



## OFFICE OF LEWIS COUNTY MANAGER

7660 North State Street  
Lowville, New York 13367  
Telephone: (315) 376-5355  
Fax: (315) 376-5445

**TO:** Members of Finance and Rules Committee  
**FROM:** Ryan Piche, County Manager  
**DATE:** September 13, 2019  
**SUBJECT:** Finance and Rules Committee Agenda

Please let this correspondence serve as notification that the Finance and Rules Committee will meet on Tuesday, September 17, 2019 at 4:00 P.M. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

### **Presentations**

1. Bed Tax Local Law changes (15 minutes) – Patty O'Brien and Joan McNichol
2. Capital Project accounts balance of \$300,000 to appropriate (10 minutes) – Patty O'Brien

### **Dockets**

1. Resolution to adopt Local Law No. 5-2019 entitled, "A LOCAL LAW TO AUTHORIZE OVERRIDING THE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW § 3-C (A/K/A/ 2% TAX CAP) FOR THE LEWIS COUNTY 2020 BUDGET."
2. Resolution to set public hearing on November 5, 2019, from 5:00 p.m. to 5:30 p.m., for LOCAL LAW Intro. No. 5-2019 IMPOSING A TAX ON OCCUPANTS OF HOTEL OR MOTEL ROOMS IN LEWIS COUNTY."
3. Resolution to amend the Standing Rules of the Board of Legislators to Amend Rule VIII GENERAL PROVISIONS: Subsection "Committees" to amend Section 1. (d) to delete the word "Only" for the section to read "Those resolutions receiving a majority vote of the committee shall be forwarded for action by the full Board at the next scheduled Board meeting"; AND Subsection entitled "Committee Rules for Legislators", Number 2. Shall be amended to read "Any Legislator may bring any jurisdictional issue directly to the Board of Legislators with either a positive or negative recommendation". That the Standing Rules of the Board of Legislators so amended shall take effect October 2, 2019.
4. Resolution authorizing transfers from Special Legislative Contingency to Fire & Emergency Department Expense for allocations to the various Fire Departments in the County, and to the Lowville Food Pantry in the total amount of \$28,000.
5. Resolution to approve and adopt the attached Lewis County Information Technology ("IT") Breach and Incident Response Policy as presented to the Board of Legislators by the Director of Information Technology.
6. Resolution approving contract with Systems East, Inc. to provide software support, maintenance services, cloud hosting and web hosting services for the Treasurer's tax collection system for the period of January 1, 2020 through December 31, 2020, at a cost not to exceed \$8,064.



## OFFICE OF LEWIS COUNTY MANAGER

7660 North State Street  
Lowville, New York 13367  
Telephone: (315) 376-5355  
Fax: (315) 376-5445

7. Resolution to transfer funds in the Sealer of Weights & Measures, Social Services, Office For Aging and Highway Department accounts for vehicles lease payments, utilizing Capital Equipment Funds in the total amount of \$46,368.30.
8. Resolution amending Compensation Plan of the County of Lewis with reference to Public Health Department to ABOLISH an Account Clerk Typist, Permanent Full-Time, Grade 16 (\$16.94-\$18.30/hr.) and CREATE a Senior Account Clerk, Permanent Full-Time, Grade 19 (\$18.15-\$19.62/hr.).

### **Motions**

1. Motion to authorize Commissioner Jennifer Jones to refill an Employment & Training Specialist due to a retirement and any and all related backfills.

### **Informational/Discussion Items**

1. Monthly Department Reports are attached.
2. 2020 Budget Personnel requests.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Board of Elections  
County Clerk  
Human Resources  
Information Technology

Insurance/Workers Compensation  
JCC Education Center  
Real Property Tax  
Treasurer