with Lewis County Department of Public Health, will determine the specific PPE needs of their essential employees. Department Heads will request the appropriate amount and type of PPE for their department's essential employees if needed. Lewis County Emergency Management will ensure PPE replenishment in order to maintain the 90-day stockpile if needed based on requests.
5. In the event that an employee is exposed to a known case of the communicable disease, exhibits symptoms of such disease, or tests positive for such disease, the following protocol shall be immediately enacted:

- |         |  |
|---------|--|
| Step 1: | Isolate and excuse the sick employee from the workplace. The infected or exposed employee should remain at home until released by the public health official. Public Health will issue a letter to the employee indicating that they are released from isolation (if the employee was positive), or quarantine (if the employee was not positive). |
| Step 2: | Contact Public Health and provide assistance with identifying those individuals who worked in close proximity of the employee. Follow Public Health guidance regarding which employees would need to be placed in quarantine.  |
| Step 3: | Contact Buildings & Grounds for cleaning of work area(s). Buildings & Grounds will utilize cleaning plan per DOH and CDC guidance related to the specific communicable disease.  |

Step 4: Notify employees: Following a confirmed case, Public Health or County Human Resources will notify all employees who work in the location or area where the sick employee works. Be sure to follow all applicable laws regarding the disclosure of any confidential medical information such as the name of the employee.

6. Lewis County will utilize all means at its disposal to document the hours and work locations for essential employees, including off site visits for the purpose of disease contact tracing. Such means shall include, but are not limited to:
  - a. Time Clocks and/or Time Sheets (if applicable)
  - b. Door Access Records/Security Camera Records
  - c. Daily Sign-in Logs/Reports
7. All protocols identified in this policy are subject to change pursuant to guidance provided by the Lewis County Public Health Department or by the NYS Department of Health based upon the specific communicable disease characteristics.

**VI. REPORTING POLICY VIOLATIONS:**

Any violations of this policy shall be reported to your immediate supervisor, Department Head or the County Manager or via procedures established by the New York State Department of Labor. Reports may be made verbally or in writing.

**VII. EFFECTIVE:**

This policy is effective immediately.



**RESOLUTION NO. 69 - 2021**

**AUTHORIZING APPLICATIONS FOR 2020 SMALL CITIES  
COMMUNITY DEVELOPMENT BLOCK GRANT**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the Board of Legislators has heretofore duly advertised and held a public hearing on the 6<sup>th</sup> day of April, 2021 and has considered the comments presented thereat regarding housing and priority community development needs; and

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the filing of two 2020 Small Cities Community Development Block Grant (CDBG) Applications to secure funding to assist low and moderate income households with homeownership assistance and housing rehabilitation within Lewis County in an amount not to exceed \$1,000,000 and other such related activities as may be determined.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such applications, documents or writing as may be necessary to carry out the terms of this Resolution.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_, and adopted.

**RESOLUTION NO. 70 - 2021**

**RESOLUTION ESTABLISHING LEAD AGENCY STATUS AND  
NEGATIVE DECLARATION UNDER THE STATE ENVIRONMENTAL  
QUALITY REVIEW ACT FOR ADOPTION OF THE LEWIS COUNTY  
AGRICULTURAL AND FARMLAND ENHANCEMENT PLAN**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, agriculture in Lewis County is an important component of the local economy. The Lewis County Board of Legislators (“Board”) authorized an application to the New York State Department of Agriculture and Markets for a grant for agricultural farmland protection; and

WHEREAS, on May 29, 2019 Lewis County was awarded a New York State Department of Agriculture and Markets grant in order to update the Agricultural Enhancement Plan approved by the Board in 2004; and

WHEREAS, said grant funding by New York State Department of Agriculture and Markets was accepted by the County; and

WHEREAS, pursuant to Resolution 352-2019, the Board approved a contract with Community Planning and Environmental Associates of Berne, New York, to provide consultant services to develop an Agricultural and Farmland Enhancement Plan for Lewis County; and

WHEREAS, the Lewis County Agricultural and Farmland Enhancement Plan had significant input from the agriculturally related agencies and organizations, farmers, agribusiness in the County, and others over an eighteen-month time period; and

WHEREAS, the Lewis County Agricultural and Farmland Protection Board and its Steering Committee have completed work in conjunction with consultant services to develop an updated Lewis County Agricultural and Farmland Enhancement Plan designed to enhance agriculture in Lewis County; and

WHEREAS, pursuant to Agriculture and Markets Law Section 324, the Lewis County Board of Legislators conducted a public hearing on April 6, 2021 for public input regarding the final draft of the Lewis County Agricultural and Farmland Enhancement Plan and submitted said Plan to the Board for its approval; and

WHEREAS, the State of New York has enacted the State Environmental Quality Review Act (SEQRA) Article 8 of the New York State Environmental Conservation Law and Part 617 of Title 7, New York Code, Rules and Regulations (6 NYCRR) to incorporate consideration of environmental factors into existing planning, review and decision-making processes of local governmental agencies; the Lewis County Agricultural and Farmland Enhancement Plan is subject to SEQRA; and

WHEREAS, there are no other involved agencies as defined by SEQRA and thus no coordinated review is required;

WHEREAS, SEQRA requires that all agencies determine whether the actions they directly undertake, fund, or approve may have a significant effect on the environment;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Legislature hereby declares itself lead agency in carrying out the environmental review of the Agriculture Enhancement Plan under the State Environmental Quality Review Act (SEQRA).

Section 2. That the adoption of the Lewis County Agricultural and Farmland Enhancement Plan is designated a Type I action with a Full Environmental Assessment Form prepared.

Section 3. That based upon the information provided and discussed, including the Environmental Assessment Form, the attachments and narratives received, the Lewis County Board of Legislators has determined that the proposed action of adoption of the county-wide Agricultural and Farmland Enhancement Plan will not result in any significant adverse environmental impacts.

Section 4. That as a consequence of such findings and declaration, and in compliance with the requirements of SEQRA, the County, as lead agency, hereby issues a Negative Declaration and directs that the Chairman file and make available the same in accordance with the requirements of SEQRA.

Section 5. That the Chairman of the Lewis County Board of Legislators is hereby authorized, upon review and approval of the County Attorney, to sign all documents related to this process and determinations.

Section 6. That the within Resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_, and adopted.

**RESOLUTION NO. 71 - 2021**

**AUTHORIZING THE ADOPTION OF THE LEWIS COUNTY  
AGRICULTURAL AND FARMLAND ENHANCEMENT PLAN**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, Lewis County was awarded a New York State Department of Agriculture and Markets grant in order to update the Lewis County Agricultural Enhancement Plan developed in 2004; and

WHEREAS, the duties of the Lewis County Agriculture and Farmland Protection Board, established in accordance with Article 25-AA, Section 302 of the New York State Agriculture and Markets Law, include assessment and approval of County Agricultural Enhancement Plans; and

WHEREAS, the Lewis County Agriculture and Farmland Protection Board received significant public input in its development of the Lewis County Agricultural and Farmland Enhancement Plan (“the Plan”); and

WHEREAS, the Lewis County Agriculture and Farmland Protection Board approved the Plan on February 8, 2021 and has referred the Plan to the Lewis County Board of Legislators; and

WHEREAS, the Lewis County Board of Legislators held a public hearing on April 6, 2021 to receive public comment and input on the Plan; and

WHEREAS, the Lewis County Agricultural and Farmland Enhancement Plan contains updated census information, new ag-economic data, up-to-date maps and an analysis of the strengths, weaknesses and opportunities for agriculture, long-term vision and goals, and a series of recommended strategies to enhance agriculture in the County and an action Plan to guide implementation of programs; and

WHEREAS, the Lewis County Board of Legislators has completed SEQRA review and determined that the proposed action of the updated county-wide Agricultural and Farmland Enhancement Plan is a Type 1 Action and will not have a significant adverse environmental impact;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby adopts the updated Lewis County Agricultural and Farmland Enhancement Plan and recognizes the critical role agriculture plays in the County’s economy, environment, and quality of life. That the adoption of the Lewis County Agricultural and Farmland Enhancement Plan will not have a significant adverse environmental impact pursuant to SEQRA and that an environmental impact statement will not be required.

Section 2. That digital copies of this Plan and all its maps will be placed and maintained in a prominent location on the Lewis County website along with supporting and connected documents such as the County Right-to-Farm law, along with information that promotes easy information sharing such as a listing of towns in the County having right-to-farm laws, links to farm-related agencies such as the Soil and Water Conservation District and Cornell Cooperative Extension, and the listing of contacts for the Agricultural and Farmland Protection Board and the Agricultural Sustainability Committee.

Section 3. That certified copies of this Resolution be forwarded to the Lewis County Agricultural and Farmland Protection Board, Cornell Cooperative Extension Services, Lewis County Soil and Water Conservation District, and the Commissioner of Agriculture and Markets of the State of New York.

Section 4. That the Chairman of the Lewis County Board of Legislators is authorized and directed to submit said plan and related documentation to the Commissioner of the New York State Agriculture and Markets for approval.

Section 5. That this Resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.

**RESOLUTION NO. 72 - 2021**

**RESOLUTION AUTHORIZING APPOINTMENT AS ADMINISTRATOR OF  
ASSIGNED COUNSEL PANEL FOR INDIGENT LEGAL SERVICES**

Introduced by Legislator Jerry King, Chair of the General Services Committee

WHEREAS, County Law §722 directs each county to adopt a plan to provide legal counsel to persons charged with a crime or who are entitled to counsel pursuant to Family Court Act §262 and who are financially unable to obtain counsel (herein “public defense legal services”); and

WHEREAS, County Law §722(2) authorizes a county to provide representation through a corporation, voluntary association, or organization permitted to practice law under the authority of § 495 of the Judiciary Law, which includes organizations which have as their primary purpose the furnishing of legal services to indigent persons; and

WHEREAS, the Lewis County Board of Legislators has engaged the services of Lewis Defenders, PLLC to provide such services under contractual agreement. Pursuant to said contract, Lewis Defenders, through one of its partners Michael F. Young, Esq. has been designated as Administrator of the Assigned Counsel Panel (ACP); and

WHEREAS, the Office of Indigent Legal Services (ILS) has raised concern as to the appearance of a conflict of interest in Lewis Defenders’ counsel serving as the main Administrator of the ACP; and

WHEREAS, in order to address the concerns of ILS, it is recommended that the Board of Legislators consider the appointment of Jessica L. Young, Esq., of Durr, Riley & Young, PLLC, to serve as the Administrator of the Assigned Counsel Panel, pursuant to a contract to include compensation of \$2,000.00 per month for said services, payable from the Hurrell-Harring Grant funds;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby approves and appoints Jessica L. Young, Esq., of Durr, Riley & Young, PLLC, of Boonville, NY, to provide professional services as Indigent Legal Services Administrator of the Assigned Counsel Panel for Lewis County through a contract with Lewis County, commencing and retroactive to March 1, 2021 through February 28, 2022, with the right to annual renewals upon mutual agreement.

Section 2. That the professional services as Administrator of the ACP shall be compensated at a monthly, all inclusive rate of \$2,000.00, payable under the funding from the Hurrell-Harring Grant funds.

Section 3. That the Chairman, or the Vice-Chairman, of the Board of Legislators be and the same are hereby authorized to execute and deliver such agreement to effectuate the purpose of this Resolution upon such form as approved by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.

**RESOLUTION NO. 73 - 2021**

**RESOLUTION AUTHORIZING AGREEMENT WITH  
PERCIVAL LAND AND TIMBER, LLC ( DOMAIN TIMBER ADVISORS, LLC)  
FOR A TEMPORARY ACCESS EASEMENT ALONG THE ABANDONED BALD  
MOUNTAIN ROAD IN THE TOWN OF DIANA FOR THE COUNTY'S MOTORIZED  
ATV RECREATIONAL TRAIL SYSTEM**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, Percival Land and Timber, LLC, (Percival) a Kentucky Limited Liability Company, purchased the property previously owned by the Molpus Woodlands Group, LLC (Molpus) in the Towns of Diana and Croghan; and

WHEREAS, Molpus granted the County a temporary access easement agreement for the Director of Recreation, Forestry and Parks to develop and extend the County's ATV recreational trail system from the Bryant's Bridge Road in the Town of Diana (currently open to ATV's), along the abandoned Bald Mountain Road in the Town of Diana to the Oswegatchie Conservation Easement in the Town of Croghan. This access enabled the County to add to the motorized trail system and to connect to the trails in the Northern parts of the County, all in compliance with the procedures required under the County's Local Law Establishing the Lewis County Trail System; and

WHEREAS, Percival is interested in entering into a Temporary Access Agreement for Public Recreational Trail with the County to allow for the continuation of this temporary access easement which is a critical connector to the northern part of the trail system;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an agreement with Percival Land and Timber, LLC (and its agent Domain Timber Advisors, LLC) for a temporary access easement to the County for access and development of the County's public motorized (ATV) recreational trail system in Northern Lewis County, from the Bryant's Bridge Road in the Town of Diana (currently open to ATV's), along the abandoned Bald Mountain Road in the Town of Diana to the Oswegatchie Conservation Easement in the Town of Croghan.

Section 2. That the term of this temporary access easement shall be for five (5) years, unless and until terminated upon thirty (30) days notice. The agreement may be renewed and or extended upon mutual written agreement.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.



**RESOLUTION NO. 74 - 2021**

**RESOLUTION TO APPROPRIATE FUNDS  
Recreational Trails**

Introduced by Legislator Jerry King, Chair of the General Services Committee

BE IT RESOLVED as follows:

Section 1. That the following 2021 budget change be approved in the Recreational Trails and Trail Maintenance accounts for the purchase of a Trailer with a cost of \$18,200.00, with funding shared equally by Project HAD Capital Equipment H0990100 499900 and the Trail Maintenance fund.

Increase Revenue:

A0100000 350310 Interfund transfers	\$9,100.00
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Increase Expense:

A0798900 223300 Trails Veh	\$9,100.00
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Increase Revenue:

A0799000 320010 Trail Perm	\$9,100.00
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Increase Expense:

A0799000 223300 Trail Mnt Veh	\$9,100.00
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.

**RESOLUTION NO. 75 - 2021**

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN  
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES AND  
WEST PUBLISHING CORPORATION – “CLEAR” SUBSCRIPTION**

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Department of Social Services (“DSS”) wishes to enter into an agreement with West Publishing Corporation (West) for their CLEAR Government software program, which allows DSS to instantly locate both people and businesses and authenticate their identities as needed for Fraud Investigation, CPS, APS and other program areas.

WHEREAS, this program will replace the LexisNexis service previously used by DSS, at a lower annual cost; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes a contract between the County of Lewis, by and through the Lewis County Department of Social Services and West Publishing Corporation’s CLEAR software subscription product for the purpose of search technology to locate people and businesses and authenticate their identities.

Section 2. That the agreement is for the period beginning April 1, 2021 through March 31, 2022, and is at a cost of \$60.48 per month (total of \$726.26 for one year). This is a 25% Local Share cost and 75% Federal Share cost.

Section 3. That the Lewis County Commissioner of Social Services is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_, and adopted.

**RESOLUTION NO. 76 - 2021**

**RESOLUTION AUTHORIZING RENEWAL AGREEMENT BETWEEN  
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES  
AND LIBERTY TRANSLATIONS & INTERPRETERS, LLC**

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Department of Social Services (“DSS”) wishes to enter into a renewal agreement with Liberty Translations & Interpreters, LLC (“LTI”) to provide trained on-site interpreter services, telephonic and translation services to Lewis County DSS; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves the renewal contract between the County of Lewis, by and through the Lewis County Department of Social Services with Liberty Translations & Interpreters, LLC to provide trained on-site interpreter services, telephonic and translation services to the Lewis County Department of Social Services.

Section 2. That said agreement is for the period of March 3, 2021 through March 3, 2023 at the following rates: Spoken Language-Pre-booked - \$50.00 per hour; Spoken Language-Same Day - \$60.00 per hour; Client No Show or Cancellation without 24 hours’ notice for Spoken Language - \$50.00 per hour; Telephonic - \$1.50 per minute; Telephonic Cancellation \$1.50 per minute; and American Sign Language - \$80.00 per hour. The local share is 25%, federal share is 50% and state share is 25%.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.

**RESOLUTION NO. 77 - 2021**

**RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN  
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES  
AND SNOW BELT HOUSING COMPANY, INC.**

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, the pursuant to NYS Office of Temporary and Disability Assistance (OTDA), the Lewis County Department of Social Services (DSS) is charged with housing the homeless when the temperature is below 32 degrees (including the windchill factor), known as “Code Blue” expenses. Code Blue expenses are 100% reimbursed by OTDA; and

WHEREAS, in late February, OTDA notified DSS that the Code Blue Cycle of \$20,500 in recommended reimbursement expenses for the 2020-2021 season ( October 1, 2020 – September 30, 2021) will be through Grants Gateway Cares Act funding contracted with Snow Belt Housing Company, Inc., (Snow Belt), instead of the direct reimbursement from OTDA to DSS in prior years; and

WHEREAS, the change in the reimbursement process and funding source necessitates a Memorandum of Understanding (MOU) with Snow Belt in order for DSS to invoice and obtain Code Blue funding reimbursements; and

WHEREAS, the Board of Legislators wishes to authorize the MOU;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby authorizes a Memorandum of Understanding between the Lewis County Department of Social Services and Snow Belt Housing Company, Inc., for the purpose of invoicing and receiving reimbursement of Code Blue expenses pursuant to OTDA funding and requirements.

Section 2. That this is for the 2020-2021 Code Blue Season and any future Code Blue seasons where the reimbursement of said expenses remains through Snow Belt Housing Company, Inc.

Section 3. That the Commissioner of the Department of Social Services is hereby authorized to make, execute, seal and deliver such MOU, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_, and adopted.

**RESOLUTION NO. 78 - 2021**

**RESOLUTION AUTHORIZING AMENDMENT TO AGREEMENT BETWEEN  
LEWIS COUNTY o/b/o SOLID WASTE DEPARTMENT  
AND BARTON & LOGUIDICE FOR CONSTRUCTION MANAGEMENT  
PROFESSIONAL SERVICES**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, pursuant to Resolution No. 45 -2020, the Lewis County Board of Legislators authorized an agreement with Barton & Loguidice (“B&L”) to provide professional engineering and architectural services for the Solid Waste Transfer Station Improvement Project, including conceptual site plans, design development (including RFPs) and subsurface investigation, SEQRA compliance assistance, and site plan submission and approval from NYS DEC, at a cost not to exceed \$105,500.00; and

WHEREAS, the project is now moving toward the construction phase, requiring professional construction administration, oversight, and special inspections. B&L has provided the Director of the Solid Waste Department with a proposal outlining the scope of services it seeks to provide in the construction phase, including construction administration services, part time construction observation of the facility construction with required special inspections, coordination of testing and inspections by the appropriate agency, for a cost not to exceed \$51,250.00, with substantial completion scheduled for October 1, 2021; and.

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an Agreement between the County of Lewis by and through the Lewis County Solid Waste Department and Barton & Loguidice, Liverpool, NY 13088 to provide professional construction administration and inspection services associated with the construction of the Solid Waste Transfer Station Improvement Project located at 7652 State Route 26, Lowville, New York, at a cost not to exceed \$51,250.00, as set forth in its proposal dated February 16, 2021, payable from the Solid Waste Capital Projects account.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such amendment to the Agreement, pending approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.

**RESOLUTION NO. 79 - 2021**

**RESOLUTION REJECTING ALL BIDS RECEIVED FOR THE SOLID WASTE  
TRANSFER STATION SCALE HOUSE BUILDING CONSTRUCTION PROJECT**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the Lewis County Solid Waste Department, with the assistance of Barton & Loguidice engineers, recently sent out a Request for Proposals for furnishing of all labor and material necessary for the construction of a wood framed Scale House building, including HVAC, electrical and plumbing as described in the RFP and other bid documents at the Lewis County Lowville Transfer Station; and

WHEREAS, the Solid Waste Director, the engineer consultant, County Manager and members of the General Services Committee opened the bids on March 17, 2021 at 10:00 am, considered the responses to the RFP and recommend that all bids be rejected; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby rejects all bids received and opened on March 17, 2021, in response to the RFP for construction of the scale house building at the Lewis County Lowville Transfer Station.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.

**RESOLUTION NO. 80 - 2021**

**RESOLUTION APPROVING CORRECTION OF TAX BILL**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee

WHEREAS, pursuant to the franchise agreements between Time Warner Cable, TCI and the Towns of Croghan, Denmark, Diana, Greig, Lewis, Leyden, Lowville, Lyonsdale, Martinsburg, New Bremen, Watson, and West Turin which allowed them to deduct from taxes the franchise paid to the Towns.

Section 1. That payment be accepted as follows:

Croghan	#538.00-08-06.000	\$ 2154.92	Charge Town:	435.86
	#538.00-05-06.000	239.44		48.43
	#538.00-08-00.000	614.69		160.51
Denmark	#552.00-03-00.000	212.60		109.27
	#552.00-05-00.000	19.88		10.22
Diana	#552.00-05-08.000	233.52		99.61
Greig	#542.02-07-09.000	830.11		324.12
Lewis	#550.00-10-11.000	272.14		258.72
Leyden	#550.00-07-12.000	596.91		184.68
	#550.00-10-12.000	293.99		90.96
	#550.00-07-00.000	225.70		36.71
Lowville	#550.00-05-00.000	713.85		218.68
	#550.00-05-13.000	1429.30		332.52
Lyonsdale	#550.00-07-00.000	133.57		24.16
	#550.00-07-00.000	743.90		157.56
Martinsburg	#542.02-05-15.000	252.09		110.56
New Bremen	#552.00-08-02.000	927.07		278.10
	#542.05-08-05.000	61.53		20.93
	#552.00-08-00.000	42.29		20.47
Watson	#542.02-08-21.000	122.76		82.75
	#542.02-07-21.000	186.60		125.79
	#542.02-05-21.000	181.68		122.48
West Turin	#550.00-07-00.000	80.79		35.41
	#550.00-07-00.000	399.91		77.46

Section 2. That the County Treasurer is hereby directed to adjust, apportion, and charge back such amount in the manner prescribed by law. The amount to charge the Towns is \$3,365.96.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.

**RESOLUTION NO. 81 – 2021**

**RESOLUTION DESIGNATING LEWIS COUNTY  
AS A PURPLE HEART COMMUNITY**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board.

WHEREAS, the Purple Heart is a combat decoration and our nation's oldest military medal, first created by General George Washington in 1782; and

WHEREAS, the Purple Heart medal is awarded to any member of the Armed Forces of the United States who, while serving under competent authority in any capacity with one of the US Armed Services, has been wounded, killed or has died after being wounded by enemy action. The heritage the medal represents is sacred to those who understand the price paid to wear it; and

WHEREAS, nationally, Purple Heart Day is observed on August 7th each year, and is a time for Americans to remember and honor the brave men and women who were either wounded in battle, or paid the ultimate sacrifice with their lives; and

WHEREAS, the people of the County of Lewis have great admiration and the utmost gratitude for all the men and women who have selflessly served their country and this community in the Armed Forces, and who paid the high price of freedom by placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the men and women from the County of Lewis who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, many citizens of our community have earned the Purple Heart Medal as a result of being wounded or having lost their lives as result of combat with an enemy force, construed as a singularly meritorious act of essential service; and

WHEREAS, the Lewis County Board of Legislators seek to remember and honor these Veteran recipients of this award by proclaiming the County of Lewis as a Purple Heart Community and by officially designating August 7th as Purple Heart Day in Lewis County;

NOW THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby proclaims the County of Lewis as a Purple Heart Community, honoring the service and sacrifice of our Nation's men and women in uniform who were wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.

Section 2. That the Lewis County Board of Legislators hereby designates August 7th of each year as the day in Lewis County to remember and recognize veterans who have received the Purple Heart Medal; and for the Lewis County community to take such other steps and actions to



foster an environment of good will among the combat-wounded veteran members and their families, to promote patriotism, to support appropriate legislative initiatives, and most importantly, to never forget the sacrifices made.

Section 3. That the Lewis County Board of Legislators directs that a Proclamation in recognition and remembrance of the County's Purple Heart Day be prepared and read at the August 3, 2021 Board meeting, together with such other actions the Board may hereinafter deem appropriate.

Section 4. That this Resolution shall take effect immediately.

Section 5. That the Lewis County Clerk of the Board is hereby directed to forward certified copies of this Resolution to state and national offices of the Military Order of the Purple Heart for nationwide acceptance of the County of Lewis, State of New York as a Purple Heart Community.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.

**RESOLUTION NO. 82 - 2021**

**RESOLUTION AUTHORIZING ANNUAL AGREEMENTS BETWEEN THE COUNTY OF JEFFERSON AND COUNTY OF LEWIS FOR ACTIVITIES UNDER WORKFORCE INNOVATION AND OPPORTUNITY ACT (“WIOA”)**

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, Jefferson and Lewis Counties are designated as a multi-jurisdictional workforce development area under the Workforce Innovation and Opportunity Act (WIOA), and seek to have the area be known as the “JEFFERSON - LEWIS LOCAL WORKFORCE DEVELOPMENT AREA” by designation of its respective Chief Elected Officials; and

WHEREAS, the WIOA provides for the Chief Elected Officials of each County to be designated its respective Board’s Executive authorized to enter into an agreement to organize and implement activities pursuant WIOA, and as proposed by the Governor of the State of New York for the purpose of administering WIOA in Jefferson and Lewis Counties; and

WHEREAS, the Board of Legislators wishes to authorize such designation and Chief Elected Officials Agreement pursuant to WIOA.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes, Lawrence Dolhof, Chairman of the Lewis County Board of Legislators and Lewis County Executive, to enter into an Agreement with the designated Executive of Jefferson County for purposes of administering WIOA, and entering into agreements to organize and implement workforce development in the Jefferson-Lewis areas pursuant to WIOA for the retroactive term July 1, 2020 through June 30, 2021.

Section 2. That the Board of Legislators hereby designates Lawrence Dolhof as the Executive authorized to designate the Jefferson-Lewis County areas to be known as the “Jefferson - Lewis Local Workforce Development Area” pursuant to WIOA.

Section 3. That Lawrence Dolhof, as the Chief Executive Official of the County of Lewis is hereby authorized to make, execute, seal and deliver the annual organizational and activities agreements with Jefferson County, for each year that he serves as Chairman of the Board and Chief Executive Official of Lewis County, pending annual review and approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_, and adopted.

**RESOLUTION NO. 83 - 2021**

**RESOLUTION AUTHORIZING AGREEMENTS BETWEEN  
VICTIMS ASSISTANCE CENTER OF JEFFERSON COUNTY AND  
LEWIS COUNTY OPPORTUNITIES, INC.  
WITH THE LEWIS COUNTY YOUTH BUREAU**

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, the Safe Harbour for Exploited Children Act of 2008 provides protections for children who are victims of commercial sexual exploitation and provides for the ability to access specialized services; and

WHEREAS, the New York State Office of Children and Family Services implemented the Safe Harbour: NY Project. This program supports counties in developing their capacity to identify youth who have been trafficked, sexually exploited, or are at risk of victimization and to meet identified service needs of these youth by providing the County with state funds to provide appropriate services under the program; and

WHEREAS, both Victims Assistance Center of Jefferson County, Inc. ("VAC") and Lewis County Opportunities, Inc. ("LCOI") are well, established not-for-profit agencies licensed or otherwise authorized by the New York State Department of Social Services to provide domestic violence services. They both have a long-standing history of working with victims of abuse, including trafficked and sexually exploited children and youth in Lewis County and have the ability to provide such services; and

WHEREAS, the County of Lewis, by and through the Lewis County Youth Bureau, desires to enter into an agreement with VAC for a Safe Harbour Coordinator to facilitate a critical project team for Lewis County. The team will provide guidance and oversight in developing and implementing goals and objectives, develop and promote community outreach and awareness campaigns, provide advocacy and supportive services, and conduct trainings and conferences in the Lewis County community; and

WHEREAS, the County of Lewis, by and through the Lewis County Youth Bureau, desires to enter into an agreement with LCOI to provide intensive case planning to meet the needs of sexually exploited youth related to child trafficking and exploitation in Lewis County, as outlined in the Safe Harbour: NY Project; and

WHEREAS, the Board of Legislators wishes to enter into these Agreements;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes separate Agreements between the County of Lewis, by and through the Lewis County Youth Bureau, and 1) Victims Assistance Center of Jefferson County; and 2) Lewis County Opportunities, Inc. to

provide the described identified support and outreach services by each under the Safe Harbor: NY Project program.

Section 2. That these agreements are for the period beginning January 1, 2021 and ending December 31, 2021. The funds are provided by New York State Office of Children and Family Services to Lewis County under the Safe Harbor: NY Project. The agreements shall provide for Lewis County Youth Bureau compensating Victims Assistance Center of Jefferson County the sum of \$18,500.00 and the sum of \$4,500.00 to Lewis County Opportunities, Inc. for their respective services.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreements, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator \_\_\_\_\_, seconded by Legislator \_\_\_\_\_,  
and adopted.